

The Annual Quality Assurance Report (AQAR)

Part – A

1. Details of the Institution

1.1 Name of the Institution

Indraprastha College for Women

1.2 Address Line 1

31, Shamnath Marg

Address Line 2

Civil Lines

City/Town

Delhi

State

Delhi

Pin Code

110054

Institution e-mail address

ipcw@ip.du.ac.in

ipc1924@gmail.com

Contact No.

011-23962009

Name of the Head of the Institution

Dr. Babli Moitra Saraf

Tel. No. with STD Code

011-23962009

Mobile

+91-9811017064

Name of the IQAC Co-ordinator

Dr. Anindita Roy Saha

Mobile

IQAC e-mail address

1.3 NAAC Track ID

1.4 NAAC Executive Committee No. & Date

1.5 Website Address

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	3.33	2016	5 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC

1.8 AQAR for the Year

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR 25 May 2017
- ii. AQAR Not Applicable
- iii. AQAR Not Applicable
- iv. AQAR Not Applicable

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous College of UGC Yes No

Regulatory Agency approved Institution Yes No

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/ Program

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University

1.13 Special Status Conferred by Central/ State Government

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and Community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

International level

Conference:

International Conference titled 'The Fragmented Self: An Interdisciplinary Exploration into the Notions of Self and Identity in Contemporary Life' organised by the Department of Psychology.

Symposium:

- a. 'The Cultural Challenge', organised by Translation and Translation Studies Centre.
- b. Negotiating Other Culture and Languages-'Thrills and Travails of Translation', organised by Translation and Translation Studies Centre.

National

Faculty Development Programme:

Department of Hindi on *Sahitya ki Vividh Vidhaon ka Shikshan*.

Institutional level

Conference:

Round Table Conference on Gandhi on the theme, 'Gandhi Matters'.

Workshops:

- a) 'Research and Methodology'
- b) 'Birds: Watching and Beyond'
- c) 'Indoor Air Pollution and Human Health'
- d) First Aid
- e) Wall Climbing

Workshops in collaboration with external agencies:

- a) 'Career Options and Assistive Technology' organized by Equal Opportunity Cell in collaboration with Score Foundation
- b) 'Reading without Seeing' by National Association for Blind and Saksham.
- c) 'Community Engagement' organized by NSS in collaboration with Teach for India.
- d) 'Combating Online Harassment and Promoting Digital Security' organized by NSS in collaboration with Teach for India.
- e) 'Behaviour Management and Inquiry based Pedagogy'
- f) 'Road Safety' with MASH

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of Permanent Faculty

Total	Asst. Professors	Associate Professors	Professors	Others
88	55	33		

2.2 No. of Permanent Faculty with Ph.D.

49

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	81								

2.4 No. of Guest and Visiting Faculty and Temporary Faculty

09

-

73

Note: The figures refer to the average of two semesters

2.5 Faculty Participation in Conferences and Symposia

No. of Faculty	International level	National level	State level
Attended	55	15	7
Presented papers	57	43	9
Resource Persons	3	4	6

2.6 Innovative Processes adopted by the Institution in Teaching and Learning

- a) **Research and Learning** – Research, skill based and hands on projects by individuals and groups were sponsored by the College with financial and resource-persons to initiate students into studies beyond their curriculum.
 - i. Five student projects under the Undergraduate Centenary Decade Research Grant are working on projects which extends prescribed curriculum, under the mentorship of the College Faculty.
 - ii. Department of Psychology in collaboration with International Bridge of Justice, gained hands-on experience in an Intervention Project with female under-trials in Tihar Jail.
 - iii. A 3 month long interdisciplinary project, ‘Caste, Gender and Cinema’, was designed by the Centre for Interdisciplinary Studies.
 - iv. Projects beyond the curriculum were designed by the Research and Learning Centres.
 - v. A ‘Bird Diversity Census’ of the College campus supplements the ENVS curriculum.
 - vi. A Research Methodology Workshop was organised for Advanced Learners.
 - vii. An International Conference was organised by the Department of Psychology.

viii. A Faculty Development Programmes (FDP) in Hindi was held, with focus on pedagogy.

b) **Ability and Skill Enhancement Programmes** - Several courses and training programmes for Skill Enhancement and Employability were conducted.

- i. A certificate course on ‘An Introduction to Hindustani Music: Tradition and Aesthetics’, was organised by the Music Archives and Listening Room.
- ii. A Certificate Course on Editing and Publishing (Bilingual) was organised by the Translation and Translation Studies Centre.
- iii. IP-Vaani, an online radio webcast was developed and launched as Internet Radio by the BA Programme students, using a Web-based application
- iv. An Audio Repository Mobile Application for Visually Challenged Students was developed by students under mentors, under the Undergraduate Centenary Decade Research Grant.
- v. Free software training for students under ‘Spoken Tutorial Training Project’ was organised by the Department of Computer Science.
- vi. Training for students on the Use of Free and Open Source Software (FOSS) in collaboration with IIT Bombay was organised.
- vii. First-aid Workshop was organised by the Department of Sports and St. John’s Ambulance.

c) **Awareness Programmes** – The IQAC promoted general awareness programmes for the College community.

- i. Legal Awareness Programmes were organised on ‘Domestic Violence’, ‘Sexual Harassment’, and ‘Property Rights’ by the College and North-East Cell of National Commission for Women.
- ii. The Discussion Forum of the College along with Loktantrashala sponsored eight public lectures by eminent and award winning public intellectuals.
- iii. Street plays on various issues composed to create awareness were organised on themes including drug abuse, income tax and several women’s issues.

Note: Please refer to section 3.26 for details

d) **Innovative use of Multi Media and Lec-Dem** – Classroom teaching is supplemented by other smart methods such as Multi Media and tested methods of Lecture Demonstration, these include live musical renditions and performances to amplify academic themes and the combination of live interaction and online resources in the classroom. Use of Community Radio, ‘IP-Vaani’ a Radio-webcast and the Audio Repository for Visually Challenged students supplement curricular teaching.

**2.7 Total No. of actual teaching days
During this academic year**

180

2.8 Examination/ Evaluation Reforms initiated by the Institution

The examination and evaluation processes are governed by the rules and regulations of the University of Delhi.

2.9 No. of Faculty Members involved in curriculum Restructuring/ Revision/ Syllabus Development

23

as member of Board of Study/Faculty/Curriculum Development workshop.

2.10 Average percentage of attendance of students

70

2.11 Course/Programme wise Distribution of Pass Percentage

Results 2016 - 2017

B.A. (Hons.)/ B.Com. (Hons.)/ B.Sc. (Hons.)/ B.A. (Prog.) I Year (CBCS)

Subject	Total Appeared	CGPA			total pass	Pass%*
		7 to 10	5 to 6.99	4 to 4.99		
Economics	51	34	12	1	51	100.00
English	75	18	52	1	75	100.00
Hindi	48	8	33	0	48	100.00
History	46	12	28	0	46	100.00
BMMMC	51	13	32	1	50	98.04
Music	10	4	3	0	10	100.00
Philosophy	71	10	50	2	71	100.00
Pol. Science	144	42	95	0	144	100.00
Psychology	59	42	12	0	59	100.00
Mathematics	46	37	5	0	46	100.00
Sanskrit	36	10	5	20	36	100.00
Computer Science	46	35	8	0	46	100.00
B.Com. (H)	119	78	29	3	110	92.44
B.A. Prog.	242	73	130	7	212	87.60
Total	1044	416	494	35	1004	96.17

* Pass percentage includes Essential Repeat cases

B.A.(H)/B.Com. (H)/ B.Sc. (H)/B.A. (Prog.) II Year

Subject	Total Appeared	CGPA			total pass	Pass%*
		7 to 10	5 to 6.99	4 to 4.99		
Economics	63	25	27	2	63	100.00
English	49	2	40	4	49	100.00
Hindi	46	13	29	0	46	100.00
History	34	3	20	3	33	97.06
BMMMC	52	30	14	0	52	100.00
Music	6	2	2	0	6	100.00
Philosophy	45	10	19	0	44	97.78
Pol. Science	121	30	84	2	119	98.35
Psychology	50	28	17	0	50	100.00
Mathematics	47	35	8	0	47	100.00
Sanskrit	21	5	9	0	21	100.00
Computer Science	50	41	8	0	50	100.00
B.Com. (H)	112	62	34	1	112	100.00
B.A. Prog.	217	32	141	5	215	99.08
Total	913	318	452	17	907	99.34

*Pass percentage includes Essential Repeat cases

B.A.(H)/B.Com (H)/ B.Sc. (H)/B.A. (Prog.) III Year

Subject	total No. of Students appeared	Distinction with 75% and above	Division			Pass%*
			I	II	III	
Economics	58	27	44	8	3	94.83
English	85	2	49	29	6	98.82
Hindi	51	6	42	5	4	100.00
History	50	1	17	17	14	96.00
BMMMC	90	21	81	8	0	98.89
Music	4	0	4	0	0	100.00
Philosophy	43	3	30	11	1	97.67
Pol. Science	129	0	96	29	2	98.45
Psychology	65	24	55	5	1	93.85
Mathematics	55	40	52	3	0	100.00
Sanskrit	30	3	14	10	2	86.67
Computer Science	44	38	44	0	0	100.00
B.Com. (H)	143	70	121	16	1	96.50
B.A. Prog.	204	18	147	41	3	93.63
Total	1051	253	796	182	37	96.57

* Pass percentage includes Essential Repeat cases.

M.A (Previous)

Subject	Appeared	Distinction with 75% and above	Division			Pass%*
			I	II	III	
English	25	1	7	15	0	100.00
Hindi	15	0	5	7	0	100.00
History	7	0	0	5	0	100.00
Hindustani Music	2	0	1	0	0	100.00
Philosophy	19	0	7	3	0	100.00
Pol. Science	26	0	9	11	0	100.00
Psychology	44	5	42	1	0	100.00
Sanskrit	15	1	3	0	0	80.00
Mathematics	28	0	7	7	0	75.00
Operational Research	9	0	4	1	0	100.00
Total	190	7	85	50	0	94.74

* Pass percentage includes Essential Repeat cases.

M.A (Final)

Subject	Appeared	Distinction with 75% and above	Division			Pass%*
			I	II	III	
English	19	0	5	9	0	73.68
Hindi	13	0	8	4	0	92.31
History	8	0	2	5	0	87.50
Hindustani Music	2	0	1	0	0	50.00
Philosophy	13	0	4	3	0	53.85
Pol. Science	18	0	3	12	1	88.89
Psychology	36	6	35	0	0	97.22
Sanskrit	16	0	5	1	0	37.50
Mathematics	20	4	8	3	1	60.00
Operational Research	7	1	5	0	0	71.43
Total	152	11	76	37	2	75.66

*Pass percentage includes Essential Repeats cases

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the Institution

The IQAC has played an instrumental role in creating a vigorous research environment in the College. It has encouraged research, publication and procurement of funds for research activities. It has initiated research avenues like the six Research and Learning Centres within the College to create an ambient research atmosphere.

- i. **Research Grant** - The Governing Body of the College continues to promote research activities of the College by providing an annual grant of Rs. 10 Lakhs for research activities. Support is provided to teachers and students for participation in national/ international seminars, talks and conferences. Faculty members are also involved in research projects funded by external agencies.
- ii. **Student Research** - Five student projects have been selected in 2017-18 for the award of the UG Centenary Decade Research Grant conceptualized by the College. Students are encouraged to present their research in national and international academic events and are sponsored by the College to participate in these forums. Students are mentored by teachers of their departments and other related departments for writing research papers for presentation in the Departmental Academic Associations. Several Departments offered open option of research projects, field excursions and hands-on research.
- iii. **Research Journal** - The *Journal of Innovation for Inclusive Development (JIID)* of the College, has obtained a listing in the international directory of Open Access Scholarly Resources (ROAD) and was also listed in the Directory of Open Access Journals (DOAJ). A Student Journal *CODE* is published annually from the Translation & Translation Studies Centre. Several Departments publish both print and e-Student Journals every year.
- iv. **Research and Learning Centres** - The College has six Research and Learning Centres namely, Museum & Archives Learning Resource Centre, Translation & Translation Studies Centre, Centre for Earth Studies, Centre for Inter-Disciplinary Studies, Music and Archives Listening Room, Sanskrit Studies and Research Centre. These centres function as platforms for research and hands-on activity as well as skill development. Various projects in specialised areas as well as in interdisciplinary domains, are carried out in the centres. Seminars, workshops, certificate courses, census are some of the highlights of the activities organised by the six centres.
- v. **Research Ethics** - The College has an Ethics Committee to monitor research and surveys. The College has emphasised the importance of ‘informed consent’, in the promotion of research, especially with human subjects. It scrutinizes all proposals it receives for research on its own campus along the ethical standards, which are globally shared. Declaration, Release of Permission, Copyright for use in declared ways, etc. are all part of the ethical mores of the College. Plagiarism software is available in the College to support ethical practices in research.

3.2 Details regarding Major Projects

A. Projects funded by Government Agencies

	Completed	Ongoing	Sanctioned	Submitted
Number		1		
Outlay in Rs. Lakhs		6.7		

B. Projects to Individual Faculty

	Completed	Ongoing	Sanctioned	Submitted
Number		2		
Outlay in Rs. Lakhs		4.26		

3.3 Details regarding Minor Projects - NA

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on Research Publications

	International	National	Others
Peer Review Journals	54	23	01
Non-Peer Review Journals	02	08	01
e-Journals	12	03	-
Conference proceedings	12	03	-

3.5 Details on Impact Factor of Publications

Range Average h-index Nos. in SCOPUS

3.6 Research Funds sanctioned and received from Various Funding Agencies, Industry and Other Organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned (in Rs)	Received (in Rs)
Major projects	3 Years	UGC	6,70,000	6,20,000
Minor Projects				
Interdisciplinary Projects	1 Year	College	54,865	54,865
Industry sponsored				
Students research projects sponsored by the College	1 Year	College	60,312	60312
Any Other:- i) Fin. Assistance to teachers for Conf./ Workshop/ Seminar by UGC		UGC	3,93,515	3,93,515
ii) Fin. Assistance to teachers by College		College	36,759	36,759
iii) Research related activities in College		College	8,48,064	8,48,064
Total			20,63,515	20,13,515

3.7 No. of Books Published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For Colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through Consultancy

3.11 No. of Conferences Organized by the Institution

Level	International	National	State	University	College
Number	1				
Sponsoring agencies	ICSSR, Northern Regional Centre, JK Cement, Max India Foundation, TV 18 Broadcast Ltd. , Videocon d2h, Jai Ingredients Pvt. Ltd				

3.12 No. of Faculty Served as Experts, Chairpersons or Resource Persons

3.13 No. of Collaborations International National Any other

3.14 No. of Linkages created during this year

3.15 Total Budget for Research for current year (in Rs)

From funding agency From Management of University/College
Total

3.16 No. of Patents received this year

Type of Patent		Number
National	Applied	NA
	Granted	NA
International	Applied	NA
	Granted	NA
Commercialised	Applied	NA
	Granted	NA

3.17 No. of Research Awards/ Recognitions Received by Faculty and Research Fellows of the Institute in the year

Total	International	National	State	University	Dist	College
07	02	04	01	-	-	-

3.18 No. of Faculty from the Institution

who are Ph. D. guides

08

and students registered under them

14

3.19 No. of Ph.D. awarded by Faculty from the Institution

NA

3.20 No. of Research Scholars receiving Fellowships (Newly enrolled + existing ones)

JRF

NA

SRF

NA

Project Fellows

NA

Any other

NA

3.21 No. of Students Participated in NSS events

University level

989

State level

47

National level

47

International level

01

3.22 No. of Students Participated in NCC events

University level

12

State level

05

National level

17

International level.

01

3.23 No. of Awards won in NSS

University level	01	State level	-
National level	01	International level	-

3.24 No. of Awards won in NCC

University level	21	State level	05
National level	19	International level	01

3.25 No. of Extension Activities organized

University forum	-	College forum	33		
NCC	1	NSS	06	Any other	-

3.26 Major Activities during the year in the sphere of Extension Activities and Institutional Social Responsibility

A wide range of activities marked the efforts of the College towards Community Outreach and Institutional Social Responsibility. The College continued with creating a corpus for financial assistance in medical emergencies for its contractual employees. It organises various activities which are extended beyond the College. It follows the principle of diversity integration and puts under its ambit the students with disability, students from minority sections, EWS, North Eastern India and international students. The College acknowledges its Institutional Social Responsibility and organises various community outreach activities in this direction.

Community Outreach

- The College adopted the Khyber Pass community of daily wage construction workers, fruit and vegetable sellers and hawkers under the NSS Outreach Programme. It takes care of education and literacy, health and sanitation, awareness and recreation among the members of the community.
- The programme 'Hum Sab', with the migrant construction workers on the College campus was concluded with the completion of the Hostel.
- The Department of Psychology in collaboration with International Bridge of Justice conducted a Project on 'Psychological Aid for under trial Prisoners' in Tihar Jail, Delhi.
- A Career Counselling sessions for the public are conducted during the new admission session.
- The College makes its resource-persons and the computer centre available to the public during Central Registration for University admissions.
- The Enactus Chapter of the College organized various workshops, fund-raising programmes and awareness campaigns. The National Volunteering Week was observed with activities such as paper bag making and cleanliness drive. Stalls were put up at the Delhi Cantonment, Dilli Haat and Indira Gandhi National Centre for Arts to showcase the products of project *Aipan*.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of Increase in Infrastructure Facilities

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	20.96* Acres	-	College	20.96* Acres
Class rooms	66	1	College	67
Laboratories	11	1	College	12
Seminar Halls	6	-	College	6
No. of important equipment purchased (≥ Rs. 10 lakh) during the current year	Laptops- 1199	-15	College	1184
	Projectors 60	-4	College	56
	Desktops 277	-19 +24	College	282
	Kalawati Gupta Hostel			
	Refrigerator		College	4
	Oven		College	4
	Solar Heater		College	12
	Water Purifier		College	1
	PNG Connection		College	
	Mess Air Cooling and Air Circulation System		College	
	Medical Equipment		College	
	Translation and Translation Studies Centre			
	Speakers		College	2
	Mixer		College	1
	EP to XLR Lead		College	1
	XLR to XLR Lead		College	2
	FBT GM Microphone		College	2
	DBT Microphone Stand		College	2
SHURE-SVX-24 Microphone		College	1	

	Music Archives and Listening Room			
	Speakers		College	2
	Headphones		College	2
	CDs		College	161
	Seminar Room			
	Speakers		College	2
	Speaker Brackets		College	2
	Audio Mixer		College	1
	Podium Microphone		College	1
	Binoculars for Centre for Earth Studies		College	2
	Tracing Tables for Geography Lab		College	8
	Microphone for Multi Media and Mass Communication		College	1
	Air Conditioners and Voltage Stabilizers		College	4 each
Value of the equipment purchased during the year (in Rs)		2,13,26,784/-	College	
Others:				
1. Elevator	3	2	College	5
2. The Music Archives and Listening Room		1	College	1

*This includes the adjunct area of the Indraprastha College Women's Hostel

4.2 Computerization of Administration and Library

The College has fully computerised Administration Office and Library.

Administration - The College uses a College Management System (CMS) for Administration & Accounts office. It includes student information management, internal assessment, student feedback, admission and examination fee payment, payroll and taxation.

The College is using a web-based software for examination process and admit card generation given by the University of Delhi.

Three dedicated Email Ids were created for the purpose of, internal assessment, leave application and budget proposal for various College activities.

Library - The Library is functioning under a fully computerized environment using LsEase library software developed by M/s Libsys Ltd. Digitalization of the University syllabus and University Examination question papers of last 5 years is completed.

4.3 Library Services

	Existing		Newly added		Total	
	No. (till 2016-2017)	Value in Rs. (2015-2016 + 2016-2017)	No. (2017-2018)	Value in Rs. (2017-2018)	No. (Till 2017-2018)	Value in Rs. (2015-2018)
Text Books	8322	2,43,695	136	49,770	8458	2,93,465
Reference Books	102487	11,18,924.74	832	5,81,092.37	103319	17,00,017.1
Journals	124	10,05,059.38	74	5,04,768.16	198	15,09,827.5
Magazines	25 (acquire 2016-17)	25,189 (2016-17)	24	37,059	49	62,248
e-Books	Access through Delhi-University-wide-Network, UGC-NLIST, DELNET					
e-Journals						
Digital Database						
CD & Video	346 (Donated)					
Others (Braille Books)	236 (Donated)					

4.4 Technology Upgradation

	Total Computers	Computer equipped Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others*
Existing	1442	8	LAN / Wi-Fi	32	1	5	14	46
Added	24	1	-		-	-	02	-
Total	1466	9	LAN / Wi-Fi	32	1	5	16	46

*Others include IT enabled classrooms, meeting rooms and research centres.

4.5 Computer, Internet Access, Training to Teachers and Students and any other Programme for Technology Upgradation (Networking, e-Governance etc.)

All the departments and offices in the college campus are fully computerized with easy access to internet.

- Internet facility (Wi-Fi) is provided to staff and students. Class rooms are equipped with projectors and laptops with internet facility to enhance the teaching-learning process.
- Laptops are also given to students with Wi-Fi access.
- Kalawati Gupta hostel is extended with new wi-fi setup for learning and CCTV for security purpose. Biometric attendance system is used for the residents of Kalawati Gupta Hostel.
- An android based mobile application "Lecture Hall" was developed by the Department of Computer Science under "Centenary Decade Undergraduate Research Grant" for common shared access of audio repository of study material for VI students. A workshop was conducted to install the application "Lecture Hall" on the mobiles of VI students. A hands-on session for usage was also conducted.
- The Bilingual (Hindi & English) website of the College is regularly updated.
- Three POS machines have been installed in the Accounts section for easy payment.
- Online processes for student feedback, Admission, Hostel Admission, Examination and Fee Payment has been developed, introduced and maintained by the College.
- The Library staff attended a training programme regarding computers skills conducted by DUCC.
- Basic computer training is given to the Non-Teaching staff on a regular basis.
- Students participated in Certificate courses on open source software like Libre Office, C++, Linux, PHP and MySql.

4.6 Amount Spent on Maintenance (in Rs lakhs)

i) ICT	5.47
ii) Campus Infrastructure and Facilities	1108.81
iii) Equipment	25.56
iv) Others	76.00
Total:	1215.84

5. Student Support and Progression

5.1 Contribution of IQAC in Enhancing Awareness about Student Support Services

The IQAC enhances awareness among students through various channels. The students are given regular information and updates on the activities and facilities of the College.

- i. **Information Dissemination** – The College provides information to students through its Prospectus in English and Hindi, Bilingual Website, Departmental Portals, Notice Boards, E-Group mails, Signages, Student-Faculty Committee Meetings, Orientation Programmes, General Body Meetings and Students' Union Meetings. A Mobile App on College information is maintained for students.
 - ii. **Student Societies** – The College has several student societies such as, Departmental Academic Societies, Students' Union and Extra-Curricular Societies. The College has active forums like Discussion Forum, Women's Development Cell, Gender Sensitisation Committee and Eco Club for community outreach and extension activities. The Sports, NCC, NSS, Enabling Unit and Equal Opportunity Cell are integral parts of the student community.
 - iii. **Disability Services** – Students with disability are made aware of the facilities through the conduct of various workshops, availability of study materials in Braille and training programmes. They are provided with laptops equipped with software.
 - iv. **Counselling Services** – The College has a full-time qualified counsellor to support students' personal development and mental health, and has provided dedicated space for the counselling centre. Regular records are maintained and reports are submitted to the College.
 - v. **Medical assistance** – The College has a duly equipped medical room with nursing services available. Arrangements have been made with the super-speciality Sant Parmanand Hospital in the neighbourhood, to treat emergencies.
 - vi. **Online Support System** – To ease the process of second and third year admission and fee payment, the Hostel and the BMMMC Programme, the College has created online facilities. The email is widely deployed as a support system. The I-Made app makes the website accessible to student mobile phones. The College solicits regular online feedback from students, according to a set schedule.
 - vii. **Alumnae Interactions** – The College organises regular alumnae interactions with students to equip them with possibilities of higher education and placement opportunities.
- Note: Please refer to Point No. 6.11 for details.
- viii. **Career Guidance and Placement Opportunities** – The College organises various workshops, training sessions, placement talks and career counselling sessions to hone the skills of the students through its Career Guidance and Placement Cell. It provides them with an opportunity to get placed with some of the best companies and at the same time encourages them to aim for higher education. The CGPC creates a database of all aspirants and submits an annual report. It has developed its own brochure for the public domain.

5.2 Efforts Made by the Institution for Tracking the Progression

The IQAC monitors the process of student progression during and after the tenure of students in the College. It tracks the educational and professional development of the students with support from the administration and the CGPC.

- i. **Higher Education** - The College maintains postgraduate admission data directly from its own enrolment. It tracks students applications to other institutions of Higher Education through the Letters of Recommendation issued.
- ii. **Internship and Placement** - Data is procured and compiled from files maintained by the Administrative Office about the details of internship based on Letters of Recommendation and No Objection Certificates. College also depends on the letters of confirmation from employers kept in custody of the CGPC. The College also receives information on Student Placement by responding to enquiries from employing agencies.
- iii. **Departmental Database** – All information pertaining to currently enrolled students and alumnae are available on the departmental portals of the College. The Alumnae Corner is also provided on the College Website to create Alumnae network. Alumnae Networks and Personal Networks are also used to track students.
- iv. **Student-Faculty Committee (SFC)** - Meetings are held regularly every semester to acquire information and track student progression. Student suggestions and grievances are addressed in these forums.
- v. **Career Guidance and Placement Cell (CGPC):** The CGPC develops its Brochure for the public domain, maintains a detailed database and submits an Annual Report.
- xi. **Online Tracking** – The IQAC follows online mechanisms for Student Feedback System. It tracks the student progression both in terms of higher education and placement through online mechanisms and social media.

5.3 (a) Total Number of Students

UG	PG	Ph. D.	Others	Total
2917	376	N.A	NIL	3496

(b) No. of Students from Outside the State

496

(c) No. of International Students

43

Men	<table border="1"> <tr> <th>No</th> <th>%</th> </tr> <tr> <td></td> <td></td> </tr> </table>		No	%			Women	<table border="1"> <tr> <th>No</th> <th>%</th> </tr> <tr> <td>43</td> <td>100</td> </tr> </table>		No	%	43	100
	No	%											
No	%												
43	100												

Last Year						This Year					
General	SC	ST	OBC	PH	Total	General	SC	ST	OBC	PH	Total
1990	483	166	815	44	3498	1872	459	149	758	55	3293

Dropout % = 1.16

5.4 Details of Student Support Mechanism for Coaching for Competitive Examinations (If any)

Not applicable.

No. of students beneficiaries

NA

5.5 No. of Students Qualified in these Examinations

NET	15	SET/SLET	NA	GATE	NA	CAT	31
IAS/IPS etc.	NA	State PSC	NA	UPSC	NA	Others *	86

*Others include exams like IIT Jam, B.Ed, GRE, TOEFL, IELTS, CTET etc.

5.6 Details of Student Counselling and Career Guidance

- a) The CGPC develops its Brochure for the public domain, maintains a detailed database and submits an Annual Report.
- b) The Global University Fair 2018 witnessed more than fifteen National and International Universities providing information on higher education opportunities across the globe.
- c) Representatives from the Indian School of Business, Indian School of Development Management, Vedica Scholars and Oberoi Centre of Learning and Development conducted sessions in the College.
- d) Information sessions were conducted on the postgraduate programmes in education at Ambedkar University, Delhi and the Young India Fellowship at the Ashoka University.
- e) Skill development sessions such as ‘Financial Auditing’, ‘Resume Writing and Personal Interview’ and ‘Campus to Corporate: Skills to Acquire in College to Thrive in the Corporate Sector’ were conducted by Ernst & Young.
- f) Global Risk Management Institute conducted a session on ‘Career in Risk Management’.
- g) Mr. Achal Chawla, Partner, Ernst & Young India conducted a talk on ‘A Successful Career in Professional Services Firms’.
- h) Internship Opportunities in the Development and Corporate sectors were offered by *Pravah* and GRMI.
- i) A Session was conducted on Virtual Training Programmes offered by the Virtual Training Centre ‘Internshala’.
 - a. More than 920 students benefited from the above sessions.

5.7 Details of Campus Placement

Number of Organizations Visited	On campus		Off Campus
	Number of Students Participated	Number of Students Placed	Number of Students Placed
8	146	15	13

5.8 Details of Gender Sensitization Programmes

The Gender Sensitization Committee and Women's Development Cell (WDC) organised various programmes towards gender sensitization among students, and its efforts have been recognized.

Awards:

The College has been awarded for "Girl Centric Tertiary Education and Training" by Women's Agency for Generating Employment (WAGE), at the World Women Summit 2018.

The Principal has been felicitated with a Certificate from International Women's Club (A Unit of UNF) for remarkable contribution in the field of administration and education for girls.

'Proud to Bleed' Campaign:

A Sanitary Pad Vending Machine was inaugurated in the College. A Sanitary Pad Donation Drive, in collaboration with Diya India Foundation was held under the campaign 'Proud to Bleed'.

Workshops:

- a) 'Sexual and Reproductive Health and Rights (SRHR)', was conducted by the Youth Parliament Foundation.
- b) 'Role of Media in achieving Gender Equality' was conducted by Breakthrough India.
- c) 'Combating Online Harassment and Promoting Digital Security' was conducted by trainers from Feminism In India (FII).
- d) 'Role of all Stakeholders in Preventing Sex Determination and Sex-Selective Abortions'

Discussions and Film Screenings:

- a) Discussions were organised on the book by Dr. Deepa Narayan, '*CHUP: Breaking the Silence about India's Women*' and 'Gender Bender and Transgender' by Dr. Kartik Bittu and Kabir.
- b) 'Gaylentine's Day: Challenging Heteronormativity' was organized in collaboration with *Nazariya*.
- c) A documentary on 'Declining Child Sex Ratio in India', was screened, followed by a panel discussion on 'Role of all Stakeholders in Preventing Sex Determination and Sex-Selective Abortions'.
- d) The film '*Turup*' was screened to observe the International Women's Day.
- e) Sukhmanch Theatre staged a solo play performance titled 'A Woman Alone'.

Lectures and Talks:

- a) A Legal Awareness lecture on 'Domestic Violence, Sexual Harassment and Property Rights' was delivered by Mr. Sandeep Gupta, Metropolitan Magistrate, DSLSA, Tis Hazari Court, Delhi.
- b) Let's Talk Session on 'Women in Literature' was held by the students of the WDC.

Competitions:

- a) Poster Making, Slam Poetry and Photography Competitions were organized as part of a campaign to create awareness about the PC-PNDT Act and 'Save the Girl Child' initiative.
- b) A written Quiz Competition on 'Legal Awareness of Women's Rights' was organized in collaboration with the National Commission for Women.

5.9 Students Activities

5.9.1 No. of Students Participated in Sports, Games and Other Events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

No. of students participated in academic events

State/ University level National level International level

5.9.2 No. of Medals /Awards Won by Students in Sports, Games and Other Events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount in Rs
Financial support from institution	421	60,24,708
Financial support from government	8	2,17,705
Financial support from government on the basis of previous examinations	37	NA
Financial support from other sources	79	6,07,750
Number of Students who Received International/ National Recognitions	15	-

5.11 Student Organised/ Initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of Social Initiatives Undertaken by the Students

5.13 Major Grievances of Students (if any) Redressed:

One grievance was reported, and resolved through duly constituted mechanism.