Annual Quality Assurance Report

May 2018

TRUTH LOVE KNOWLEDGE SERVICE

Contents

List of IQAC Members

Chairperson	Dr. Babli Moitra Saraf
Coordinator	Dr. Anindita Roy Saha
Administration	Dr. Rekha Sethi
	Ms. Sushma Neena Kumar
	Mr. Vijay Gautam
	Mr. Dinesh Sundriyal
	Mr. Rahul Tanwar
	Mr. Jagdish Chander Kandpal
Teachers	Dr. Meena Bhargava
	Dr. Vinita Sinha
	Dr. Pragati Mohapatra
	Dr. Manasvini M. Yogi
	Ms. Ritu Singhal
	Ms. Dolly Jain
	Dr. Debjani Sengupta
	Dr. Shubhra Seth
	Ms. Jaya Mishra
	Dr. Seema Singh
	Ms. Meenakshi Verma
Member, Management	Ms. Mira Pradeep Singh
Member, Local Society	Prof. Biswajit Das
Alumna Representative	Prof. Ajit Iqbal Singh
Student Representative	Ms. Mahima Vaid
Parent Representative	Ms. Babita Singhal

The Annual Quality Assurance Report (AQAR)

Part – A

1. Details of the Institution

1.1 Name of the Institution

Indraprastha College for Women

1.2 Address Line 1

31, Shamnath Marg

Address Line 2

Civil Lines

City/Town

Delhi

State

Delhi

Pin Code

110054

Institution e-mail address

ipcw@ip.du.ac.in

ipc1924@gmail.com

Contact No.

011-23962009

Name of the Head of the Institution

Dr. Babli Moitra Saraf

Tel. No. with STD Code

011-23962009

Mobile

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Name of the IQAC Co-ordinator

Dr. Anindita Roy Saha

Mobile	+91-9899618952

IQAC e-mail address	iqac@ip.du.ac.in

1.3 NAAC Track ID DLCOGN 21627

1.4 NAAC Executive Committee No. & Date EC (SC)/13/A&A/8.1 Dated: 17-03-2016

1.5 Website Address www.ipcollege.ac.in

Web-link of the AQAR: https://sites.google.com/a/ip.du.ac.in/iqac_5/

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	A	3.33	2016	5 years
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC 01/06/2016

1.8 AQAR for the Year 2017 - 2018

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

  i. AQAR   25 May 2017
  ii. AQAR   Not Applicable
  iii. AQAR   Not Applicable
  iv. AQAR   Not Applicable

1.10 Institutional Status

University   State [ ]   Central [Y]   Deemed [ ]   Private [ ]

Affiliated College   Yes [ ]   No [ ]

Constituent College   Yes [Y]   No [ ]

Autonomous College of UGC   Yes [ ]   No [ ]

Regulatory Agency approved Institution   Yes [Y]   No [ ]

Type of Institution   Co-education [ ]   Men [ ]   Women [Y]

Urban [Y]   Rural [ ]   Tribal [ ]

Financial Status   Grant-in-aid [ ]   UGC 2(f) [Y]   UGC 12B [Y]

Grant-in-aid + Self Financing [Y]   Totally Self-financing [ ]

1.11 Type of Faculty/ Program

Arts [Y]   Science [Y]   Commerce [Y]   Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [ ]

Others   (Specify)   .Multi Media and Mass Communication

1.12 Name of the Affiliating University

University of Delhi, Delhi

1.13 Special Status Conferred by Central/ State Government

Autonomy by State/Central Govt. / University   NA

University with Potential for Excellence   NA   UGC-CPE   NA

DST Star Scheme   NA   UGC-CE   NA

UGC-Special Assistance Programme	NA	DST-FIST	NA

UGC-Innovative PG programmes	NA	Any other (*Specify*)	NA

UGC-COP Programmes   NA

2. IQAC Composition and Activities

2.1 No. of Teachers   12

2.2 No. of Administrative/Technical staff   7

2.3 No. of students   1

2.4 No. of Management representatives   1

2.5 No. of Alumni   1

2.6 No. of any other stakeholder and Community representatives   1

2.7 No. of Employers/ Industrialists   -

2.8 No. of other External Experts   1

2.9 Total No. of members   24

2.10 No. of IQAC meetings held   10

2.11 No. of meetings with various stakeholders: No. 46   Faculty 08

Non-Teaching Staff 20   Students 11   Alumni 05   Others 02

2.12 Has IQAC received any funding from UGC during the year? Yes [ ]   No [No]

If yes, mention the amount   NA

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 16 | International | 3 | National | 1 | State | - | Institution Level | 12

(ii) Themes

<u>International level</u>

Conference:
International Conference titled 'The Fragmented Self: An Interdisciplinary Exploration into the Notions of Self and Identity in Contemporary Life' organised by the Department of Psychology.

Symposium:

a. 'The Cultural Challenge', organised by Translation and Translation Studies Centre.
b. Negotiating Other Culture and Languages-'Thrills and Travails of Translation', organised by Translation and Translation Studies Centre.

<u>National</u>

Faculty Development Programme:
Department of Hindi on *Sahitya ki Vividh Vidhaon ka Shikshan*.

<u>Institutional level</u>

Conference:
Round Table Conference on Gandhi on the theme, 'Gandhi Matters'.

Workshops:

a) 'Research and Methodology'
b) 'Birds: Watching and Beyond'
c) 'Indoor Air Pollution and Human Health'
d) First Aid
e) Wall Climbing

Workshops in collaboration with external agencies:

a) 'Career Options and Assistive Technology' organized by Equal Opportunity Cell in collaboration with Score Foundation
b) 'Reading without Seeing' by National Association for Blind and Saksham.
c) 'Community Engagement' organized by NSS in collaboration with Teach for India.
d) 'Combating Online Harassment and Promoting Digital Security' organized by NSS in collaboration with Teach for India.
e) 'Behaviour Management and Inquiry based Pedagogy'
f) 'Road Safety' with MASH

2.14 Significant Activities and Contributions Made by IQAC

The IQAC upholds its commitment to maintain quality in all activities of the College. It maintains its own portal to post all its activities and proceedings and meets with regular frequency to monitor and review all activities related to internal quality.

i. **Improvement of Existing Procedures** – The IQAC contributed towards improving the existing modes of functioning. In a big push towards e-governance, three dedicated email Id's were created for the internal assessment, submission of leave applications and budget proposals. Two POS machines were installed in Accounts Department to enable submission of College fee. It issued guidelines on departmental self-governance, time-table, upgrade of College website etc.

ii. **Online Mechanisms** – The IQAC follows online mechanisms for Student Feedback System, Admission, Fee Payment and Examination Fee Payment. Dedicated portals are maintained for Students' Union, Library, all Academic Departments, Centres and Societies. The web-based App for the College students developed in collaboration with I-MADE of the Government of India is maintained. The IQAC promotes dissemination of information in bilingual mode. Notices, Annual Report and Prospectus are released in English and Hindi. The College maintains its website in both the languages.

iii. **Empowering Students with Disability** - Scanning-cum-hands-on-Training was provided to the Visually Impaired (VI) Students for enabling them to use Print-Assist (Lex-Air-Camera) Device. Mobility Training for VI students was organized. Workshops on 'Assistive Technology', Reading Without Seeing' were organized. A workshop on installing of Lecture Hall application was organized to train the usage of the Audio Repository built under the UG Centenary Decade Research Grant. Another workshop on Android App for VH students was conducted. A Self-Defence course was organized for the VH students by the Delhi Police.

iv. **Research and Learning Centres** – Two new centres namely, Music Archives and Listening Room (*Baithak*) and Sanskrit Studies and Research Centre were added during the year. With this the College has six Research and Learning Centres. The IQAC promotes the research activities with allocation of finances for research and organisation of conferences, symposia, workshops and Faculty Development Programmes (FDPs) at international, national and institutional levels for internal quality enhancement.

v. **Add-On Certificate Courses** – Two courses, namely, 'An Introduction to Hindustani Music: Tradition and Aesthetics', and 'Editing and Publishing', were organized by the Music Archives and Listening Room and Translation and Translation Studies Centre respectively.

vi. **Career Guidance and Placement Cell (CGPC)** – The IQAC continuously monitors the activities of CGPC. It facilitated the organisation of the Global University Fair. The IQAC encouraged CGPC to organise counselling sessions, workshops, pre-placement talks and recruitment.

vii. **B.A. Programme** - The department was brought under the direct guidance and monitoring of the IQAC and has shown remarkable improvement in the academic achievement and functioning of the curriculum and extra-curricular activities. IP Vaani, an online radio webcast was launched and is broadcasted as Internet Radio using a Web-based application.

viii. **Linkages and Collaboration** - The IQAC held talks with several international colleges and universities for the purpose of research and academic collaboration. A Memorandum of Understanding was signed with Balipara Foundation, Assam, for the purpose of knowledge sharing, internship and volunteering activities in the North East. The College is in the process of expanding its linkages and collaboration with other organisations to benefit the College community.

ix. **Alumnae Database** - The College Alumnae Association in collaboration with Valumni Networks (Software Company) maintains an Alumnae Portal to maintain and further enhance the alumnae database. The alumnae registration forms have been made available on all the departmental portals to ease out the process of registration.

x. **Residential Facilities for Students** – The newly renovated Kalawati Gupta hostel with 280 seats completed in October 2017 is fully occupied. The Indraprastha College Women's Hostel is under renovation with 170 seats, state of the art facilities along with the option for AC rooms.

2.15 Plan of Action by IQAC/ Outcome

Plan of Action	Achievements
Introduction of two new courses	Two new departments namely, Geography and Sociology, have been introduced as disciplines at the Honours level from the academic session 2017-18. These courses run under the prescribed syllabi of the University of Delhi.
Creation of a Cartographic Laboratory	With the launch of the Department of Geography, a Cartographic Laboratory equipped with cartographic equipment and tracing tables, was created.
Enhancement of Scientific Awareness	The National Science Day was observed with various academic events which engaged five departments namely Mathematics, Computer Science, Environmental Studies, Psychology and Geography. The Centre for Earth Studies organised two workshops on 'Indoor Air Quality and Human Health', and 'Birds: Watching and Beyond'. The College was a monitoring station for measuring Air Quality during Diwali. The 'Bird Diversity Census' of the College campus is an ongoing project. The College actively participated in the Anti -Drug campaign of the Govt. of Delhi. The College is working with stakeholders on the burning issues of Depression and Mental Health among students.
Creation of Music Archives and a Listening Room	The Music Archives and Listening Room (MALR) was created as a Research and Learning Centre and to promote the *Baithak* culture.

	The grand inaugural was with a sarod recital by Pt. Biswajit Roy Chowdhury and a panel discussion by prominent musicologists. A week-long certificate course on 'An Introduction to Hindustani Music: Tradition and Aesthetics', was conducted for students.
	The MALR also hosts a musical performance in the Lec-Dem mode every semester to acquaint students with the nuances of Hindustani Classical Music. Short courses and workshops are conducted in collaboration with experts from related areas. An important activity is to digitise the music collection that the centre holds.
Introduction of Sanskrit Studies and Research Centre	The Sanskrit Studies and Research Centre was created.
International Conference by the Department of Psychology	The Department of Psychology organised an International Conference titled 'The Fragmented Self: An Interdisciplinary Exploration into the Notions of Self and Identity in Contemporary Life'.
International Conference Festival on Music and Musicology	The College is in the process of taking this forward through the activities of the Music Archives and Listening Room (*Baithak*).
Extension of Round Table Conference on Gandhi to the University Level	The College collaborated with *Gandhi Smriti Darshan* to consolidate this event and prepare to open it to the University students in 2019.
Expansion of the Museum and Archives Learning Resource Centre	An additional room has been constructed to permit the expansion of the Centre and the exhibits are being processed for display. The Centre is visited by researchers in the areas of Women's Education, Academic Reforms in Higher Education, History of Women's Movements etc. The Centre continues its collaboration with the University of Sydney for their research into the life of Ms. Leonara G'Meiner, the first Principal of this College. The public online heritage resource journal 'Sahapedia', prepared an online documentary on the history of this College with interviews. This which has been posted on youtube. https://www.youtube.com/watch?v=d12_LHnd_ZQ The Centre has provided material for creation of a biography on Begum Rana Liaquat Ali Khan, a former teacher of this College.
Adding and Strengthening Linkages and Collaborations	The IQAC held talks with several international colleges and universities for the purpose of research and academic collaboration.

	A Memorandum of Understanding was signed with Balipara Foundation, Assam, for the purpose of knowledge sharing, internship and volunteering activities in the North East. The College has sustained and built linkages and collaborations with various national organisations such as, Intach, Sahapedia, IIT Bombay, National Physical Laboratory and many more. The College strengthened its international linkages with USIEF, the Swedish Embassy, American Embassy, International Bridge of Justice, Enactus and St. Johns Ambulance. 30 linkages were created for student placement during this year. The College is in the process of expanding its linkages and collaboration with other organisations to benefit the College community.
Opening of Kalawati Gupta Hostel with enhanced infrastructure and seats	The renovated, redesigned and refurbished Kalawati Gupta Hostel with an increased capacity of 280 seats, was opened in October 2017.

Please see:

> **Annexure I:** Academic Calendar of the College

2.16 Whether the AQAR was placed in statutory body   Yes   [Y]   No   [ ]

Management   [Y]   Syndicate   [ ]   Any other body   [Y]

Provide the details of the action taken

The Management advised to update all information for the year 2017-18 till the date of finalisation of the AQAR and to post all information on the IQAC Portal

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	10			
UG	16		01	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				03
Others				01
Total	26		01	04

Interdisciplinary	16		01	
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options $\boxed{\text{All}}$

(ii) Pattern of Programmes

Pattern	Number of Programmes
Semester	17 (UG)
Trimester	
Annual	

1.3 Feedback from Stakeholders Alumni $\boxed{Y}$ Parents $\boxed{Y}$ Employers $\boxed{Y}$ Students $\boxed{Y}$
(On all aspects)

Mode of feedback : Online $\boxed{Y}$ Manual $\boxed{Y}$ Co-operating schools (for PEI) $\boxed{}$

Please see:

Annexure II: Feedback from Stakeholders

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The Syllabi prescribed by the University of Delhi are followed. The College actively participates in the updations of syllabi at the call of the University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Departments

Two new Departments namely, **Geography and Sociology** have been introduced as disciplines at the Honours level from the academic session 2017-18. These courses run under the prescribed syllabi of the University of Delhi.

Centres

Two Centres, namely, the Sanskrit Studies and Research Centre and the Music Archives and Listening Room (*MALR*), were created in 2017.

Sanskrit Studies and Research Centre - The Sanskrit Studies and Research Centre is envisioned to promote the study of the Sanskrit language as an invaluable heritage which is a key to unlock the vast corpus of knowledge it treasures. It proposes to focus on the interface of Sanskrit with other disciplines like Linguistics, History, Literature, Philosophy, Mathematics, and so on. It is an off-shoot of the Translation and Translations Studies Centre and rests upon the College's collection of rare books in Sanskrit. The Centre proposes to promote the acquisition of language skills along with the phonetics and phonology of Sanskrit. It will encourage translation from Sanskrit into other Indian and foreign languages. It will organize activities to familiarize and popularize Sanskrit among the youth in particular. It will network with all the Research and Learning Centres of the College in activities that have the possibility to highlight the contribution of Sanskrit language and writings in it. It will explore collaboration with like-minded academic and cultural bodies to establish linkages to carry the Centre forward.

Music Archives and Listening Room - The Music Archives and Listening Room (MALR) or the '*Baithak*', is a unique project that encourages the solitary pursuit of 'listening' to music and discovering its making in all its nuances. The Archives are a collection developed through donations from music lovers and practitioners of Indian Classical Music, in its various manifestations and embodiments. Here we will find rare recordings, information and catalogues. The College's studio and recording room are used for recording interviews and performances and also to archive these digitally. The project aims to arouse and disseminate the appreciation of our musical heritage and to develop an understanding of it from an informed position. In this process, MALR also promotes the collective listening and appreciation of music, as in a 'baithak'. The project also envisages the translation of treatises on music written in Indian languages, to make them available to a wider public.

The MALR was inaugurated with a musical rendition and panel discussion. The first programme of the centre was a week-long certificate course on 'An Introduction to Hindustani Music: Tradition and Aesthetics'. The MALR presents at least one performance in the Lec-Dem mode every semester. These programmes happen in tandem with the continual process of digitisation of the music collection for the Archive.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of Permanent Faculty

Total	Asst. Professors	Associate Professors	Professors	Others
88	55	33		

2.2 No. of Permanent Faculty with Ph.D.

49

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	81								

2.4 No. of Guest and Visiting Faculty and Temporary Faculty

09 | - | 73

Note: The figures refer to the average of two semesters

2.5 Faculty Participation in Conferences and Symposia

No. of Faculty	International level	National level	State level
Attended	55	15	7
Presented papers	57	43	9
Resource Persons	3	4	6

2.6 Innovative Processes adopted by the Institution in Teaching and Learning

a) **Research and Learning** – Research, skill based and hands on projects by individuals and groups were sponsored by the College with financial and resource-persons to initiate students into studies beyond their curriculum.
   i. Five student projects under the Undergraduate Centenary Decade Research Grant are working on projects which extends prescribed curriculum, under the mentorship of the College Faculty.
   ii. Department of Psychology in collaboration with International Bridge of Justice, gained hands-on experience in an Intervention Project with female under-trials in Tihar Jail.
   iii. A 3 month long interdisciplinary project, 'Caste, Gender and Cinema', was designed by the Centre for Interdisciplinary Studies.
   iv. Projects beyond the curriculum were designed by the Research and Learning Centres.
   v. A 'Bird Diversity Census' of the College campus supplements the ENVS curriculum.
   vi. A Research Methodology Workshop was organised for Advanced Learners.
   vii. An International Conference was organised by the Department of Psychology.

viii. A Faculty Development Programmes (FDP) in Hindi was held, with focus on pedagogy.

b) **Ability and Skill Enhancement Programmes** - Several courses and training programmes for Skill Enhancement and Employability were conducted.

i. A certificate course on 'An Introduction to Hindustani Music: Tradition and Aesthetics', was organised by the Music Archives and Listening Room.
ii. A Certificate Course on Editing and Publishing (Bilingual) was organised by the Translation and Translation Studies Centre.
iii. IP-Vaani, an online radio webcast was developed and launched as Internet Radio by the BA Programme students, using a Web-based application
iv. An Audio Repository Mobile Application for Visually Challenged Students was developed by students under mentors, under the Undergraduate Centenary Decade Research Grant.
v. Free software training for students under 'Spoken Tutorial Training Project' was organised by the Department of Computer Science.
vi. Training for students on the Use of Free and Open Source Software (FOSS) in collaboration with IIT Bombay was organised.
vii. First-aid Workshop was organised by the Department of Sports and St. John's Ambulance.

c) **Awareness Programmes** – The IQAC promoted general awareness programmes for the College community.
i. Legal Awareness Programmes were organised on 'Domestic Violence', 'Sexual Harassment', and 'Property Rights' by the College and North-East Cell of National Commission for Women.
ii. The Discussion Forum of the College along with Loktantrashala sponsored eight public lectures by eminent and award winning public intellectuals.
iii. Street plays on various issues composed to create awareness were organised on themes including drug abuse, income tax and several women's issues.

Note: Please refer to section 3.26 for details

d) **Innovative use of Multi Media and Lec-Dem** – Classroom teaching is supplemented by other smart methods such as Multi Media and tested methods of Lecture Demonstration, these include live musical renditions and performances to amplify academic themes and the combination of live interaction and online resources in the classroom. Use of Community Radio, 'IP-Vaani' a Radio-webcast and the Audio Repository for Visually Challenged students supplement curricular teaching.

2.7 Total No. of actual teaching days During this academic year

180

2.8   Examination/ Evaluation Reforms initiated by the Institution

The examination and evaluation processes are governed by the rules and regulations of the University of Delhi.

2.9   No. of Faculty Members involved in curriculum
Restructuring/ Revision/ Syllabus Development
as member of Board of Study/Faculty/Curriculum Development workshop.

| 23 |

2.10 Average percentage of attendance of students

| 70 |

2.11 Course/Programme wise Distribution of Pass Percentage

Results 2016 - 2017
B.A. (Hons.)/ B.Com. (Hons.)/ B.Sc. (Hons.)/ B.A. (Prog.) I Year (CBCS)

Subject	Total Appeared	CGPA			total pass	Pass%*
		7 to 10	5 to 6.99	4 to 4.99		
Economics	51	34	12	1	51	100.00
English	75	18	52	1	75	100.00
Hindi	48	8	33	0	48	100.00
History	46	12	28	0	46	100.00
BMMMC	51	13	32	1	50	98.04
Music	10	4	3	0	10	100.00
Philosophy	71	10	50	2	71	100.00
Pol. Science	144	42	95	0	144	100.00
Psychology	59	42	12	0	59	100.00
Mathematics	46	37	5	0	46	100.00
Sanskrit	36	10	5	20	36	100.00
Computer Science	46	35	8	0	46	100.00
B.Com. (H)	119	78	29	3	110	92.44
B.A. Prog.	242	73	130	7	212	87.60
Total	**1044**	**416**	**494**	**35**	1004	96.17

* Pass percentage includes Essential Repeat cases

B.A.(H)/B.Com. (H)/ B.Sc. (H)/B.A. (Prog.) II Year

Subject	Total Appeared	CGPA			total pass	Pass%*
		7 to 10	5 to 6.99	4 to 4.99		
Economics	63	25	27	2	63	100.00
English	49	2	40	4	49	100.00
Hindi	46	13	29	0	46	100.00
History	34	3	20	3	33	97.06
BMMMC	52	30	14	0	52	100.00
Music	6	2	2	0	6	100.00
Philosophy	45	10	19	0	44	97.78
Pol. Science	121	30	84	2	119	98.35
Psychology	50	28	17	0	50	100.00
Mathematics	47	35	8	0	47	100.00
Sanskrit	21	5	9	0	21	100.00
Computer Science	50	41	8	0	50	100.00
B.Com. (H)	112	62	34	1	112	100.00
B.A. Prog.	217	32	141	5	215	99.08
Total	**913**	**318**	**452**	**17**	907	99.34

*Pass percentage includes Essential Repeat cases

B.A.(H)/B.Com (H)/ B.Sc. (H)/B.A. (Prog.) III Year

Subject	total No. of Students appeared	Distinction with 75% and above	Division			Pass%*
			I	II	III	
Economics	58	27	44	8	3	94.83
English	85	2	49	29	6	98.82
Hindi	51	6	42	5	4	100.00
History	50	1	17	17	14	96.00
BMMMC	90	21	81	8	0	98.89
Music	4	0	4	0	0	100.00
Philosophy	43	3	30	11	1	97.67
Pol. Science	129	0	96	29	2	98.45
Psychology	65	24	55	5	1	93.85
Mathematics	55	40	52	3	0	100.00
Sanskrit	30	3	14	10	2	86.67
Computer Science	44	38	44	0	0	100.00
B.Com. (H)	143	70	121	16	1	96.50
B.A. Prog.	204	18	147	41	3	93.63
Total	**1051**	**253**	**796**	**182**	**37**	96.57

* Pass percentage includes Essential Repeat cases.

M.A (Previous)

Subject	Appeared	Distinction with 75% and above	Division			Pass%*
			I	II	III	
English	25	1	7	15	0	100.00
Hindi	15	0	5	7	0	100.00
History	7	0	0	5	0	100.00
Hindustani Music	2	0	1	0	0	100.00
Philosophy	19	0	7	3	0	100.00
Pol. Science	26	0	9	11	0	100.00
Psychology	44	5	42	1	0	100.00
Sanskrit	15	1	3	0	0	80.00
Mathematics	28	0	7	7	0	75.00
Operational Research	9	0	4	1	0	100.00
Total	**190**	**7**	**85**	**50**	**0**	94.74

* Pass percentage includes Essential Repeat cases.

M.A (Final)

Subject	Appeared	Distinction with 75% and above	Division			Pass%*
			I	II	III	
English	19	0	5	9	0	73.68
Hindi	13	0	8	4	0	92.31
History	8	0	2	5	0	87.50
Hindustani Music	2	0	1	0	0	50.00
Philosophy	13	0	4	3	0	53.85
Pol. Science	18	0	3	12	1	88.89
Psychology	36	6	35	0	0	97.22
Sanskrit	16	0	5	1	0	37.50
Mathematics	20	4	8	3	1	60.00
Operational Research	7	1	5	0	0	71.43
Total	**152**	**11**	**76**	**37**	**2**	75.66

*Pass percentage includes Essential Repeats cases

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning Processes

The IQAC is committed to maintaining quality in all activities of the College. It holds quarterly meetings for discussions and deliberations on the various aspects of teaching and learning processes. Regular updates of activities and achievements of students and faculty are presented. Roadmap for further development is chalked out for implementation. Innovation and research is encouraged and fostered.

i. **Data Collection and Management** - The IQAC collects all data pertaining to all activities and profiles of the College to map its character.

ii. **Academic Events** – The IQAC regularly organises academic events such as Seminars, Conferences, Talks, Workshops, Faculty Development Programmes (FDPs) and Field Trips. Both faculty and students are encouraged to participate and present papers in appropriate forums. Student Paper Presentations under the mentorship of the College Faculty are organised every semester.

iii. **Research and Publication** – The IQAC monitors the selection of student projects under the six research and learning centres of the College and for the award of Undergraduate Centenary Decade Research Grant. Students and faculty are encouraged to publish in the journals of the centres namely, *Journal of Innovation for Inclusive Development (JIID)*, an open access peer-reviewed journal of the Centre for Earth Studies and in *CODE*, a student journal of the Translation and Translation Studies Centre. Several departments produce departmental journals containing student publications. These are sent to the IQAC for monitoring and quality improvement.

iv. **Internal Assessment** – The IQAC along with the Academic Standards Committee draws up the schedule for the Internal Assessment Monitoring Committee of every department of the College. It also develops the calendar of curriculum related activities like the exercise of options etc.

v. **Student Development** – The IQAC advises regular meetings of the Student-Faculty Committees (SFCs) which are held to deal with issues pertaining to the overall development of the students. Result Analysis is undertaken by all departments for quality assessment and enhancement. It recommends various innovative teaching methodologies, such as use of Multimedia, Lec-Dem, and Group Evaluation to supplement regular implementation of the curriculum.

vi. **Students with Disability** – The IQAC follows the declared policy of enabling and providing equal opportunity to the students with disability. It monitors and advises on the activities of the Equal Opportunity Cell and the Enabling Unit which organise various workshops and skill enhancement training to the students with disability.

vii. **Academic Audit and Plan of Action** – The IQAC takes periodic stock and conducts the academic audit of the College. The Staff Council in its meetings analyses all activities of the College. An Annual Academic Review is held for annual stock taking and setting the roadmap.

viii. **College Infrastructure -** The IQAC recommends the enhancement of infrastructure in the College as per the requirement of the tasks of the College community.

2.13 Initiatives undertaken towards Faculty Development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	1
HRD Programmes	1
Orientation Programmes	2
Faculty Exchange Programme	0
Staff Training conducted by the University (FDP)	10
Staff Training conducted by other Institutions (FDP)	2
Staff Training conducted by the College (FDP)	11
Summer / Winter schools, Workshops, etc.	15
Others	20

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	52	09	00	14
Technical Staff	02	00	00	03

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the Institution

The IQAC has played an instrumental role in creating a vigorous research environment in the College. It has encouraged research, publication and procurement of funds for research activities. It has initiated research avenues like the six Research and Learning Centres within the College to create an ambient research atmosphere.

i. **Research Grant -** The Governing Body of the College continues to promote research activities of the College by providing an annual grant of Rs. 10 Lakhs for research activities. Support is provided to teachers and students for participation in national/ international seminars, talks and conferences. Faculty members are also involved in research projects funded by external agencies.

ii. **Student Research -** Five student projects have been selected in 2017-18 for the award of the UG Centenary Decade Research Grant conceptualized by the College. Students are encouraged to present their research in national and international academic events and are sponsored by the College to participate in these forums. Students are mentored by teachers of their departments and other related departments for writing research papers for presentation in the Departmental Academic Associations. Several Departments offered open option of research projects, field excursions and hands-on research.

iii. **Research Journal -** The *Journal of Innovation for Inclusive Development (JIID)* of the College, has obtained a listing in the international directory of Open Access Scholarly Resources (ROAD) and was also listed in the Directory of Open Access Journals (DOAJ). A Student Journal *CODE* is published annually from the Translation & Translation Studies Centre. Several Departments publish both print and e-Student Journals every year.

iv. **Research and Learning Centres** - The College has six Research and Learning Centres namely, Museum & Archives Learning Resource Centre, Translation & Translation Studies Centre, Centre for Earth Studies, Centre for Inter-Disciplinary Studies, Music and Archives Listening Room, Sanskrit Studies and Research Centre. These centres function as platforms for research and hands-on activity as well as skill development. Various projects in specialised areas as well as in interdisciplinary domains, are carried out in the centres. Seminars, workshops, certificate courses, census are some of the highlights of the activities organised by the six centres.

v. **Research Ethics** - The College has an Ethics Committee to monitor research and surveys. The College has emphasised the importance of 'informed consent', in the promotion of research, especially with human subjects. It scrutinizes all proposals it receives for research on its own campus along the ethical standards, which are globally shared. Declaration, Release of Permission, Copyright for use in declared ways, etc. are all part of the ethical mores of the College. Plagiarism software is available in the College to support ethical practices in research.

3.2 Details regarding Major Projects

    A. Projects funded by Government Agencies

	Completed	Ongoing	Sanctioned	Submitted
Number		1		
Outlay in Rs. Lakhs		6.7		

    B. Projects to Individual Faculty

	Completed	Ongoing	Sanctioned	Submitted
Number		2		
Outlay in Rs. Lakhs		4.26		

3.3 Details regarding Minor Projects - NA

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on Research Publications

	International	National	Others
Peer Review Journals	54	23	01
Non-Peer Review Journals	02	08	01
e-Journals	12	03	-
Conference proceedings	12	03	-

3.5 Details on Impact Factor of Publications

Range   0 - 3   Average   2.15   h-index   16   Nos. in SCOPUS   10

3.6 Research Funds sanctioned and received from Various Funding Agencies, Industry and Other Organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned (in Rs)	Received (in Rs)
Major projects	3 Years	UGC	6,70,000	6,20,000
Minor Projects				
Interdisciplinary Projects	1 Year	College	54,865	54,865
Industry sponsored				
Students research projects sponsored by the College	1 Year	College	60,312	60312
Any Other:- i) Fin. Assistance to teachers for Conf./ Workshop/ Seminar by UGC		UGC	3,93,515	3,93,515
ii) Fin. Assistance to teachers by College		College	36,759	36,759
iii) Research related activities in College		College	8,48,064	8,48,064
Total			20,63,515	20,13,515

3.7 No. of Books Published   i) With ISBN No. 16   Chapters in Edited Books 28

ii) Without ISBN No. 02

3.8 No. of University Departments receiving funds from

UGC-SAP NA   CAS NA   DST-FIST NA

DPE NA   DBT Scheme/funds NA

3.9 For Colleges   Autonomy NA   CPE NA   DBT Star Scheme NA

INSPIRE NA   CE NA   Any Other (specify) NA

3.10 Revenue generated through Consultancy NA

3.11 No. of Conferences Organized by the Institution

Level	International	National	State	University	College
Number	1				
Sponsoring agencies	ICSSR, Northern Regional Centre, JK Cement, Max India Foundation, TV 18 Broadcast Ltd. , Videocon d2h, Jai Ingredients Pvt. Ltd				

3.12 No. of Faculty Served as Experts, Chairpersons or Resource Persons 38

3.13 No. of Collaborations   International 07   National 36   Any other -

3.14 No. of Linkages created during this year 47

3.15 Total Budget for Research for current year (in Rs)

From funding agency Nil   From Management of University/College 10 lakhs

Total 10 lakhs

3.16 No. of Patents received this year

Type of Patent		Number
National	Applied	NA
	Granted	NA
International	Applied	NA
	Granted	NA
Commercialised	Applied	NA
	Granted	NA

3.17 No. of Research Awards/ Recognitions Received by Faculty and Research Fellows of the Institute in the year

Total	International	National	State	University	Dist	College
07	02	04	01	-	-	-

3.18 No. of Faculty from the Institution

who are Ph. D. guides $\boxed{08}$

and students registered under them $\boxed{14}$

3.19 No. of Ph.D. awarded by Faculty from the Institution $\boxed{\text{NA}}$

3.20 No. of Research Scholars receiving Fellowships (Newly enrolled + existing ones)

JRF $\boxed{\text{NA}}$ SRF $\boxed{\text{NA}}$ Project Fellows $\boxed{\text{NA}}$ Any other $\boxed{\text{NA}}$

3.21 No. of Students Participated in NSS events

University level $\boxed{989}$ State level $\boxed{47}$

National level $\boxed{47}$ International level $\boxed{01}$

3.22 No. of Students Participated in NCC events

University level $\boxed{12}$ State level $\boxed{05}$

National level $\boxed{17}$ International level. $\boxed{01}$

3.23 No. of Awards won in NSS

University level	01	State level	-
National level	01	International level	-

3.24 No. of Awards won in NCC

University level	21	State level	05
National level	19	International level	01

3.25 No. of Extension Activities organized

University forum	-	College forum	33		
NCC	1	NSS	06	Any other	-

3.26 Major Activities during the year in the sphere of Extension Activities and Institutional Social Responsibility

A wide range of activities marked the efforts of the College towards Community Outreach and Institutional Social Responsibility. The College continued with creating a corpus for financial assistance in medical emergencies for its contractual employees. It organises various activities which are extended beyond the College. It follows the principle of diversity integration and puts under its ambit the students with disability, students from minority sections, EWS, North Eastern India and international students. The College acknowledges its Institutional Social Responsibility and organises various community outreach activities in this direction.

Community Outreach

a) The College adopted the Khyber Pass community of daily wage construction workers, fruit and vegetable sellers and hawkers under the NSS Outreach Programme. It takes care of education and literacy, health and sanitation, awareness and recreation among the members of the community.
b) The programme 'Hum Sab', with the migrant construction workers on the College campus was concluded with the completion of the Hostel.
c) The Department of Psychology in collaboration with International Bridge of Justice conducted a Project on 'Psychological Aid for under trial Prisoners' in Tihar Jail, Delhi.
d) A Career Counselling sessions for the public are conducted during the new admission session.
e) The College makes its resource-persons and the computer centre available to the public during Central Registration for University admissions.
f) The Enactus Chapter of the College organized various workshops, fund-raising programmes and awareness campaigns. The National Volunteering Week was observed with activities such as paper bag making and cleanliness drive. Stalls were put up at the Delhi Cantonment, Dilli Haat and Indira Gandhi National Centre for Arts to showcase the products of project *Aipan*.

g) Activities were organized with NGO's like 'Leaders for Tomorrow', '*Goonj*', 'Make a Difference', 'Teach for India', 'Butterflies', 'UMEED', which encouraged students to inculcate values of citizenship and sharing.

h) The College makes available its Sports Facilities for community use.

Disability Access

a) The College has an 'Under One-Roof' Enabling Unit for the students with disability and 'Barrier-Free Access' to all its spaces.

b) A scanning-cum-hands-on-training was provided to the Visually Challenged students for enabling them to use Print-Assist (Lex-Air-Camera) Device.

c) The College purchased 50 DAISY Angel players with latest features for the Visually Challenged students.

d) A workshop on Android App for Visually Challenged students was conducted.

e) Workshops on 'Assistive Technology' and 'Reading Without Seeing' was organized.

f) Visually Challenged students were trained to install the 'Lecture Hall' application of the Audio Repository developed in the College.

g) A Self-Defence course was organized for the Visually Challenged students by the Delhi Police.

h) Mobility training for Visually Challenged students was organized.

i) CDs and DVDs were provided to Visually Challenged Students to supplement their curricular activities.

j) In view of the vulnerability of the Visually Challenged students, transport facility is provided to them in the evenings during examinations in the winter semester.

k) The Canteen Menu is available in Braille for Visually Challenged persons.

l) Special Sports events on an Inter-College level are organized for PwD students.

m) The College produces its magazine 'Aaroh', in audio for VH students.

Environmental Outreach Activities

a) The College worked relentlessly to make a Waste-Neutral campus.

b) A workshop was organised on 'Indoor Air Quality and Human Health' and the College was a station for Air Quality Monitoring during Diwali.

c) A Bird Diversity Census of the Campus was started following a workshop on 'Birds: Watching and Beyond'.

d) The College held its annual Tree Plantation Drive, '*Van Mahotsav*' and sustained its Green Lab for urban organic farming.

e) Various awareness programmes such as Eco Friendly Diwali, Safe Holi, Bird Walk and Nature Bazaar were organised.

f) Students participated in the World Wetlands Day at Yamuna Biodiversity Park and Global Wildlife Conference organised by the World Bank, UNDP and the Ministry of Environment, Forests and Climate Change

Loktantrashala: Public Lecture Series

a) A series of Public Lectures were held on 'Aadhar and Right to Privacy', 'Khamyati Culture and Democracy', 'Mahatma Gandhi and Theory of Non Violence' and 'Gandhi in the Contemporary World'.

b) Alumna Dr. Aruna Roy, Director of Loktantrashala, released her 'The RTI Story ' in collaboration with the Alumna Association.

Gandhi Study Circle

a) The Fifth Round Table Conference on the theme 'Gandhi Matters' was organised.
b) Lectures on 'Mahatma Gandhi and the Theory of Non-Violence' and 'Gandhi in the Contemporary World' were organised in collaboration with Loktrantrashala, School for Democracy.
c) A lecture on 'Perceiving Gandhi, Imbibing Influence: A Case of Indraprastha College of University of Delhi' was delivered by Dr. Meena Bhargava.
d) A Lecture Demonstration on 'The Charkha and Its Relevance Today' was delivered by eminent Gandhians such as Mr. Sanjoy Singha, Ms. Indu and Ms.Sita Bimbrahw. The Charkha Society of the College was revived.
e) Martyrs' Day was observed with a screening of excerpts from the documentary 'How to Start a Revolution' on Gene Sharp's methods of non-violent resistance.
f) Discussions were held with the members of Jaladhikar Foundation regarding water harvesting, preservation and commercialization of water.
g) Discussions were held on 'Gandhi and Ambedkar' and the movie 'Gandhi'.
h) Exhibits from National Gandhi Museum, Khadi Ashram and the National Gandhi Museum and Library were displayed in the College on special occasions.

North-East Society

a) An Orientation Programme was conducted for First Year students from the North East
b) A Cross-college Quiz Competition on the topic 'India under the Raj, with focus on the North East' was organised.
c) An on the spot Essay Competition on the topic 'Northeast in the 70th Year of India's Independence' was organised.
d) The society organised talks on 'How to be an Average Assamese Citizen' by Shalim Hussain, 'Mending Fences: The Northeast in Times like the Present' by Siddhartha Sarma and 'Finding my Roots through Art: Salience of Ethnic Identity' by Alyen Leeachum Foning.
e) Sikkim Festival was organised under the theme 'Ek Bharat Shreshtha Bharat' on International Mother Language Day.

International Students' Desk

a) An Orientation Programme was organised for the International Students.
b) International Students' Day was celebrated in the College.

Observance of Government of India Programmes

a) Swachhata Pakhwada
b) 75 Years of Quit India Movement
c) 70 Years of Independence
d) National Voters Day
e) National Youth Day
f) National Volunteering Week
g) National Unity Day

h) Vigilance Awareness Week
i) Constitution Day
j) International Yoga Day
k) International Mother Language Day

4. Infrastructure and Learning Resources

4.1 Details of Increase in Infrastructure Facilities

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	20.96* Acres	-	College	20.96* Acres
Class rooms	66	1	College	67
Laboratories	11	1	College	12
Seminar Halls	6	-	College	6
No. of important equipment purchased (≥ Rs. 10 lakh) during the current year	Laptops- 1199	-15	College	1184
	Projectors 60	-4	College	56
	Desktops 277	-19 +24	College	282
	Kalawati Gupta Hostel			
	Refrigerator		College	4
	Oven		College	4
	Solar Heater		College	12
	Water Purifier		College	1
	PNG Connection		College	
	Mess Air Cooling and Air Circulation System		College	
	Medical Equipment		College	
	Translation and Translation Studies Centre			
	Speakers		College	2
	Mixer		College	1
	EP to XLR Lead		College	1
	XLR to XLR Lead		College	2
	FBT GM Microphone		College	2
	DBT Microphone Stand		College	2
	SHURE-SVX-24 Microphone		College	1

	Music Archives and Listening Room			
	Speakers	College	2	
	Headphones	College	2	
	CDs	College	161	
	Seminar Room			
	Speakers	College	2	
	Speaker Brackets	College	2	
	Audio Mixer	College	1	
	Podium Microphone	College	1	
	Binoculars for Centre for Earth Studies	College	2	
	Tracing Tables for Geography Lab	College	8	
	Microphone for Multi Media and Mass Communication	College	1	
	Air Conditioners and Voltage Stabilizers	College	4 each	
Value of the equipment purchased during the year (in Rs)		2,13,26,784/-	College	
Others: 1. **Elevator** 2. **The Music Archives and Listening Room**	3	2 1	College College	5 1

*This includes the adjunct area of the Indraprastha College Women's Hostel

4.2 Computerization of Administration and Library

The College has fully computerised Administration Office and Library.

Administration - The College uses a College Management System (CMS) for Administration & Accounts office. It includes student information management, internal assessment, student feedback, admission and examination fee payment, payroll and taxation.

The College is using a web-based software for examination process and admit card generation given by the University of Delhi.

Three dedicated Email Ids were created for the purpose of, internal assessment, leave application and budget proposal for various College activities.

Library - The Library is functioning under a fully computerized environment using LsEase library software developed by M/s Libsys Ltd. Digitalization of the University syllabus and University Examination question papers of last 5 years is completed.

4.3 Library Services

	Existing		Newly added		Total	
	No. (till 2016-2017)	Value in Rs. (2015-2016 + 2016-2017)	No. (2017-2018)	Value in Rs. (2017-2018)	No. (Till 2017-2018)	Value in Rs. (2015-2018)
Text Books	8322	2,43,695	136	49,770	8458	2,93,465
Reference Books	102487	11,18,924.74	832	5,81,092.37	103319	17,00,017.1
Journals	124	10,05,059.38	74	5,04,768.16	198	15,09,827.5
Magazines	25 (acquire 2016-17)	25,189 (2016-17)	24	37,059	49	62,248
e-Books	Access through Delhi-University-wide-Network, UGC-NLIST, DELNET					
e-Journals						
Digital Database						
CD & Video	346 (Donated)					
Others (Braille Books)	236 (Donated)					

4.4 Technology Upgradation

	Total Computers	Computer equipped Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others*
Existing	1442	8	LAN / Wi-Fi	32	1	5	14	46
Added	24	1	-		-	-	02	-
Total	1466	9	LAN / Wi-Fi	32	1	5	16	46

*Others include IT enabled classrooms, meeting rooms and research centres.

4.5 Computer, Internet Access, Training to Teachers and Students and any other Programme for Technology Upgradation (Networking, e-Governance etc.)

All the departments and offices in the college campus are fully computerized with easy access to internet.

a) Internet facility (Wi-Fi) is provided to staff and students. Class rooms are equipped with projectors and laptops with internet facility to enhance the teaching-learning process.
b) Laptops are also given to students with Wi-Fi access.
c) Kalawati Gupta hostel is extended with new wi-fi setup for learning and CCTV for security purpose. Biometric attendance system is used for the residents of Kalawati Gupta Hostel.
d) An android based mobile application "Lecture Hall" was developed by the Department of Computer Science under "Centenary Decade Undergraduate Research Grant" for common shared access of audio repository of study material for VI students. A workshop was conducted to install the application "Lecture Hall" on the mobiles of VI students. A hands-on session for usage was also conducted.
e) The Bilingual (Hindi & English) website of the College is regularly updated.
f) Three POS machines have been installed in the Accounts section for easy payment.
g) Online processes for student feedback, Admission, Hostel Admission, Examination and Fee Payment has been developed, introduced and maintained by the College.
h) The Library staff attended a training programme regarding computers skills conducted by DUCC.
i) Basic computer training is given to the Non-Teaching staff on a regular basis.
j) Students participated in Certificate courses on open source software like Libre Office, C++, Linux, PHP and MySql.

4.6 Amount Spent on Maintenance (in Rs lakhs)

i) ICT
$\boxed{5.47}$

ii) Campus Infrastructure and Facilities
$\boxed{1108.81}$

iii) Equipment
$\boxed{25.56}$

iv) Others
$\boxed{76.00}$

Total:
$\boxed{1215.84}$

5. Student Support and Progression

5.1 Contribution of IQAC in Enhancing Awareness about Student Support Services

The IQAC enhances awareness among students through various channels. The students are given regular information and updates on the activities and facilities of the College.

i. **Information Dissemination** – The College provides information to students through its Prospectus in English and Hindi, Bilingual Website, Departmental Portals, Notice Boards, E-Group mails, Signages, Student-Faculty Committee Meetings, Orientation Programmes, General Body Meetings and Students' Union Meetings. A Mobile App on College information is maintained for students.

ii. **Student Societies** – The College has several student societies such as, Departmental Academic Societies, Students' Union and Extra-Curricular Societies. The College has active forums like Discussion Forum, Women's Development Cell, Gender Sensitisation Committee and Eco Club for community outreach and extension activities. The Sports, NCC, NSS, Enabling Unit and Equal Opportunity Cell are integral parts of the student community.

iii. **Disability Services** – Students with disability are made aware of the facilities through the conduct of various workshops, availability of study materials in Braille and training programmes. They are provided with laptops equipped with software.

iv. **Counselling Services –** The College has a full-time qualified counsellor to support students' personal development and mental health, and has provided dedicated space for the counselling centre. Regular records are maintained and reports are submitted to the College.

v. **Medical assistance –** The College has a duly equipped medical room with nursing services available. Arrangements have been made with the super-speciality Sant Parmanand Hospital in the neighbourhood, to treat emergencies.

vi. **Online Support System** – To ease the process of second and third year admission and fee payment, the Hostel and the BMMMC Programme, the College has created online facilities. The email is widely deployed as a support system. The I-Made app makes the website accessible to student mobile phones. The College solicits regular online feedback from students, according to a set schedule.

vii. **Alumnae Interactions** – The College organises regular alumnae interactions with students to equip them with possibilities of higher education and placement opportunities.

Note: Please refer to Point No. 6.11 for details.

viii. **Career Guidance and Placement Opportunities –** The College organises various workshops, training sessions, placement talks and career counselling sessions to hone the skills of the students through its Career Guidance and Placement Cell. It provides them with an opportunity to get placed with some of the best companies and at the same time encourages them to aim for higher education. The CGPC creates a database of all aspirants and submits an annual report. It has developed its own brochure for the public domain.

5.2 Efforts Made by the Institution for Tracking the Progression

The IQAC monitors the process of student progression during and after the tenure of students in the College. It tracks the educational and professional development of the students with support from the administration and the CGPC.

i. **Higher Education** - The College maintains postgraduate admission data directly from its own enrolment. It tracks students applications to other institutions of Higher Education through the Letters of Recommendation issued.

ii. **Internship and Placement** - Data is procured and compiled from files maintained by the Administrative Office about the details of internship based on Letters of Recommendation and No Objection Certificates. College also depends on the letters of confirmation from employers kept in custody of the CGPC. The College also receives information on Student Placement by responding to enquiries from employing agencies.

iii. **Departmental Database** – All information pertaining to currently enrolled students and alumnae are available on the departmental portals of the College. The Alumnae Corner is also provided on the College Website to create Alumnae network. Alumnae Networks and Personal Networks are also used to track students.

iv. **Student-Faculty Committee (SFC)** - Meetings are held regularly every semester to acquire information and track student progression. Student suggestions and grievances are addressed in these forums.

v. **Career Guidance and Placement Cell (CGPC)**: The CGPC develops its Brochure for the public domain, maintains a detailed database and submits an Annual Report.

xi. **Online Tracking** – The IQAC follows online mechanisms for Student Feedback System. It tracks the student progression both in terms of higher education and placement through online mechanisms and social media.

5.3 (a) Total Number of Students

UG	PG	Ph. D.	Others	Total
2917	376	N.A	NIL	3496

(b) No. of Students from Outside the State 496

(c) No. of International Students 43

Men

No	%

Women

No	%
43	100

Last Year						This Year					
General	SC	ST	OBC	PH	Total	General	SC	ST	OBC	PH	Total
1990	483	166	815	44	3498	1872	459	149	758	55	3293

Dropout % = 1.16

5.4 Details of Student Support Mechanism for Coaching for Competitive Examinations (If any)

Not applicable.   No. of students beneficiaries | NA |

5.5 No. of Students Qualified in these Examinations

NET | 15 | SET/SLET | NA | GATE | NA | CAT | 31 |

IAS/IPS etc. | NA | State PSC | NA | UPSC | NA | Others * | 86 |

*Others include exams like IIT Jam, B.Ed, GRE, TOEFL, IELTS, CTET etc.

5.6 Details of Student Counselling and Career Guidance

a) The CGPC develops its Brochure for the public domain, maintains a detailed database and submits an Annual Report.
b) The Global University Fair 2018 witnessed more than fifteen National and International Universities providing information on higher education opportunities across the globe.
c) Representatives from the Indian School of Business, Indian School of Development Management, Vedica Scholars and Oberoi Centre of Learning and Development conducted sessions in the College.
d) Information sessions were conducted on the postgraduate programmes in education at Ambedkar University, Delhi and the Young India Fellowship at the Ashoka University.
e) Skill development sessions such as 'Financial Auditing', 'Resume Writing and Personal Interview' and 'Campus to Corporate: Skills to Acquire in College to Thrive in the Corporate Sector' were conducted by Ernst & Young.
f) Global Risk Management Institute conducted a session on 'Career in Risk Management'.
g) Mr. Achal Chawla, Partner, Ernst & Young India conducted a talk on 'A Successful Career in Professional Services Firms'.
h) Internship Opportunities in the Development and Corporate sectors were offered by *Pravah* and GRMI.
i) A Session was conducted on Virtual Training Programmes offered by the Virtual Training Centre 'Internshala'.
   a. More than 920 students benefited from the above sessions.

5.7 Details of Campus Placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
8	146	15	13

5.8 Details of Gender Sensitization Programmes

The Gender Sensitization Committee and Women's Development Cell (WDC) organised various programmes towards gender sensitization among students, and its efforts have been recognized.

Awards:

The College has been awarded for "Girl Centric Tertiary Education and Training" by Women's Agency for Generating Employment (WAGE), at the World Women Summit 2018.

The Principal has been felicitated with a Certificate from International Women's Club (A Unit of UNF) for remarkable contribution in the field of administration and education for girls.

'Proud to Bleed' Campaign:

A Sanitary Pad Vending Machine was inaugurated in the College. A Sanitary Pad Donation Drive, in collaboration with Diya India Foundation was held under the campaign 'Proud to Bleed'.

Workshops:

a) 'Sexual and Reproductive Health and Rights (SRHR)', was conducted by the Youth Parliament Foundation.
b) 'Role of Media in achieving Gender Equality' was conducted by Breakthrough India.
c) 'Combating Online Harassment and Promoting Digital Security' was conducted by trainers from Feminism In India (FII).
d) 'Role of all Stakeholders in Preventing Sex Determination and Sex-Selective Abortions'

Discussions and Film Screenings:

a) Discussions were organised on the book by Dr. Deepa Narayan, '*CHUP*: Breaking the Silence about India's Women' and 'Gender Bender and Transgender' by Dr. Kartik Bittu and Kabir.
b) 'Gaylentine's Day: Challenging Heteronormativity' was organized in collaboration with *Nazariya*.
c) A documentary on 'Declining Child Sex Ratio in India', was screened, followed by a panel discussion on 'Role of all Stakeholders in Preventing Sex Determination and Sex-Selective Abortions'.
d) The film '*Turup*' was screened to observe the International Women's Day.
e) Sukhmanch Theatre staged a solo play performance titled 'A Woman Alone'.

Lectures and Talks:

a) A Legal Awareness lecture on 'Domestic Violence, Sexual Harassment and Property Rights' was delivered by Mr. Sandeep Gupta, Metropolitan Magistrate, DSLSA, Tis Hazari Court, Delhi.
b) Let's Talk Session on 'Women in Literature' was held by the students of the WDC.

Competitions:

a) Poster Making, Slam Poetry and Photography Competitions were organized as part of a campaign to create awareness about the PC-PNDT Act and 'Save the Girl Child' initiative.
b) A written Quiz Competition on 'Legal Awareness of Women's Rights' was organized in collaboration with the National Commission for Women.

5.9 Students Activities

5.9.1 No. of Students Participated in Sports, Games and Other Events

State/ University level 35   National level 12   International level 02

No. of students participated in cultural events

State/ University level 2071   National level 56   International level 60

No. of students participated in academic events

State/ University level 134   National level 55   International level 05

5.9.2 No. of Medals /Awards Won by Students in Sports, Games and Other Events

Sports: State/ University level 29   National level 05   International level -

Cultural: State/ University level 132   National level 16   International level 5

5.10 Scholarships and Financial Support

	Number of students	Amount in Rs
Financial support from institution	421	60,24,708
Financial support from government	8	2,17,705
Financial support from government on the basis of previous examinations	37	NA
Financial support from other sources	79	6,07,750
Number of Students who Received International/ National Recognitions	15	-

5.11 Student Organised/ Initiatives

Fairs   : State/ University level 02   National level 1   International level 2

Exhibition: State/ University level 05   National level -   International level -

5.12 No. of Social Initiatives Undertaken by the Students 104

5.13 Major Grievances of Students (if any) Redressed:
One grievance was reported, and resolved through duly constituted mechanism.

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the Institution

The vision of the College is to educate, enable and empower young women, emphasizing the need to mainstream the marginalized and weaker sections among them to ensure justice and equity in society. Its mission is to steer the education it offers not only to lead to the pragmatic goal of employability, but also to build a life of the mind and sensitise and orient its students to service of the community, in the quest for a better life for society and the world that we inhabit. The College endeavours to nurture confident and responsible citizens who will uphold the values enshrined in the motto of the College 'Truth, Love, Knowledge, Service'. To this end the mission statement of the College is set out as definite tasks which define the distinctive characteristics of the College. It addresses the needs of the society, the students it seeks to serve, the traditions and value orientations of the institution and its vision for the future. Woven into the fabric of the multi-faceted life of the College are the activities that are aligned to its vision. The Mission is dynamic and its tasks are reviewed from time to time to meet the challenges and opportunities of changing times.

 The Mission task before the College is to inculcate through its programmes:
   a) Belief in self as a woman (through enabling strategies and empowerment as women)
   b) Awareness of history, heritage and environment (through its own location within these and its links to the world beyond)
   c) Respect and sensitivity for the Other (cultural diversity, language, human rights)
   d) Values of citizenship (civic sense, public conduct, leadership, rights and responsibilities)
   e) Scientific Temper and Rationality
   f) Development of presentation and writing skills
   g) Enhancement of employability and life-skills
   h) Holistic development through curricular and co-curricular activities

6.2 Does the Institution have a Management Information System? Yes

6.3 Quality Improvement Strategies adopted by the Institution for each of the following

6.3.1   Curriculum Development

   i.   **Prescribed Courses -** The Curricula for all the courses are prescribed by the University of Delhi. Two new Departments namely, Geography and Sociology have been introduced as disciplines at the Honours level from the academic session 2017-18. The curriculum of the Multi Media and Mass Communication course, which is uniquely run by the College is regularly revised and upgraded by the College. Co-curricular activities like expert talks, industry visits, field work, and procurement of resources are regularly undertaken to prepare the prescribed courses.

   ii. **Beyond Curricula -** The College strategy to expand an otherwise prescribed curriculum is by the creation of six Research and Learning Resource Centres which broaden the fields and promote research into associated and tangential areas not covered in the curriculum. The Departmental Academic Societies organise talks, seminars and e-presentations by both experts and students which explore the limits of the prescribed curriculum and contribute to curriculum development. For example, one such project on 'Cinema and Society: Intersections of Caste and Gender', was among those carried out by the Centre for Interdisciplinary Studies.

6.3.2 Teaching and Learning

a) Departments define and elaborate the graduate attributes of the papers taught. These are documented to track the learning process and its objectives. Wherever possible, the scope of the curriculum is extended to enhance the horizons of learning through co-curricular activities, industry interface and exposure to applied knowledge and hands-on experience. All these activities are documented for record and review.

b) The College Faculty is involved in regular quality improvement programmes through participation in Faculty Development Programmes (FDPs), conferences, seminars, skills development and training workshops which are organised to orient teachers into new research and pedagogy.

Note: Please refer to section 2.6 for the details of programmes organised during 2017 – 2018.

1.3.3   Examination and Evaluation

Examination and evaluation are held as per the rules & regulations of the University of Delhi and colleges are required to strictly comply with those.

6.3.4   Research and Development

i.   **Financial Assistance for Research** – The Governing Body of the College continues to promote research activities in the College by providing a grant of Rs.10 lakhs under various heads of research and related activities in the College. The College provided support to organise national and international seminars, talks and conferences. Financial assistance is provided to the students and faculty of the College to participate in National and International conferences organised outside the College.

ii.   **Student Research Projects** - Five student projects were selected for the award of the UG Centenary Decade Research Grant conceptualized by the College and introduced last year. Students have been mentored by teachers of their departments and other related departments for writing research papers for presentation in the departmental academic societies. Several departments offer open option of research projects, field excursions and hands-on research.

iii. **Research Publication** - The *Journal of Innovation for Inclusive Development* published by the Centre for Earth Studies obtained a listing in the international directory of Open Access Scholarly Resources (ROAD) and was also, listed in the Directory of Open Access Journals (DOAJ). The annual student journal *CODE* was published from the Translation & Translation Studies Centre. Several Departments published both print and e-Student Journals. Plagiarism software is available in the College to support ethical practices in research. The College has an Ethics Committee to monitor research and surveys.

iv.   **Research and Learning Centres** - The six Centres of the College serve as research and learning resource centres. Several research projects, symposia, talks and seminars are regularly organised at these centres.

Note: Please refer to Annexure I and section 2.6 for details.

6.3.5   Library, ICT and Physical Infrastructure / Instrumentation

Library – An orientation programme and workshop was organised for the new student entrants to introduce them to the use of OPAC. An orientation cum hands on training of Print-Assist (Lex-Air-Camera) Device to VH students was organised by the Library Staff. The Library portal on the

College website is updated and maintained regularly. E-journals, e-books and other academic e-resources are accessible through Delhi University wide Network, NList and DELNET. Photocopying and printing services were provided in the library by following copyright laws for academic and personal use only for the documents which are not to be issued by the Library. The Library is under CCTV surveillance. The Library is equipped with the electronic article surveillance system (EAS) to prevent the pilferage of library documents

ICT – The College maintains a well-equipped ICT Centre with 47 workstations with the open source operating system UBUNTU for the College community.

Note: Please refer to sections 4.4 and 4.5 for details.

Physical Infrastructure – Physical infrastructure ids developed in alignment with requirements after assessment. Existing infrastructure is optimised. The renovated and refurbished Kalawati Gupta hostel with disability access was functional from October 2017 with increased seats. The Indraprastha College Women's Hostel is under renovation. The Department of Geography is supported with all the required physical infrastructure. Customised furniture for the course, redesigned rooms, Display cases and Magazine walls, cartographic tables, purchase of special maps, papers, etc.

6.3.6 Human Resource Management

The College believes in decentralized modes of functioning, and works through duly appointed committees which take both ownership and responsibility. It practices transparency and accountability mechanisms which are notified and reviewed from time to time.

a) The practice of work allocation that develops and optimises multi-tasking competencies is in place. This has been facilitated through in-house training and hands-on experience of the staff.
b) The Grievance Cell and Redress mechanism looks into the complaints of the teaching, non-teaching staff and the students.
c) All facilities and dues are calculated in advance to pre-empt demands and for employee satisfaction.
d) Frequent meetings and interactions are held with different stakeholders to exchange views and advice.
e) Several welfare schemes are in place for teaching, non-teaching staff and the students.
f) Random checking is undertaken by the administration to ensure proper working of the system.
g) Best practices are reiterated and developed.
h) The College staff functions with a sense of ownership and belonging to the community. The administration practices the policies of timely facilitation of entitlements, redress of grievances, and appreciation of tasks well done. The College tries to reconcile individual situations with institutional mechanisms. All these have resulted in largely satisfied employees.

6.3.7 Faculty and Staff recruitment

The recruitment process is based on the sanctioned strength and approval of the funding agency.

6.3.8 Industry Interaction / Collaboration
a) Interaction and collaboration is organised by the College to enhance the employability and job opportunities of the students.
b) Collaboration and interaction with the industries is particularly organised by the Departments of Commerce and Multi Media and Mass Communication.
c) Collaborations and linkages have also been established with educational and research institutions and other agencies.

6.3.9 Admission of Students

a) Admissions of students are done as prescribed by the rules & regulations of the University of Delhi.
b) The University organises an All India Entrance Examination for Multi Media and Mass Communication course on behalf of the College. This entrance test was earlier organised by the College only at the State level which has now been expanded to National level.

6.4 Welfare Schemes

The College maintains several welfare schemes for the various components of its community.

Students:
a) The College follows a Need-blind Policy.
b) Under the Diversity Integration Policy, the College brings together its multi-pronged approach to cater to student diversity.
c) Every Visually Challenged student in the College is covered under a scholarship.
d) There is a differential Fee Structure for the Economically Weaker Sections (EWS):
     i. Full waiver of the College fee
     ii. Partial waiver of the College fee
     iii. Full waiver of the Hostel fee
     iv. Partial waiver of the Hostel fee
     v. Partial/full Hostel fee waiver to PwD students
e) Financial Assistance is provided for participation in Conferences, Workshops, Seminars and other academic activities.
f) Financial Assistance is provided for participation in the Sports and other Extra-Curricular Activities.
g) The College has provisions for medical facilities.
h) The College has a full-time counsellor.
i) Several sports facilities such as gymnasium, swimming pool, yoga instructor and many more are provided.

Teaching Staff:

a) The Teaching Staff partakes in the welfare schemes which are part of the service condition.
b) Admissions of wards of teaching staff was facilitated within the applicable guidelines.
c) The College maintains a Thrift & Credit Society for its staff.
d) All sports facilities are provided.
e) Community activities are organised.

Non- Teaching Staff:

a) Corpus for medical facility to contractual staff has been maintained with contributions on a regular basis by the Teaching and Non-Teaching Staff of the College.
b) Admissions of wards of Non-Teaching staff was facilitated within the applicable guidelines.
c) The College maintains a Thrift & Credit Society
d) All sports facilities are provided.

6.5 Total Corpus Fund Generated (in Rs)   8,68,51,647

6.6 Whether Annual Financial Audit has been done   Yes | Y | No | |

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	IQAC, Staff Council and Management
Administrative			Yes	Principal, Administrative Officer and Management

6.8 Does the University/ Autonomous College declares results within 30 days?   NA

For UG Programmes   Yes | | No | |

For PG Programmes   Yes | | No | |

6.9 What Efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What Efforts are made by the University to promote Autonomy in the Affiliated/Constituent Colleges?

The UGC has meetings with the Principals of colleges to consider and apply for autonomy.

6.11 Activities and Support from the Alumnae Association

The Alumnae Association is an active body of the College. The Association organises a Meet on second Saturdays of February every year. College Alumnae Association in collaboration with Valumni Networks has developed an Alumnae Portal to enhance the alumna database. It is continually updated with information of visits, awards, exhibitions and positions of College Alumnae.

Alumnae are a significant component of the Faculty of the College. Many of our alumnae have done us proud and have come back to contribute to the College in ways such as counselling the students, delivering lectures and talks and inspiring the current generation of students with their experiences and achievements.

a) The College has a long tradition of inviting Distinguished Alumnae on College Day who address the gathering to share their experiences and inspire and motivate the students, and also to renew their links with the College. Public figures like Aruna Roy, Mira Kumar, Ambika Soni, Utsa Patnaik, Veena Das, to name a few, and several others have participated.

b) Alumna Dr. Aruna Roy, Director of Loktantrashala, continues to be actively associated with the College creating awareness on issues of vital social importance. Several students have also interned with her NGO. Her book 'The RTI Story', was released in the College, in collaboration with the Alumna Association.

c) Professor Ajit Iqbal Singh, another eminent alumna, inspired the institution to develop a science society in the College to encourage and promote related activities among the College community.

d) Alumnae Association has initiated the process of networking and registration through a professional agency.

e) The Alumnae Association gives Merit cum Means Scholarship to the students on recommendation of Financial Aid Committee of the College. Six Scholarships were awarded in 2018.

f) Alumnae members are invited regularly to deliver Talks, conduct Workshops, give Seminars, interact with the Career Guidance and Placement Cell of the College and participate in other College activities.

g) The Alumnae of the College are regular invitees and participants at the Annual Invitational Titan's Cup Challenge Debate, hosted by the Alumni Association of Hindu College, University of Delhi.

6.12 Activities and Support from the Parent-Teacher Association

a) The parents of the new entrants are invited for an interaction with the Principal and Administration on Orientation Days for College and Hostel. This has been appreciated by parents and has created a bond between the parents and the institution.

b) On College Day and during admissions, when the College organises an Open House, parents are invited to interact with the faculty. Parents have encouraged the College and offered assistance in internships, recruitments and in sharing their expertise.

6.13 Development Programmes for Support Staff

a) Training for Technical Development under University programmes have been availed by the Technical Staff.

b) The administrative and accounts support staff have been facilitated by the College to undergo trainings at the University level.

c) The Library staff is sent on training as and when programs are announced.

d) Welfare Schemes are adopted for personal development-
   i) Priority of Admissions of wards of non-teaching staff
   ii) Thrift & Credit Society Facility
   iii) Provision of gymnasium/ swimming pool/ and other sports facilities
   iv) Corpus for medical facility to contractual staff.

6.14 Initiatives Taken by the Institution to Make the Campus Eco-friendly

i. The College continued its green initiatives for a sustainable common future.
   a) Harnessing solar energy
   b) Water usage and recycling
   c) Waste paper recycling
   d) Production of College memorabilia from recycled papers
   e) Kitchen waste management
   f) Leaf composting
   g) E-waste collection
   h) Swachh Bharat Abhiyan (Clean India Campaign)
   i) Internally conducted Green Audit
   j) Bird rescue and controlled release
   k) Green Lab for urban farming

ii. The College has been a centre for monitoring air quality during Diwali 2017 under a project initiated by the National Physical Laboratory, New Delhi.

iii.   A Bird Diversity Census of the College is an ongoing project.

iv.   The lush green campus is regularly maintained through the efforts of a dedicated team of gardeners, staff and students of the College and under the supervision of the Garden Committee.

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a Positive Impact on the Functioning of the Institution. Give details.

i. **New Departments** - Two new Departments namely, Geography and Sociology have been introduced as disciplines at the Honours level from the academic session 2017-18. These courses run under the prescribed syllabi of the University of Delhi. This provides the students with a wider choice to study various disciplines under liberal arts and social sciences.

ii. **New Centres** - Two new Centres, namely Sanskrit Studies and Research Centre and Music Archives and Listening Room (*Baithak*) were introduced in 2017. With this the College now has six Research and Learning Centres. The projects and research activities of the centres have significantly contributed towards the development and achievement of both the student and teaching communities. A large number of students and teachers have benefitted from the academic pursuits and the hands-on training imparted by these centres. What began in 2015 with the creation of two centres, has gathered momentum and significance which will have a long term impact.

iii. **Undergraduate Centenary Decade Research Grant** – Considering the success of previous year's initiatives, the College extended the Centenary Decade Research Grant for the undergraduate students. Five research projects covering a wide range of areas of interest are in the process of completion. This has had a significant impact on the professional and personal development of the students.

iv. **Green Initiatives** – In its commitment towards a green stewardship, the College carried out various green projects. This has created a sense of awareness among the College community regarding the current environmental crisis and has encouraged them to become eco-sensitive. A large number of students of the College are involved in waste management project, paper collection drives, watching birds and other forms of biodiversity on campus.

v. **E-governance -** In a big push towards e-governance, three dedicated email Id's were created for the internal assessment, submission of leave application and budget proposals. Two POS machines were installed in Accounts section to enable submission of College fee.

7.2 Provide the Action Taken Report (ATR) based on the Plan of Action decided upon at the beginning of the year

Please see:

Annexure III - Action Taken Report (ATR), Executive Summary, 7 February 2018

7.3 Give two Best Practices of the Institution

The two best practices *Shanti Paath* and *Khazana-e-Virasat*, announced in 2016 – 2017 were on a five year plan, and continue to be developed as best practices of the institution during 2017 – 2018. As the College marches to its centennial, these are nodal points which bring together the holistic picture of the College as a haven for women empowerment, and heritage and environment awareness and conservation. Both practices are directed at creating aware and responsible citizens of India, as well as of the world we inhabit.

<div align="center">**Best Practice I**</div>

Title of the Practice: *Shanti Paath* **– Chapter 2**

Context: The Deep Ecology consciousness embedded for centuries in the Vedic *Shanti Paath* points towards a civilisation that valued the environment, the cosmic system and all its inhabitants. Inspired by the *Shanti Paath*, the College encourages an organic connection with the environment that surrounds us. The aura of green and peace is exuded by the very structure and ambience of the College. Thus, environmental consciousness flows into a longing and desire for Environmental Peace and Harmony.

Goal: IP College blessed with a green cover also acts as live laboratory where the College community at first hand can gather empirical evidence and understanding of the importance of a sustainable development. It is a five year long programme to encourage the awareness and practices of sustainable development within a holistic vision of the environment and its relation to society.

The programme aims to inculcate the understanding of deep ecology consciousness and bio-diversity, document it and develop infrastructure which factors in environmental considerations.

Folklore, songs, stories and activism accounts related to environment will be collected to develop a knowledge corpus which may sustain the efforts of generations. These will be published and circulated.

The Centre for Earth Studies with the departments of Environmental Studies and Geography at its core, is the knowledge and practice centre to function as the pivot of such activities. Tertiary support is provided by the ECO Club of the College in promoting environmental consciousness.

Practice: The Green Cover of the College is valued, protected and nurtured. The gardeners are assisted by the College administration to maintain the Green Cover and the trees and plants in the College.

Students are encouraged to grow plants and trees to encourage awareness, knowledge and skill development around deep ecology consciousness.

Other practices include Experimental Organic farming for small urban spaces, Recycling and Waste Management, Caring for Flora and Fauna, Water and Energy Management.

Swacchata campaign and outreach programmes extending to neighbourhood schools and areas.

Evidence of Success: The Centre for Earth Studies publishes a bi-annual peer-reviewed journal. The *Journal of Innovation for Inclusive Development (JIID)* has obtained a listing in the international directory of Open Access Scholarly Resources (ROAD) and is listed in the Directory of Open Access Journals (DOAJ). The College received the World Ecology Environment and Development (WEED), award in the 26th World Environment Congress organized by the Indian Institute of Ecology and Environment.

Songs and stories about our ecological understanding are presented in the public domain. A unit of the 'Multi Media and Mass Communication' course has included film songs which demonstrate the deep ecology consciousness in our popular culture and practices. The other successes include Green Lab, Kitchen garden, Waste Management, Bird Diversity Census, Bird Rescue and controlled release, Water Management, Energy Conservation through Solar Panels, Paper Recycling, Leaf Composting and Eco-Friendly Structures in the Hostels, Canteen and the New

Academic Block. Most importantly this move of the College has brought all sections of the College community together in the act of nurture and care of the flora and fauna of the College. The College also took the innovative step of conducting a Bird walk for VH students, using acoustical and tactile means to identify birds.

The students are mindful of their responses to wildlife in distress, and regularly engage in rescue acts. Three abandoned dogs have been adopted by the College. The College has successfully nurtured its Green Cover and the Gardens. The College made a remarkable impression at the University Flower Show and won several prizes in different categories. The Green Lab which encourages organic small farming was also awarded a prize.

Best Practice II

Title of the Practice: *Khazana-i-Virasat* – **Chapter 2**

Context: The College has inherited a historical and material legacy by virtue of its origins that values the long tradition and history of the College as a women's centre for higher education. This rich legacy encourages exposure and cultivation of links with a living heritage of knowledge of historical traditions, and of art and culture. These facts have been harnessed to create a living legacy that reaches out not only to the College community but also to the world outside. The artefacts and documents in possession of the College form rich resources for any study or research on the city of Delhi, the early women's education movement, the character of HEIs therein, the colonial backdrop of the evolution and its role in women's education which is located in a heritage building.

Goal: The College earmarks events, makes collaborations and establishes linkages with like-minded bodies and organisations to develop a museum with the following goals:

i.   To preserve catalogue and display our resources.
ii. To enable viewings and research on issues and personalities that played their role in the evolution of women's education and empowerment.
iii. To solicit and curate exhibitions, performances, documents and other sources which link the College community to this vast reservoir of history, knowledge, art and culture.
iv. To map the landmarks of the College and its location in colonial Civil Lines. To unravel the stories of the past and in the changing phase of the landscape of the old city of Delhi.

The sense of belonging to the traditions of the College creates a sense of heritage and the idea of a community and citizenship. We become both participants and custodians of our shared wealth. The Museum and Archives Learning Resource Centre of the College is developed to become the core centre of this wealth.

Being the only College in the University of Delhi to boast of a Museum and Archive of this nature, the College wishes to encourage the consciousness of heritage, history, conservation and restoration of tangible and intangible heritage.

Linked to it, the Sanskrit Study and Research Centre also is envisaged as one which will contribute to the wealth of knowledge locked in the Sanskrit language.

We often see around us magnificent monuments or artefacts which are languishing with neglect. *Khazana-i-Virasat* is aimed at creating a generation and a mind-set which will care for heritage to make it a career and beyond that, a vocation.

Practice: The Museum and Archives Learning Resource Centre is the repository of the history of the College and the city in the form of valuable documents, photographs and records, which are digitized and catalogued. This is opened to anyone who wishes to partake of its resources.

New entrants to the College are especially oriented to a guided visit so that they can claim ownership and have an idea of the glorious heritage to which they belong.

Evidence of Success: The College has had an Archive since 2006. It was developed into a Research and Learning Resource Centre in 2015, adding a Museum and making it accessible to researchers and those interested in its displays and documents. The Centre has attracted national and international scholars researching into the minutiae of history. The University of Sydney has accessed the archived material to develop research into the life of Ms. Leonara G'Meiner, the College's first Principal of who was an Australian. The centre provides study materials for research in the areas of Women's Education, Academic Reforms in Higher Education, History of Women's Movements etc. The centre has assisted in providing material for creation of a biography on Begum Rana Liaquat Ali Khan. The College has been featured in the online heritage journal 'Sahapedia' because of its pioneering role captured in its archives. Our own students under the UG Centenary Decade Research Grant have worked on two projects namely, the first student magazines of IP and the mapping of Civil Lines.

7.4 Contribution to Environmental Awareness/ Protection

The Best Practice outlined under the aforementioned practice, *Shanti Paath,* has contributed enormously to develop environmental awareness and protection in the following ways:

a) The Department of Environmental Studies has continued to engage students in extra-curricular activities such as Nature Walks, Environmental Quiz, Seminars and Field Expedition to protected areas for raising environmental awareness among the students.
b) The Eco Club of the College has organised regular environmental awareness drives and campaigns. It also organises the annual Nature Bazaar, a day long festival on Basant Panchami, inviting environmental NGOs and groups to showcase and sell their green products to the College community and citizens in the neighbourhood areas.
c) The College received the World Ecology Environment and Development (WEED), award in the 26th World Environment Congress organized by the Indian Institute of Ecology and Environment.
d) The Centre for Earth Studies has been an active Research and Learning Resource Centre. It organised workshops on 'Indoor Air Quality and Human Health' and 'Birds: Watching and Beyond'.
e) A Bird Diversity Census of the Campus is an ongoing project.
f) The College has a Green Lab to provide students hands-on training on Urban and Organic Farming.
g) Field trips are organised for students to initiate them towards the flora and fauna of the campus. In this process the Tree Census Report produced in 2016 – 2017 is used as a guide.
h) The College also took the innovative step of conducting a Bird walk for VH students, using acoustical and tactile means to identify birds.
i) The College has been working to achieve the status of being a Waste Neutral Campus. All round attempts have been made to ensure that no solid waste leaves the campus. The leaf litter of the College campus, and the waste from the College canteen are converted into compost and used in the gardens of the College.
j) Waste paper is collected and recycled into memorabilia through a linkage with an NGO.
k) The College collaborated with Wildlife Rescue NGO to develop the College Campus as a habitat for controlled release of injured birds. The Wildlife Rescue provides basic healthcare to the birds and then releases them in the birds-friendly ambience of the College.

l) The Green Cover of the College is valued, protected and nurtured. The gardeners are assisted by the College administration to maintain the Green Cover and the trees and plants in the College. The College made a remarkable impression at the University Flower Show.

m) The College continues to maintain its existing associations and create new associations for providing exposure to the students about contemporary local and global environmental challenges.

n) The College was rewarded with two environment awareness related awards from the National Ecological Institute, India.

7.5 Whether Environmental Audit was conducted?   Yes Y   No ☐

7.5 Any other Relevant Information the Institution wishes to add.

Rankings of HEIs:

Indraprastha College for Women, (I.P. College), established in 1924 is the oldest women's college of the University of Delhi. In its long journey towards promoting women's higher education, the College has produced illustrious freedom fighters, eminent writers, scholars, professors, civil servants, media persons, entrepreneurs and adventurous women who have flown the first airplanes and gone up to the Everest. Alumnae of this college were some of the first principals of women's colleges in Delhi, and the University's distinguished and award-winning scholars. They continue to hold important positions in academia, government and non-governmental sectors. The College's march to excellence is also the history of a parallel narrative, of the beginnings and development of women's higher education over the last 94 years, and its contribution in significant ways to the lives of numerous girls from underprivileged backgrounds and marginalized sections. This is a matter of public record archived in the city's and country's history.

With the history of this illustrious record of Indraprastha College for Women, the College has received a rank of 52 among 4500 Colleges in India, in the National Institutional Ranking Framework (NIRF) in 2018. This shows a great discrepancy between the NIRF rating parameters and rank of the College, and the grade A with GPA of 3.33 awarded to it by NAAC in 2016.

A women's college like Indraprastha College for Women as part of its historical role, often has a different set of priorities from the currently defined goals of excellence in HEI rankings. Many first-generation college-goers, indeed learners, are students here, for whom entry into an institution of higher education is a crossing of the Rubicon. The College enables their education in various ways, including a Need-Blind internal policy of Admission, and a Barrier-Free access for the disabled. Our achievement lies in empowering such students to retrieve their self-esteem, autonomy and enable them to be financially independent, which as a gendered category itself, often means to eke out a living through non-formal employment which does not count in the rankings, but nevertheless are among the goals of women's education.

The Indraprastha College for Women has a Humanities/Liberal Arts profile. Colleges with different discipline profiles cannot be evaluated by the same set of parameters applicable to colleges that also have STEM courses. The parameters of size of grants, research outcomes, project funding, patent holdings and placements, the volume and frequency and outlets for publications, among other things, cannot be compared or met. The outcome of research, in the Liberal Arts or Humanities is difficult, if not impossible, to measure with the indices that are in use. In the current ranking schemes, a primarily liberal arts college doing excellent work, finds the dice already loaded against itself.

Classroom teaching has always been the backbone of I.P College's undergraduate academic engagement along with its wide range of co-curricular activities. The excellent results of the College demonstrate the academic inputs and outputs to a great extent. In recent history, Indraprastha College for Women draws attention to the truly innovative and creative optimization of its resources, both human and material, in the creation of its six Research and Learning Centres. These promote student initiatives under mentors, to produce fine critical insights and permit the understanding of the disciplines otherwise constrained in the prescribed curriculum, to take new flights and direction in field work, applications and hands-on training. It is noteworthy that the College itself dedicates funds to these centres. Additionally, the College has dedicated a substantial grant to encourage and promote Undergraduate Research through its Centenary Decade UG Research Grant. The College has been running for two decades now, the country's only B. A. Honours course on Multi-Media and Mass Communication. It is this kind of innovation and paradigm that brings in the Fulbright–Nehru International Education Administrators from the USA every year to I.P. College and makes the city seek and turn to the College, in its engagement with civic and social concerns.

It is a matter of concern that these steps taken towards achieving excellence and quality are not quantifiable or fit into the parameters and patterns of evaluation and rankings of Higher Education Institutions in our system. It is demoralizing to find that academic vitality and teaching, creating access mechanisms enabling the pursuit of learning and excellence, and empowerment, those intangibles which define the vocation of higher education, seem to go unassessed in the scoring scheme of the national ranking of academic institutions. The crucial question to ponder is whether quality each time can be reduced to quantity, in a category like Education.

8. Plans of Institution for Next Year

    i.   Strengthen Research through promotion of Projects and Publications of mentored student output.
    ii.   Organise Seminars, Symposia and Conferences at International, National, University and Institutional level.
    iii.   Conduct a Faculty Development Program in Sanskrit through the Sanskrit Studies and Research Centre and the Department of Sanskrit.
    iv.   Celebration of 20 years of the Department of Multi Media and Mass Communication.
    v.   Extension of Round Table Conference on Gandhi to the University Level.
    vi.   Prioritisation of Mental Health of Students in the College.
    vii.   Expansion of Collaboration and Linkages.
    viii.   Augmentation of the Visibility of the Institution.
    ix.   Strengthening of Alumnae Network.
    x.   Extension of Outreach Program.

Name: _____Dr. Anindita Roy Saha_____   *Name: _____Dr. Babli Moitra Saraf_____*

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*