



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		INDRAPRASTHA COLLEGE FOR WOMEN
Name of the head of the Institution		Prof. Babli Moitra Saraf
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01123962009
Mobile no.		9811017064
Registered Email		ipcw@ip.du.ac.in
Alternate Email		ipc1924@gmail.com
Address		31, Shamnath Marg
City/Town		Delhi
State/UT		Delhi
Pincode		110054
2. Institutional Status		

Affiliated / Constituent	Constituent
Type of Institution	Women
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Meena Bhargava
Phone no/Alternate Phone no.	01123962009
Mobile no.	9899268581
Registered Email	iqac@ip.du.ac.in
Alternate Email	ipcw@ip.du.ac.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://sites.google.com/a/ip.du.ac.in/iqac_5
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://sites.google.com/a/ip.du.ac.in/iqac_5

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	A	3.33	2016	16-Mar-2016	16-Mar-2021

6. Date of Establishment of IQAC

01-Jun-2016

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC Meeting	17-Jun-2019 5	25

Annual Academic Audit	26-Apr-2019 6	175
Feedback from Stakeholders - Students	04-Apr-2019 8	2000
IQAC Meeting	01-Mar-2019 5	25
Submission of NIRF	30-Nov-2018 8	5
IQAC Meeting	29-Nov-2018 4	25
Internal Administrative & Finance Audit	25-Sep-2018 8	10
IQAC Meeting	28-Aug-2018 3	25
Submission of AQAR	27-May-2018 8	5
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
College	Non-Plan	UGC	2018 365	349437000
College	Travel Grant	UGC	2018 365	397415
College	Conference	ICCR	2018 365	12000
College	Research	ICPR	2018 365	10000
College	12th Plan	UGC	2018 365	3600000
College	Eco Club	Delhi Govt	2018 365	20000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
Internationalization of the College and Strengthening its Academic Linkages	
Huge Thrust to Career Guidance and Placement Cell	
Pursuing the College Vision of Diversity Inclusion	
Community Outreach Program and Institutional Social Responsibility	
Expanding the Profile of Research and Learning Centres	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Strengthening of Alumnae Network	(i) The College extended its alumnae network to solicit their presence in the College on a number of forums. (ii) Alumnae from different departments conducted orientation sessions for their departments and have given the College the benefit of their expertise, inspirational talks and professional networks to open new opportunities in training and career opportunities for students. (iii) The College continues its collaboration with Loktantrashala in support of the contribution of alumna, Aruna Roy. (iv) Alumnae of the College have made a generous endowment towards student prizes and scholarships. (v) The family of alumna, late Shehzaad Bahadur instituted a prize for the Best Debator (English) and an endowment for an annual national debating event in her name to be known as 'Shehzaad Bahadur Memorial Debate'. (vi) The College Alumnae network was reinforced with the Annual Alumnae Lunch, hosted by the College to mark 95 years.

<p>Strengthen Research Interest among Students</p>	<p>(i) Workshops are organized on 'Research and Methodology'. (ii) Writing Workshops are organized by the College and also in collaboration with other universities like Ashoka University, Sonipat. (iii) The College has encouraged research with the grant of UG Centenary Decade Grant for mentored Student Projects. (iv) Student Paper Presentations, both intra-college and inter-college are held every Semester. (v) Students present Papers in different colleges of the University of Delhi and other universities like O.P. Jindal Global University, Sonipat.</p>
<p>Expansion of Community Outreach Programs</p>	<p>The activities of the Community Outreach Programs have been strengthened with the participation of all Departments. Each department, in addition to College Community Outreach activities, plan their own activities and engage in consultation with their mentors.</p>
<p>Round Table Conference on Gandhi at the University Level</p>	<p>(i) Round Table Conference on Gandhi is a decade long annual activity which will culminate in the College's Centennial. (ii) The 5th Round-Table Conference on Gandhi - 'Gandhi Matters', was successfully conducted. (iii) The 6th Round Table Inter-College/Intra-University Conference on Gandhi on the title 'Khadi: From Swadeshi to Sustainability' will be held in October 2019.</p>
<p>Strengthening of International and National Linkages and Collaborations</p>	<p>(i) The College strengthened its international linkages and signed a MoU with Middlebury College, Vermont, USA on 12 April 2019. (ii) The College collaborated with University of New York and University of Columbia to plan International Hindi Conference to be hosted by the College in January 2020. (iii) The College collaborated with University of Gottingen to finalize the International Student Workshop to be held in College in January 2020. (iv) Collaboration with University of San Diego, California to organize International Student Symposium. (v) International visitors delivered lectures in the College. The 'Chat with the Diplomat' facilitated by Global Youth Program, Indraprastha College Chapter brought in the Economic Counsellor from the British High Commission and First Secretary, Industrial Affairs, Embassy of the</p>

Federal Republic of Germany. (vi) Clark Atlanta University, Middlebury University, Harvard University, USA, University of Bath, Oxford, Cambridge and University of Melbourne visited the College to pursue future associations. (vii) The College remained a preferred destination of the USIEF for the visitors under the Fulbright-Nehru International Education Administrators. (viii) The College continues to strengthen its links with the universities located in Delhi and NCR regions, like Ambedkar University, Ashoka University, O.P. Jindal Global University and is part of the network of that intellectual and academic community. An important addition in 2019 was the Indira Gandhi Delhi Technical University for Women (IGDTUW), which collaborated with the College on several initiatives for ecology and entrepreneurship.

Organization of International and National Conference, Seminar, Symposia

(i) The Department of Multi Media and Mass Communication organized an International Student Festival 'Lights, Camera, Action!' with global participation. The International Red Cross Committee participated in the curtain-raiser with an exhibition and symposium on its activities and potential careers available to media professionals. (ii) The Department of Multi Media and Mass Communication hosted a National Conference on 'Gender and Media'. (iii) International Hindi Conference in collaboration with University of New York and University of Columbia is slated for January 2020. (iv) International Student Workshop on 'Sufism in South Asia' in collaboration with University of Gottingen is scheduled to be held in January 2020. (v) International Student Symposium with researchers from the Department of Learning and Teaching, University of San Diego, California around English Studies and Language Learning in India will be held in January 2020.

Celebration of the completion of two decades of the Department of Multi Media and Mass Communication

(i) Two decades of the Department of Multi Media and Mass Communication was celebrated in a unique way from January 2019 when the College was invited to host the Fulbright-Nehru Scholar Prof. Roseann M. Mandziuk, Department of Communication Studies, Texas State University, San Marcos, Texas, USA for

	<p>the Semester, January-May 2019. She made significant interventions in the Department of Multi Media and Mass Communication of the College, in which she was located. (ii) To mark the occasion, the Department of Multi Media and Mass Communication organized an International Students Festival and a National Conference. (iii) More than 80 people associated for over 20 years with the Department were felicitated. (iv) Commemorative Brochure was released by the College on College Annual Day to mark the occasion.</p>
<p>Addition of Two Centres to the already existing Five Research and Learning Centres</p>	<p>The College has the vision of a university in conceptualizing Centres for Research and Learning. To its already existing Five Centres of Research and Learning, the College added two more centres. The Sanskrit Studies and Research Centre was formally inaugurated on 20 September 2018. Another one, Centre for Yoga and Well-Being was inaugurated on the occasion of International Day of Yoga on 21 June 2019.</p>
<p>Expansion of infrastructure to accommodate expected additional admissions this year under EWS category and introduction of B.Sc. (Hons) Environmental Science</p>	<p>The College added to its infrastructure with a two-storeyed Academic and Extension Activity Block, formerly known as the N Block. In addition to teaching-learning and research spaces, it also has dedicated spaces for extension activities of NCC, NSS and for Student Societies, including a Meeting Room for Extra-Curricular Activity Committee and the Student Union. The Block provides Barrier-Free Access. It has a Ramp and Tactile Pathways to facilitate the students with disability.</p>
<p>Introduction of B.Sc. (Hons) Environmental Science</p>	<p>On July 17, 2019, the University approved the B.Sc. (Hons) Environmental Science course for implementation in the academic session 201920. Since the Letter of Approval was received late, this course will be implemented from the academic session 202021. The Spaces have been demarcated and the College is in the process of developing dry and wet labs and infrastructure required to run the course. This is an important addition to the College profile of multidisciplinary studies and is an added impetus to its ongoing projects in Ecology and Environment</p>

[View File](#)

14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%; text-align: center;">Name of Statutory Body</th> <th style="width: 50%; text-align: center;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">IQAC</td> <td style="text-align: center;">20-Feb-2020</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	IQAC	20-Feb-2020
Name of Statutory Body	Meeting Date				
IQAC	20-Feb-2020				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	05-Mar-2019				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Management Information System The College has a Management Information System. Its components are:</p> <ul style="list-style-type: none"> • The College uses Govt. of India's Public Finance Management System (PFMS) and has implemented its Expenditure, Advance Transfer (EAT) Module. • The College receives grants from UGC through PFMS and booking expenditure thereon. • Accounting Software (Accounts Leader) for all financial data and management of accounting records. • Payroll Software and Staff Management. • Enterprise Resource Planning (ERP) Package. • Student Information System (SIS) which collects all data related to Student Life Cycle Enrolment including hostel, Admission and Fees. • Dedicated Student Fee Portal for College Fee, Hostel Fee, Examination Fee etc. • Online Examination Form. • Online Submission of Budget Estimates and sanction of finances. • Online Submission of Leave Application and sanction thereof. • Student Internal Assessment System, which maintains Attendance Data, Class Tests and Internal Assessment Component of Final Examination. • Live Streaming Infrastructure and Facility through LAN. • Online Student Feedback System. • AISHE Data on MHRD Portal. • RTI Return Filing. • Online Procurement of 				

Goods and Services through GeM. • Online Tendering through CPP Portal of GoI.. • Library Management - LSEASE and Web OPAC. • Bilingual College Website (English/Hindi).

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College has the mechanism for delivery and documentation of the curriculum set by the University to achieve the educational, social and cultural objectives. The process involves a number of specific decisions taken at the Staff Council and Department Committees to determine workload, allocation of work, preparation of Time Table and recruitment. The College identifies extension and tertiary activities that dovetail into teaching material and enrich it further. Every department has the space to intervene to enhance and enrich the learning and learning outcomes - research and knowledge - through the curriculum. Departments organize field trips and visits for hands-on training, organize Seminars, Conferences, Workshops, Symposia, Student Paper Presentations and Projects to supplement and complement the prescribed curriculum in tangential ways. The curriculum is further documented and effectively delivered by the use of ICT tools and e-resources by the faculty. The Seven Research and Learning Centres of the College are important innovative interventions in the Teaching-Learning-Research process. These centres have facilitated the expansion of the prescribed syllabus in multiple directions and have encouraged students to undertake various projects and courses with expert guidance from their mentors. The self-financed course, BA (Hons) Multi Media and Mass Communication, delivers and documents both theoretical and applied knowledge in the domain of both multi media and mass communication. The essential components of the curriculum include acquisition of related skills, handling technology and application-based testing to consolidate theoretical learning. For the effective delivery and documentation of the curriculum, the College has a fully-equipped studio, editing bays and audio-visual production centres. Cameras, laptops, recording equipments and other ICT tools and e-resources are made available to the students to enable them to undertake their curricular tasks. The logistics of the delivery and documentation of the curriculum involves the IQAC and the three committees of the Staff Council, namely, Academic Standards Committee (ASC), New Teaching Post Committee (NTPC) and the Time Table Committee (TTC). The ASC organizes Orientations for the students to help them make informed choice on the Options to be offered in the projected semester. The Options chosen by the students determine the number of class sections. On the basis of the information provided by the ASC, the NTPC prepares the estimated workload of each department and the teacher requirement for the projected semester, in accordance with the rules of the University of Delhi. The TTC prepares the Time Table based on the precise calculations, as per the rules of the University, uploads this information on the College Website and displays room-wise Time Table, at least one week before the commencement of the new semester. In tandem, the faculty uploads Work Plans on the College Website before the beginning of the new semester. Within the first fortnight of the opening of the semester, the Academic Calendar and the Schedule for submission of Internal Assessment Data are issued by the ASC. Departments organize their academic tasks and activities accordingly. These mechanisms ensure the smooth and effective delivery and documentation of the

curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Spoken Sanskrit Course	Nil	03/10/2018	10	employability	Skill Development
Self Defense Course	Nil	10/09/2018	12	Nil	Skill Development
Self Defense Course	Nil	10/01/2019	15	Nil	Skill Development
Mobility Orientation Course for VH Students	Nil	06/08/2018	20	employability	Skill Development
Music Appreciation	Nil	18/09/2018	10	Nil	Skill Development
Well-Being	Nil	08/10/2018	5	Nil	Skill Development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	367	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Music Appreciation Course	18/09/2018	27
Wellness Course	08/10/2018	30
Mobility Orientation Course for VH Students	06/08/2018	20
Spoken Sanskrit Course	02/10/2018	40
First Aid Workshop	20/08/2018	50
Self Defense Workshop	10/09/2018	90

Self Defense Workshop	10/01/2019	160
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Program	70
BA	Geography	38
BA	History	45
BA	History	52
BA	History	43
BA	History	52
BA	Multi Media and Mass Communication	49
BA	Multi Media and Mass Communication	45
BA	Philosophy	40
BA	Program	20
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The College has several formal mechanisms to obtain feedback from different stakeholders. Free articulation of views is encouraged amongst all stakeholders by inviting them to write to the Principal via official email, which is in the public domain. The College has designed a Student Feedback Form to be duly filled by the students as an assessment of the teaching program and College infrastructure. There is separate dedicated link for Student Feedback on the College Website. The online facility of filling the data is provided to the students. Days are earmarked in each Semester to take the feedback from the students. Student feedback is also received through Student-Faculty Committee Meetings and classroom interactions. Feedback received from students is evaluated by individual teachers and department committees and used to leverage pedagogy and curriculum enrichment. There is a Suggestion Box outside the College Office for use by the students to express any grievance or complaint. The Box is opened every week by the College Administration under the supervision of the Principal. Such representations are addressed by the Principal through meetings with student and teacher bodies. Teacher feedback on curriculum and College infrastructure is received within the framework of Staff Council and Academic Administrative Audit. At the end of each academic session,</p>

the Principal convenes an Academic Administrative Audit with teachers to discuss academic planning and devise and/or revise pedagogical strategies based on the faculty's experience and feedback. The Staff Council Meeting on the opening day of the session recapitulates the decision for implementation of new pedagogic strategies and programs. The teachers have the opportunity to give feedback directly to their parent departments in the University when they are invited to develop or revise curriculum. The student and teacher feedback is comprehensively considered in the Academic Standards Committee meetings. The Principal monitors and reviews academic progression and implementation through the Monitoring Committee which receives feedback from the Academic Standards Committee. These mechanisms help to decide the options or new programs that the College may offer and for planning other curriculum enrichment extension activities. International and National feedback from the alumnae is obtained through alumnae interactions organized by different departments. Alumnae of the College actively participate in the activities of their respective departments, hold workshops, deliver seminars and facilitate pre-placement discussions, career counselling workshops and career placements. Alumnae feedback is also obtained from the Alumna Representative on the IQAC. It is further deduced from the expression of interest of national and international agencies and institutions that seek collaboration and engagement with various activities of the College. Feedback from the parents and their interaction with the College Administration and the Principal is organized on Orientation Days for College and the Hostels. Parents are also invited to interact with the faculty on College Annual Day and during College Admissions. Different departments organize interactive sessions with the Parents. Parent feedback is also received from the Parent representative on the IQAC. These practices have been appreciated by the parents and created a bond between the parents and the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Sociology	46	329	39
BA	Sanskrit	52	117	38
BA	Psychology	52	475	54
BA	Political Science	114	675	116
BA	Philosophy	52	285	50
BA	History	52	439	51
BA	Hindi	52	307	47
BA	English	52	888	48
BA	Economics	52	546	51
BA	Program	228	997	190

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled	Number of students enrolled	Number of fulltime teachers	Number of fulltime teachers	Number of teachers
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	in the institution (UG)	in the institution (PG)	available in the institution teaching only UG courses	available in the institution teaching only PG courses	teaching both UG and PG courses
2018	2986	366	169	0	10

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
169	169	21	55	0	12

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring system is available in the College at different levels: academic, personal and psycho-social support, professional and career counseling and other services. Academic counseling is available for all students. The students are mentored at the time of admissions on the nature and prospects of the discipline that they wish to choose. Later, the new entrants are mentored at the time of Orientation. In addition, the Tutorial classes and Student Faculty Committee (SFC) meetings are important forums that facilitate one-to-one interaction between the mentor-mentee. In the tutorial classes, the teachers meet smaller groups of students to help them in resolving their curricular and other academic needs. In these classes, the students can discuss their academic and discipline related problems without any hesitation or peer pressure. Tutorial classes are significantly valuable for slow learners and Hindi medium students. The SFC is another agency that strengthens mentor-mentee relationship and facilitates open and free discussion on broader academic matters related to College infrastructure and facilities, library, organizing seminars or conferences, educational field trips or any other curricular and co-curricular issue. The faculty mentors the students in writing research papers and projects and presentations for conferences within and outside the College. More importantly, the faculty mentors the students on matters related to higher studies, choosing an option for the future and/or any support or guidance for their different entrance tests. Students of all Department Academic Societies are mentored by their teachers to organize, interact and lead the Society. Similarly Extension Activities like NSS, NCC, Enactus, Extra-Curricular Activities and Students Union have faculty mentors who advise and guide the students in organizational and leadership qualities and building peer rapport and interaction within these societies. The Student Assembly facilitates peer mentoring as well as mentoring by teachers including the Principal of the College. Professional Counseling is provided by a part-time Counselor appointed by the College for personal and psycho-social support of the students. Issues of socialization arise in all categories of students, including students with disabilities and these are handled by the College Counselor and/or mentor from the faculty, usually from the Department of Psychology. In addition to mentoring by their respective teachers, the students are counseled and mentored on different career options by Career Guidance and Placement Cell (CGPC) of the College. It organizes employability skill workshops such as communication skills, self-presentation especially during interviews, resume writing, soft skills etc. and workshops and seminars by industry representatives and higher education experts to create awareness among students about higher education and other job opportunities. The CGPC also organizes Job Fairs to facilitate students into seeking careers and other opportunities. Equal Opportunity Cell and Enabling Unit of the College is an important body that mentors the differently-abled students. It organizes workshops and training programs for them to provide psychological support and career counseling. Regularly held mobility training programs and computer skill development programs are availed by all such students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2986	169	1:18

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
169	169	0	83	79

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Ms. Srinjoyee Dutta	Lecturer	C.D. Narasimhaiah Memorial Award for the Best Paper presented at an International Conference awarded by Indian Association for Commonwealth Literature and Language Studies
2018	Dr. Babli Moitra Saraf	Principal	Lifetime Achievement Award on the occasion of United Nations World Teachers Day at the Higher Education and Research Summit for a Cleaner World awarded by TESTCOIN, CIU, NICER, IIEE
2018	Dr. Babli Moitra Saraf	Principal	Girl Centric Tertiary Education and Training Award on the occasion of World Women's Summit awarded by Women's Agency for Generating Employment (WAGE)
2018	Dr. Bibha Kumari	Lecturer	Mithilakshar Praveen awarded by Maithil Punarjagaran Prakash
2019	Dr. Meenakshi Khanna	Associate Professor	NAMASTE Scholarship - Indo-German HEI cooperation

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	501	Semester II	24/05/2019	03/07/2019
BA	501	Semester IV	22/05/2019	02/07/2019
BA	501	Semester VI	16/05/2019	29/06/2019
BCom	504	Semester II	20/05/2019	03/07/2019
BCom	504	Semester IV	23/05/2019	02/07/2019
BCom	504	ster VI	17/05/2019	28/06/2019
BSc	570	Semester II	24/05/2019	03/07/2019
BSc	570	Semester IV	23/05/2019	02/07/2019
BSc	570	Semester VI	21/05/2019	28/06/2019
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College, a constituent College of the University of Delhi, is obliged to implement all directives of the University regarding continuous internal evaluation. These include the system of Internal Evaluation of papers on Skill Enhancement Course, Ability Enhancement Compulsory Course and Internal Assessment in all disciplines for all papers, which has the provision of 25 marks per paper in each program out of which 5 is for Attendance and 10 each for Class Test and Assignment. The College adheres to the factor of student attendance in all assessments, which serves as an incentive for regularity and academic discipline. The schedule for Class Tests/Assignments is notified to the students in advance and uploaded on the respective department portals of the College Website. The schedules announced are strictly adhered to. The Principal through the Academic Standards Committee of the College monitors the effective implementation of the schedule. Each department has a Monitoring Committee that verifies the internal assessment data of the students before it is put for display for the students to check. Discrepancies or grievances of the students, if any, are assessed and resolved by departments before submission to the College Monitoring Committee, which is an interface between the College and the University. The College has a system of Student Feedback and Grievance Redressal which facilitates the effective implementation of all evaluation process. Internal Assessment data is available online under the Tab Students Information System on the College Website for all stakeholders. Ensuring transparency, the system of evaluation is effectively implemented.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Since the College is a Constituent College of the University of Delhi, the Academic Calendar prepared by the University for the Conduct of Examinations and other related matters are strictly adhered to by the College. While the College follows the norms laid down by the University in letter and spirit, it is free to supplement them to ensure academic standards and transparency. Stakeholders are informed about all the norms and directives received from the University through the following: the College Prospectus that contains all the information on Academic Calendar and Conduct of Examinations rules and regulations regarding examinations and academic calendar are further explained at the Orientation Program organized by the College for the new entrants Student Faculty Committee (SFC) Meeting held every Semester is yet another forum for transmitting information on these matters. All directions received

from the University regarding Academic Calendar and Conduct of Examinations is communicated to the Faculty through Group email and is also uploaded on the College Website and College Notice Boards. The directives of the University pertaining to these are informed and discussed by the Principal in the Staff Council. The Internal Assessment Data is uploaded on the Student Information System (SIS) on the College Website for verification by the students. It is sent to the University only after each student signs it and verifies it.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

ipcollege.ac.in

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
529	BA	Sanskrit	21	19	90.48
528	BA	Psychology	50	49	98
527	BA	Political Science	118	118	100
526	BA	Philosophy	44	35	79.55
523	BA	Music	6	4	66.67
522	BA	Multi Media and Mass Communication	52	52	100
518	BA	History	51	41	80.39
516	BA	Hindi	46	43	93.48
511	BA	English	49	48	97.96
510	BA	Economics	63	56	88.89

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://ipcollege.ac.in/Viewtopics.aspx?MenuId=Feedback Form 595>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	3	UGC	670000	48786
Students Research Projects (Other than compulsory by the	1	College	325000	325000

University)				
Any Other (Specify)	1	College	2880912	2259698
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Printing and Graphic Art: Its Impact on Advertising	Department of Multi Media and Mass Communications	28/07/2018
Excel Workshop 1.0	Caree Guidance and Placement Cell of the College	20/08/2018
Producing for the Radio: Idiom of the Spoken Word	Department of Multi Media and Mass Communications	01/09/2018
Programming with Python for Data Science	Departments of Computer Science and Mathematics	07/09/2018
E-Waste Pollution: Provisions and Rules of E-Waste Management	ECO Club of the College	20/09/2018
Excel Workshop 2.0	Career Guidance and Placement Cell of the College	24/09/2018
Excel Workshop 3.0	Creer Guidance and Placement Cell of the College	04/10/2018
E-Waste and its Impacts	Science Society of the College	11/10/2018
Cyber Security as a part of Digital Shakti Campaign	Department of Political Science	02/11/2018
Fashion Studies in India	Department of Multi Media and Mass Communications	14/11/2018
Careers in Logistics and Supply Chain	Career Guidance and Placement Cell of the College	10/01/2019
Smarter and Wiser: Diversity in the Corporate Employment	Equal Opportunity Cell and Enabling Unit of the College	18/01/2019
Cyber Security Visualization	Department of Computer Science	23/01/2019
Banking Ombudsman Scheme	Department of Commerce	14/02/2019
Python Programming	Department of Computer Science	20/02/2019
MBA in Hospital, Health and Health Information	Department of Economics	07/03/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
1	2	3

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Computer Science	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	1	0
National	Economics	3	3.46
National	Hindi	7	0
National	History	2	0
National	Philosophy	2	0.12
International	Computer Science	6	5.8
International	Environmental Studies	1	0.75
International	Economics	1	0.75
International	Political Science	4	0
International	Sanskrit	5	2
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Computer Science	11
English	6
Economics	4
Hindi	4
History	3
Philosophy	1
Political Science	3

Environmental Studies	1
Sanskrit	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Entropy Churn Metrics	Deepti Chopra	Entropy	2018	0	Indraprastha College for Women	0
A 5-Approximation	Manisha Gupta	FSTTCS	2018	0	Indraprastha College for Women	1
A novel multi parameter tuned optimizer	Manju Bala	IJRTE	2019	0	Indraprastha College for Women	0
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Entropy Churn Metrics	Deepti Chopra	Entropy	2018	3	0	Indraprastha College for Women
A 5-Approximation	Manisha Gupta	FSTTCS	2018	3	1	Indraprastha College for Women
A novel multi parameter tuned optimizer	Manju Bala	IJRTE	2019	4	0	Indraprastha College for Women
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	41	60	2	9
Presented papers	28	39	2	2
Resource persons	6	15	2	6
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Assistance Program for Visually- Impaired Students	NSS Unit of the College in collaboration with Equal Opportunity Cell and Enabling Unit of the College	3	4
Dry Day for Tobacco	NSS Unit of the College in association with the College Community	1	12
Awareness Program - International Yoga Day	NSS Unit of the College in collaboration with the NSS Centre, University of Delhi and Department of Physical Education of the College	3	15

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Ecological and Environmental Protection, Cleanliness, Hygiene and Sanitation Education	Plastic Free College of the Year Award, 2018	International Association of Educators for World Peace, IIEE, NICER	2986
Great Backyard Bird Count	The Great Horned Owl Award	Cornell Lab of Ornithology and National Audubon Society, USA	35

[View File](#)

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/ collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachhata Pakhwada	NSS Unit of the College as part of the National Mission	Cleanliness DRive	1	109

Swachh Bharat	NSS Unit of the College in collaboration with Ministry of Human Resource Development, Government of India	Swachh Bharat - Summer Internship	1	4
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Fulbright-Nehru Scholar-in-Residence	Prof. Roseann Mandziuk	USIEF	150
Sahitya Akademi Project	Prof. Babli Moitra Saraf and Others	Sahitya Akademi	90
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
On-the-Job Training for School Science Teachers	Teachers Training Program	Royal Society of Chemistry, UK	21/12/2018	22/12/2018	School Science Teachers, Faculty of Computer Acience and Environmental Studies
Internship	Summer Internship	Loktantrasha la- School for Democracy	05/06/2019	05/07/2019	Vrinda Sharma and Anjali Kumari
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Middlebury University, Vermont, USA	12/04/2019	Student and Faculty Programs	6
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
42500000	41929975

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Existing

[View File](#)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LsEase (from M/s Libsys Ltd)	Fully	Web Centric LsEASE	2007

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8458	293465	108	59004	8566	352469
Reference Books	103319	1700017	703	520198	104022	2220215
Journals	198	1509827	86	579837	284	2089664
Weeding (hard & soft)	4	930	9	1628	13	2558
Others (specify)	49	62248	24	27094	73	89342

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	1466	9	290	32	1	5	16	100	0
Added	24	0	0	0	0	1	1	0	0
Total	1490	9	290	32	1	6	17	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Not Applicable	Not Applicable

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
13000000	12621845	52000000	50975091

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The procedures and policies adopted by the College for maintaining and utilizing physical, academic and support facilities include: up-gradation of the obsolete, being well-versed with technology and using it to enhance the quality of institutional life, provide comfortable and ergonomically efficient spaces and environment for optimal output. To facilitate these, the College seeks and receives requisitions from the faculty and the students based on curricular requirements like laboratories, library, sports facilities, classrooms and special dedicated spaces/rooms like the enabling unit, studios, editing bays, dark rooms and equipments like projection facilities in the classrooms, recorders, cameras and teaching-learning aids for the differently-abled students. The College has an extensive IT infrastructure. The College assesses the equipments and infrastructure on a regular basis. It awards Annual Maintenance Contracts (AMCs) for its sensitive and heavy equipments through a proper process. The College has an in-house team for the maintenance of its Systems and Network and minor hardware daily repair. For all major computer related problems, a service provider is hired. Computers are regularly updated with anti-virus software to protect them from malicious programs. The studio equipment (which is specialized and through authorized agency) is maintained

and repaired by the company supplying it. The College has a caretaker as the nodal person to receive and redress complaints. His team comprises electrician, plumber and handyman to resolve routine problems. The College ensures that the Library purchases current titles of books and journals and empanels such book distributors who can procure new titles and bring them to the notice of the faculty on a continual basis. All books and journals are routed through the Library Committee members before the purchase orders are finalized. Library Committee, an advisory committee, responsible for effective functioning of the Library and purchase of library resources, is appointed by the Staff Council of the College. Library is equipped with the CCTV cameras and Electronic Article Surveillance (EAS) system to prevent pilferage and overall monitoring and surveillance. The library has an institutional membership with DELNET and UGC N-List Program. E-Journals and e-resources subscribed by Delhi University Library System are accessible in the library through Delhi-University-Wide-Network. Online library web-OPAC is accessible to the students and faculty from anywhere in the College Campus. The College provides several indoor and outdoor sports facilities to all its students. The College has a well-equipped Sports Complex comprising Fitness Centre, Squash Court, Tennis Court, Badminton Courts, Basketball Courts, Climbing Wall, Walking Tracks and Playing Arena for students with physical disabilities. A new addition was made to the Sports Complex this academic year with the inauguration of Centre for Yoga and Well-Being. The College has active student teams for different Sports that participate on a continual basis in national and international sports events. The College facilitates them by providing attendance waivers and holding special classes for them. To encourage student engagement with sports, the College has made Sports period compulsory for the First Year students. In addition, the College facilitates regular workshops on Self-Defense and First Aid through the Sports Department.

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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Need Blind Policy	366	6035934
Financial Support from Other Sources			
a) National	Various Government and Other Schemes	118	1049255
b) International	Nil	0	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Orientation on Mental Health (under Colleges Mental Health Awareness Scheme)	06/08/2018	103	Round Glass Peace in collaboration with Community Outreach Program of the College
Awareness Program -	21/06/2018	15	NSS Centre,

International Day of Yoga		University of Delhi in collaboration with the NSS unit and Department of Physical Education of the College
View File		

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Not Applicable	0	47	0	81
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Eight Visited	800	26	Fifteen Visited	800	21
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	360	BA, B.Com, B.Sc.	Different Disciplines	See File Attached	See File Attached
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports Day 2019	College	2500
9th Invitational Indraprastha Badminton and Tennis Tournament	State	50
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Second Position 9th Invita tional Tennis Tournament	National	1	0	17/GEO/015	Manisha Hooda
2018	Second Prize Face Painting C ompetition	National	0	1	18/HIS/51	Varsha Jully
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has a dynamic Student Council and Student Representatives that serve on different Committees of the College. The Student Council is an elected body, governed by a constitution that defines its functions and role. The two Hostels of the College have a separate Student Council elected exclusively by the students of the Hostels. In addition, there is an elected body of Student Representatives/Executive for all Extra-Curricular Activity (ECA), Co-Curricular Activity (Extension Activity) and Department Academic Societies. The College Student Council in consultation with its Faculty Advisor and Faculty Advisory Committee organizes major events in the College, such as, Orientation Day for the New Entrants in the beginning of the Academic Session, Founder's Day or Annual College Day, Annual Public Lecture, National Events like, Republic Day, Independence Day, Martyrs Day, Gandhi Jayanti, and the most awaited annual gala for each student of the College - College Festival - Shruti. The Student Representatives/Executive in consultation with their respective Faculty Advisors organize extra-curricular activities through different societies, namely, Abhivyakti (Dramatics Society), Afroza (Western Dance Society), Alaap (Indian Music Society), Croydon (Fine Arts Society), English Debating Society, Erudite - The Quiz Society, Hindi Debating Society, La Cadenza (Western Music Society), Mridang (Indian Dance Society), Ooghma (English Editorial Society), Hindi Editorial Society, Poetry and Elocution Club, Simulacra (Film and Photography Society). Student Representatives are actively engaged in organizing co-curricular and extension activities on platforms like Discussion Forum, ECO Club, Enabling Unit and Equal Opportunity Cell, Gandhi Study Circle, Gender Sensitization and Women's Development Cell, Northeast Society and International Student Desk. Sports, NSS and NCC Units of the College have a separate Student Executive and a large body of Student Volunteers and Student Representatives. Each Department has its own Academic

Society with a duly elected Student Executive that along with the Faculty Advisors organizes Seminars, Conferences, Symposia, Intra-College/Inter-College Student Paper Presentations, Academic Field Trips and Annual Academic Society Fests. Each Department Academic Society has a Student Editorial Board that brings out Annual Magazine/Journal/Newsletter for its Society. Translation and Translation Studies Centre of the College has an active Student Editorial Board that brings out a Student Translation Journal CODE. The Student Executive and Student Volunteers of Science Society Ananta contribute tremendously to enhancing the mathematical awareness and scientific temper of the College community through its several technical experiments, models, exhibitions and research papers. Student engagement is remarkable in Community Outreach Programs that adds significantly to the fulfillment of the College's vision of Institutional Social Responsibility. The Student Council and Student Representatives function as a conduit for the administration. They organize Student General Assemblies and Student General Body Meetings that serve as a forum for interaction with College authorities. The Student Council and Student Representatives are members on several Administrative Committees, such as, Hostel Committees, Student-Faculty Committees, Admission Counselling Committee, Sports Admission Committee, College Day Committee, College Magazine Committee, Website Committee, Internal Complaints Committee as per UGC Regulations, 2015 for prevention, prohibition and redressal of sexual harassment of women employees and students in higher education institutions and Grievance Redressal Committee.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

1000

5.4.3 – Alumni contribution during the year (in Rupees) :

187800

5.4.4 – Meetings/activities organized by Alumni Association :

4 Meetings, 16 activities

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Two important interventions were made for decentralization and participative management. The first was the constitution of a committee in the Department of Multi Media and Mass Communication. Hitherto the Department had a Head and a Coordinator. With the constitution of the Committee, the contractual faculty and technical personnel of the Department were brought into decision taking roles and participative operation of the Department. The coordinators of the Academic Standards Committee and the New Teaching Posts Committee were also inducted into the MMMC Committee as nodal persons for oversight in their respective domains along with the faculty and others. This enabling move not only empowered the contractual faculty but also created self-accountability of the members. Responsibility of running the Department was shared with the Committee deciding the additional roles that the faculty and personnel would be required to undertake. When the time came for the Department to revise its

syllabus under Learning Outcomes based Curriculum Framework (LOCF), the Course Committee that was constituted for the same included all these colleagues who participated and gave significant inputs into the revision. The fact that they were hands-on with the academic and technical roles that they had undertaken, as well as their familiarity with the objectives of the course and student profile helped to determine many components of the new syllabus. The Department also collectively in the Committee became the Scientific Committee at the time of procurement of new equipment in the Department. The upgradation of both the syllabus and the equipment was a result of vigorous, informed and lively participation of the entire Committee. The second intervention was to ensure participative and accountable functioning of the various cultural and academic societies of the College. It was assessed that these societies were over the years operated by ad-hoc teachers as supervisors. Since the attrition rate among this group of teachers is high, there was slippage of communication and it was found necessary to ensure continuity of the operational guidelines of organizing events in these societies. The logistics of the finance, time management and student management were involved. In view of this, the Staff Council of the College suggested and codified guidelines invoking the best practices of the various committees as observed in their functioning. Along with the suggestions of the administration and accounts departments, as well as the student body, the best practices were codified into guidelines, which became acceptable as the norms of organizing any event in the College. Since the College has a vital and active academic and cultural life, the norms thus evolved have become fundamental in streamlining the activities and venues where the activities can be held. Additionally, the booking of venues was made online, in a way that the advisors of various societies could check the availability of the many venues available in the College and book as required. This encouraged the democratic optimization of the spaces of the College and prevented clashes of events.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The procedure for admission of students annually is laid down by the University of Delhi. Since the College is a Constituent College of the University, admission of the students to the College follow a centralized pattern and are done in accordance with the norms set by the University. For most Courses, 100 weightage is given to the Marks secured in Class XII examinations conducted by CBSE, ICSE or any other recognized Board. Admission of students to BA (Hons) Multi Media and Mass Communication Course is based on Entrance Examination, conducted by the University of Delhi at the National Level.
Industry Interaction / Collaboration	Interaction and collaboration with industry is organized by the College to facilitate skill and knowledge

application and enhance the availability of internship and employment opportunities for the students. Experts from industry, educational and research institutions are invited for interactive collaboration. The emphasis is on building and strengthening personal and professional networks through workshops, internship fellowships and pre-placement talks to develop productivity and exposure. These practices have made the College a sought after campus for recruitment. Job Fairs organized by the Career Guidance and Placement Cell of the College have contributed enormously to the strengthening of the College's collaboration with industry.

Human Resource Management

The College follows decentralized modes of functioning, and works through duly appointed committees. It practices transparency and accountability mechanisms. Frequent meetings and interactions are held with stakeholders to share views and advice them. The practice of work allocation has facilitated and optimized multi-tasking competencies. To ensure efficient working of the system, the administration undertakes random checking. The College has a Grievance Cell and a system to redress the complaints of the teaching and non-teaching staff and the students. With timely facilitation of entitlements, redress of grievances and appreciation of tasks, the College ensures reconciliation of individual situations with institutional mechanisms.

Library, ICT and Physical Infrastructure / Instrumentation

The College Library is equipped with CCTV Camera and Electronic Article Surveillance (EAS) system to prevent pilferage and overall monitoring and surveillance. The library has an institutional membership with DELNET and UGC N-List Program. E-Journals and e-resources subscribed by Delhi University Library System are accessible in the library through Delhi-University-Wide-Network. Online library web-OPAC is accessible to the students and faculty from anywhere in the College Campus. The College has well-equipped ICT Centre with 47 workstations and an extensive IT infrastructure. The equipments and

infrastructure are assessed on a regular basis. Annual Maintenance Contracts are awarded for sensitive and heavy equipments.

Research and Development

The Governing Body of the College promotes research activities in the College by providing a grant of Rs.10 lakhs under various heads of research and other related activities like, national and international seminars, symposium and conferences. Student projects mentored by teachers are annually selected for the award of Under-Graduate Centenary Decade Research Grant. Intra-College and/or Inter-College Student Paper Presentations are held every semester. The Annual Student Translation Journal CODE, Journals, Magazines and Newsletters from different departments and student societies are published. The College has seven Research and Learning Centres which facilitate the expansion of the prescribed curriculum in multiple directions.

Examination and Evaluation

The Academic Calendar for the conduct of examinations and evaluation is prepared by the University of Delhi. Since the College is a Constituent College of the University, examination and evaluation are held as per the rules regulations of the University and the College strictly adheres to them. The College ensures academic standards and transparency by informing the stakeholders about the norms and directives received from the University through different means: College Prospectus, Orientation Program, Student Faculty Committee Meetings, College Website and Notice Boards. The directives of the University are informed and discussed by the Principal in the Staff Council.

Teaching and Learning

The Departments define and elaborate the graduate attributes of the papers taught. These are documented to track the learning process and its objectives. Wherever possible, the scope of the curriculum is extended to enhance the horizons of learning through co-curricular activities, industry interface and exposure to applied knowledge and hands-on experience. All these activities are documented for record and review. The College Faculty participates and

attends regular professional development and quality improvement programs by means of Faculty Development Programs (FDPs), Refresher Courses/Orientation Courses, Conferences, Seminars, Symposiums, Skill Development and Training Workshops, organized to orient teachers into new research and pedagogy.

Curriculum Development

The Curricula for all the courses are prescribed by the University of Delhi. The curriculum of all disciplines in the University was revised and updated under the LOCF methodology in 2018-2019. The curriculum of Multi Media and Mass Communication course, run by the College is regularly revised and upgraded by the College. The College strategy to expand an otherwise prescribed curriculum is by the creation of seven Research and Learning Centres which broaden the fields and promote research into associated and tangential areas not covered in the curriculum. Seminars, Symposiums and Conferences by invited experts further contribute to curriculum development.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<ul style="list-style-type: none"> • Enterprise Resource Planning (ERP) Package. • Online Tendering through CPP Portal of GoI. • Redesigning and Refurbishing of College spaces on AUTOCAD. • Bilingual College Website (English/Hindi). • Dedicated domain ID for governance heads like Budget, Leave, Events, Internal Assessment, Conferences, Booking of College Venues, • Library Management - LSEASE and Web OPAC. • Online submission of Budget Estimates and sanction of finances. • Online submission of Leave Application and sanction thereof. • Social Media Updates by Social Media Champion on Instagram, Twitter and Facebook.
<p>Administration</p>	<ul style="list-style-type: none"> • Dedicated domain ID for all employees. • Email facility. • Online Provisional Certificate. • Online customized Faculty Letterheads for Letter of Recommendation (LoR). • Electronic dissemination of information. • AISHE Data on MHRD Portal. • Online RTI Return Filing. • Live Streaming Infrastructure and Facility through LAN. • Online Alumnae Database including Online Registration.

Finance and Accounts	<ul style="list-style-type: none"> Accounting Software (Accounts Leader) for all financial data and management of accounting records. Payroll Software and Staff Management. Govt. of Indias Public Finance Management System (PFMS). Grants from UGC received through PFMS and booking expenditure thereon. Expenditure, Advance Transfer (EAT) Module. Online Procurement of Goods and Services through GeM.
Student Admission and Support	<ul style="list-style-type: none"> Student Information System (SIS) which collects all data related to Student Life Cycle, Enrolment including Hostel, Admission and Fees. Dedicated Student Fee Portal for College Fee, Hostel Fee, Examination Fee etc. Student Internal Assessment System, which maintains Attendance Data, Class Tests and Internal Assessment component of Final Examination. Electronic Student Feedback. Online Grievance and Complaints. Online Verification of Student Record.
Examination	<ul style="list-style-type: none"> Online Examination Form. Dedicated Student Fee Portal for Examination Fee.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Babli Moitra Saraf	International Conference on Intersemiotic, Translation, Adaptation, Transposition	University of Cyprus	105955
2018	Pragati Mohapatra	International Conference of BRICS	RANEP, Moscow	73714
2018	Anshu	International Conference of Psychology of Women	British Psychology Federation, Windsor	130968
2018	M.M. Yogi	International Conference of Philosophy	International Association of Greek Philosophy, Athens	86778
2018	Anindita Roy Saha	International Conference on	International Society of	4000

		Solid Waste Management	Waste Management, Air and Water	
2018	Reetu Raj Ekka	FDP on Teaching Crime	ARSD College, University of Delhi	500
2018	Rekha Rani	Workshop on Research Methods and Contemporary Economic Issues	Shri Ram College of Commerce, University of Delhi	4000
2018	Ritu Singhal	Workshop on Trend towards Machine Learning	Deen Dayal Upadhyaya College, University of Delhi	2000
2018	Sarabjeet Kaur	Workshop on Trend towards Machine Learning	Deen Dayal Upadhyaya College, University of Delhi	2000
2018	Anindita Roy Saha	Balipara Foundation	Balipara Foundation	15219
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Teachers Training Program for School Science Teachers under Yusuf Hamied Inspirational Chemistry Origram	NA	21/12/2018	22/12/2018	30	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

Refresher Course - Business Management, Economics and Commerce	1	28/06/2019	11/07/2019	7
Refresher Course - Chayavad ke Sau Varsh	1	12/11/2018	05/12/2018	7
FDP - Bhasha, Sahitya, Media Aur Pariyavaran	1	10/12/2018	23/12/2018	7
FDP - Hindi Bhasha, Sahitya Aur Bhartita Darshan	1	14/11/2018	27/11/2018	7
Short Term Course - MOOCs, E-Learning and ICT	1	15/06/2019	21/06/2019	7
Methodology Masterclass	1	25/06/2019	28/06/2019	8
National Interdisciplinary Workshop	1	27/05/2019	07/06/2019	7
Teacher Enrichment Workshop	1	06/05/2019	11/05/2019	7
Certificate Course: An Introduction to Hindustani Music	1	18/09/2018	27/09/2018	7
Teachers Training Program for School Science Teachers	5	21/12/2018	22/12/2018	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	85	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> The Teaching Staff are part of such welfare schemes that are in accordance with their 	<ul style="list-style-type: none"> Corpus for medical facility to contractual staff is maintained with contributions on a 	<ul style="list-style-type: none"> Inclusion and Integration of Diversity Need-Blind Admission Policy Basic English Language

service condition. • The wards of the in-service teaching faculty are admitted to the College according to the given norms and guidelines. • The Teaching Staff are members of the College Thrift Credit Society. • Sports facilities are provided to them and their family.

regular basis from the Teaching and Non-Teaching Staff of the College. • The wards of the in-service non-teaching staff are admitted to the College according to the given rules and guidelines. • All members of the Non-Teaching Staff are members of the College Thrift Credit Society. • Sports facilities are provided to them and their family.

Communication Skills Program • Basic IT Skill classes • Bi-lingual Teaching to accommodate as required • Full fee waivers for PwD • 'Under One Roof' Enabling Unit for PwD and Barrier-free Access • Computer Literacy and Mobility Training Classes for VH students • Transport for PwD returning home after exam during dark winter evenings • Dedicated seats in I.P. Hostel for students from the North-East, Conflict Zones and Remote Regions. • International Student Desk • Counselling Service Differential Fee Structure for the Economically Weaker Sections (EWS) • Full waiver of the College Fee • Partial waiver of the College Fee • Full waiver of the Hostel Fee • Partial waiver of the Hostel Fee • Partial/full Hostel fee waiver to PwD students • This assistance is in addition to the state/other agencies support that the reserved categories students receive. • The College facilitates students to obtain financial aid from other agencies, trusts and NGOs. Financial Assistance • Financial Support is provided to students with Registration Fee for participation in Conferences, Workshops, Seminars and other academic activities abroad and within the country. • Financial Assistance is provided for participation in the Sports and other Extra-Curricular Activities. Other Facilities • The

students have Medical Room facilities and a Nurse on the Campus during working hours. • The students have access to the neighbourhood hospital, Sant Parmanand Hospital. • Several sports facilities such as Gymnasium, Swimming Pool, Yoga, Climbing Wall, Lawn Tennis and several others are available to the students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal and external audit is conducted regularly by the Auditor appointed by the Governing Body of the College and approved by the University of Delhi, University Grants Commission (UGC) and Comptroller and Auditor General (CAG).

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Governing Body of the College	5069980	5 percent Management Share for Salary and General Maintenance
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6.4.3 – Total corpus fund generated

11958605

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC, Staff Council and Management
Administrative	No		Yes	Principal, Administrative Officer and Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• Principal is accessible to the Parents for any discussion and feedback. • The parents of the new entrants are invited for interaction with the Principal and the Administration on Orientation Days for College and Hostel. This has been appreciated by the Parents and has created a bond between the parents and the institution. • On occasions like College Annual day and Admissions, the College organizes Open House for interaction between Parents and Faculty.

6.5.3 – Development programmes for support staff (at least three)

i. Technical Staff is encouraged to attend Training for Technical Development under University Scheme and Programs. ii. The Administrative and Accounts Support Staff are facilitated by the College to undergo trainings at the University Level. iii. The Library Staff is encouraged to attend training programs at the University Level or any other organization. They are also encouraged to participate in research activities, present papers and attend Refresher Courses and/or Orientation Courses.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Expansion of Academic Infrastructure and Curriculum Expansion (i) Construction of Block for Academic and Extension Activities with New Media Lab, Dry and Wet Lab, Lecture Halls, Research Rooms, Rooms dedicated to Student Societies, Seminar/Conference Spaces, Library Extension with Reading Hall and Property Counter, Extension of Museum and Archives Learning Resource Centre and Display Space. (ii) Redesigning, Renovation and Refurbishing of the Two Hostels, Introduction of Automatic Laundry System in both Hostels, Hostel Seats increased from 370 to 450. (iii) Installation of Sanitary Pads Vending Machine along with Incinerator. (iv) Introduction of Two New BA (Hons) Courses - Geography and Sociology. (v) Introduction of innovative and original curriculum in Self-Financing BA (Hons) Multi Media and Mass Communication Course. (vi) Augmentation of Water Harvesting System, (vii) Introduction of Organic Farming and Procurement of Leaf Composting System. 2. Strengthened and Consolidated the Research Environment and Scientific Temper of the College (i) Established Seven Research Centres - Museum and Archives Learning Resource Centre, Translation and Translation Studies Centre, Centre for Earth Studies, Centre for Inter-Disciplinary Studies, Music Archives and Listening Room, Sanskrit Studies and Research Centre and Centre for Yoga and Well-Being. (ii) Encouraged Scientific and Mathematical Awareness in the College with the establishment of Science Society - Ananta. 3. Revamped Career Guidance and Placement Cell (CGPC) (i) CGPC was made proactive to target the 'Big 4' - Deloitte, EY, PWC and KPMG. (ii) Deloitte and EY are among the constant and regular recruiters for Campus Placements. Several of our students are placed in these Companies in addition to many other Companies (almost 25-30) that visit the College for Campus Placement. (iii) Global University Fairs/Job Fairs organized by the CGPC of the College have contributed to building and strengthening interaction and collaboration with industry and other organizations like educational and research institutes. (iv) Career opportunity and employability enhancement skill training workshops are organized for PwD students. (v) Many of our PwD students have benefited and secured jobs in both government and private sector.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Internationalization of the College and Strengthening its Academic	20/07/2018	20/07/2018	15/11/2018	2000

	Linkages				
2019	Internationalization of the College and Strengthening its Academic Linkages	10/01/2019	10/01/2019	26/04/2019	2000
2018	Inclusion and Integration of Diversity, Incentives to Students	20/07/2018	20/07/2018	15/11/2018	455
2019	Inclusion and Integration of Diversity, Incentives to Students	10/01/2019	10/01/2019	26/04/2019	455
2018	Expanding the Profile of Seven Research and Learning Centres	20/07/2018	20/07/2018	15/11/2018	2000
2019	Expanding the Profile of Seven Research and Learning Centres	10/01/2019	10/01/2019	26/04/2019	2000
2018	Huge Thrust to Career Guidance and Placement Cell of the College	16/08/2018	16/08/2018	15/11/2018	500
2019	Huge Thrust to Career Guidance and Placement Cell of the College	15/01/2019	15/01/2019	05/06/2019	500
2018	Foundation of Science Society Ananta - Encouraging Mathematical Awareness and Scientific	14/09/2018	14/09/2018	11/10/2018	300

	Temper				
2019	Foundation of Science Society Ananta - Encouraging Mathematical Awareness and Scientific Temper	28/02/2019	28/02/2019	08/06/2019	300
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Workshop on 'Gender Construct: Exploring Gender Sexuality' by Rituparna Ritambhara from Nazariya (A Queer Feminist Resource Group)	14/09/2018	14/09/2018	250	50
Informative Session on 'Global Gender Equality' by Ms. Aditi Arora from United Nations Foundation	27/09/2018	27/09/2018	150	30
Workshop on 'Sex Education' by Mr. Aditya Gautam & Dr. Aastha Sachdeva	05/10/2018	05/10/2018	170	20
Discussion on 'Various Aspects of a Woman's Desire and how their Sexuality is perceived by the Society' based on the Film 'Pakeezah'	27/10/2018	27/10/2018	250	30

by Mr. Rajorshi Das, Indraprastha College for Women, University of Delhi				
Symposium on 'Me Too: Challenging Sexism at Work Place' by Ms. Lakshmi Sharma from Khabar Lahariya, Ms. Poornima Joshi from The Hindu Business Line and Ms. Suparna Sharma from The Asian Age	30/10/2018	30/10/2018	200	30
Symposium on 'Transgender' by Rachana Murdraboyia, one of the founding members of 'Telegana Transgenders Hijra Samiti' and Vicky Shinde, founder of the NGO 'Shiv Shakti Foundation' for the LGBT+ community	10/01/2019	10/01/2019	250	50
Legal Awareness Program on 'Pre-Conception and Pre-Natal Diagnostic Techniques Act, 1994' by Mr. Sandeep Gupta and Dr. Saba Naaz from Delhi State Legal Services Authority (DSLTA)	24/01/2019	24/01/2019	170	30
Seminar on 'Empowering Women through Entrepreneurship	31/01/2019	31/01/2019	150	25

' on the occasion of 26th Foundation Day Celebration of NCW by Ms. Revathi Kulkarni Roy, Ms. Kanika Tekriwal, and Ms. Shaili Chopra from Hey Dee Dee, Jet Set Go, She The People

UNMUKT - a discussion to create awareness around non-heteronormative love by Ms. Sunaina Awasthi and Mr. Ambuj Sen Patra organized by Women's Development Cell in collaboration with Simulacra - Film and Photography Society of the College and Queer Col

Symposium on 'Gender and Disability' by Prof. Anita Ghai, Dr. B.R. Alamelu and Ms. Ritu Panda organized by Indraprastha College for Women, University of Delhi in collaboration with Ambedkar University, New Delhi

Interactive Session on 'Adolescent Girls and Higher

13/02/2019

13/02/2019

250

50

08/03/2019

08/03/2019

170

25

11/03/2019

11/03/2019

150

15

Education' by Dr. Rachel Philip, Indraprastha College for Women, University of Delhi with the Visiting Students and Teachers of Fab India School, Bali, Pali, Rajasthan and the Students of Department				
Discussion on 'Women in Politics' by Dr. Ankita Pandey, Indraprastha College for Women, University of Delhi	13/03/2019	13/03/2019	150	20
Seminar on 'New Forms of Violence against Women: A Critical Perspective' by Prof. Nivedita Menon, Jawaharlal Nehru University, New Delhi organized by Centre for Inter-Disciplinary Studies of the College	15/03/2019	15/03/2019	200	30
Seminar on 'Reporting Sexual Violence in Contemporary India: Needs and Nuances' by Ms. Priyanka Dubey, Bi-Lingual Correspondent of BBC organized by Centre for Inter-Disciplinary	18/04/2019	18/04/2019	200	25

2018	1	1	29/08/2018	6	Help the Foundation Scholarship Interviews for UG and PG visually-impaired students	Merit Scholarships for UG and PG visually-impaired students	65
2019	1	1	18/01/2019	3	Seminar on Smarter and Wiser: Diversity in the Corporate Sector Employment	Career Awareness for PwD students	70

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus 2019	20/05/2019	<p>The College Prospectus, a code of conduct for various stakeholders, is published annually in the month of May. It lays down the vision and mission of the College to educate, enable and empower young women and prescribes adherence to human values, such as, diversity integration programs, service and sensitivity towards community, awareness about heritage and history, environmental consciousness and values of citizenship.</p> <p>Professional Ethics is prescribed through its insistence upon rules and regulations and ordinances that are necessary for maintaining the College Discipline and its Best Practices. This creates a work culture that is ethical and transparent and central to the working of the institution.</p>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Cleanliness Drive - Swachhata Pakhwada	02/08/2018	15/08/2018	2000
Kerala Flood Relief Donation Drive	21/08/2018	25/08/2018	2500
SVEEP Camp	15/09/2018	24/09/2018	3000
Observance of Vigilance Awareness Week	29/09/2018	03/10/2018	500
Samarthya - Annual Academic and Cultural Festival for PwD students	05/03/2019	05/03/2019	350
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Energy Conservation - Use of Renewable Energy Resources by harnessing Solar Energy i.e. Use of Solar Street Lights on the College Campus and Solar Panels in the two hostels of the College
Waste Management i.e. Management of Leaf Litter and Canteen Kitchen Waste by organizing Leaf Composter, Vermi-Compost and Aaga
Water Management - Waste Water Recycling and Rain-Water Harvesting
Waste Paper Recycling in collaboration with NGO Greenobin. Producing College Memorabilia from Recycled Paper
E-Waste and Plastic Waste Disposal and Recycling in collaboration with NGO Chintan
Green Lab for Urban Farming and growing Organic Vegetables
Animal-Friendly and Bird-Friendly Campus - dogs, cats, peacocks, kites, varieties of migratory birds and rescued birds and animals on the campus are looked after by the College community
Internally conducted Green Audit and Tree Census
Mapping Fauna and Flora on the College Campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The two Best Practices Shanti Paath-Environmental Peace and Harmony and Khazana-e-Virasat-Treasure of Heritage of Knowledge, Historical Traditions, Art and Culture, were adopted by the College in the year 2016-2017 as the Best Practices to be developed over five years. They continue to be developed and flourish in the year 2018-2019. These two practices generate environment consciousness, desire for sustainability, awareness and respect towards heritage and conservation of inheritance. They encourage not only ethical and human values but also create a sense of belonging among the College community.

Best Practice I - Shanti Paath is inspired by the Vedic Shanti Paath that emphasizes on the value and significance of environment, the cosmic system and its inhabitants. The College instills into its surroundings and its people the desire for environmental peace and harmony and encourages an organic connection with the environment. The College, with its dense green cover and phenomenal biodiversity serves as a laboratory for both observation and practices. It is

committed to the optimization of its available material and human resources and inculcation of a life-style that promotes environmental consciousness, conservation of energy and other natural resources. The College regularly conducts Green Audit of its campus and its facilities. Activities in the College are organized around tree census, bird census, butterfly and dragonfly count and a vigorous Waste Management Program. The College uses leaf litter to make compost, canteen food waste to make organic manure and recycles waste paper to produce College Memorabilia. Electronic and plastic waste is disposed for recycling in collaboration with NGOs like Chintan. The College optimizes its water usage and practices water management through waste water recycling and rain-water harvesting. There are seven water harvesting pits on the campus.

The College has its own Green Lab that practices urban farming and grows organic vegetables. This provides a further boost to the College's efforts and commitment to maintain environmental sustainability and biodiversity. The College has taken a major initiative towards alternative energy resource, the use of renewable energy by harnessing solar energy. Two solar panels are installed in the two hostels of the College for heating water and the streets of the College are lit by solar lights. The College campus is an Animal-Friendly campus. There are dogs, cats, peacocks, mongoose, and kites, varieties of migratory birds and rescued birds and animals on the campus that are looked after by the College community. The College's lush green campus and floral diversity provide a habitat for more than 40 species of birds, 11 species of butterflies and 4 species of dragonflies and damselflies. The biodiversity resource of the College is well-documented and monitored by the sustained efforts of the Centre for Earth Studies and the Department of Environmental Studies through Biodiversity trails and research projects. The Garden Committee of the College and its trained, meritorious gardeners through their expertise and hard labour maintain the green, clean, refreshing environment of the College. The College prepares its own fertilizers and manures to provide nutrition to its gardens, lawns, trees and plants. The ECO Club organizes several programs that add to awareness and sensitization towards environment. Best Practice II - Khazana-e-Virasat is inspired by the commitment and passion to preserve and conserve the vast resources of historical knowledge inherited in the form of artefacts and documents that can be traced to the beginning of the twentieth century as early as 1904. The College, the first women's college of the University of Delhi has a history that has intersected the movement for women's education, the movement for independence and the feminist movement. To preserve, conserve and display its heritage and historical traditions, the College established its own Archive in 2006, thus becoming the only College of the University of Delhi to house its own Archive. To encourage the consciousness of heritage, history, conservation and restoration of tangible and intangible heritage, the Archive was expanded into Museum and Archive Learning Resource Centre in 2015. This fostered a sense of heritage, a sense of belonging to the traditions of the College and the idea of a community and citizenship. The entire College community thus became both the participant and custodian of the shared wealth. The Museum and Archive Learning Resource Centre (MALRC) captures not only the history but also the cultural and political ethos of the College. There are many fascinating details, interesting moments and events in the life of the College - now in its 96th Year - which deserved to be retrieved, preserved and brought to a larger audience. The MALRC currently features the period 1904-2006 and displays rare documents and photographs of the colonial period, the city of Delhi, the history of the College and its transition over time to a modern, progressive institution of liberal learning. It is a significant addition to the corpus on institutional histories, heritage learning, gender and the city of Delhi and has facilitated researchers, scholars and all such persons who wish to explore these issues. The documents, newspapers and photographs are digitized, conserved, restored and catalogued, making MALRC into one of the gleaming, modern Centre of the College. A few QR

(Quick Response) codes with details on selected displayed items have been put up which can be scanned with Smart Phones and which are linked to the College Website. In the Year 2018-2019, the Museum and Archive Learning Resource Centre served as a pedagogic tool for the students of the College to study Papers on Gender and Contemporary Women and Empowerment. In 2018, MALRC facilitated three research projects, namely, undergraduate centenary research project entitled 'Beyond Nationalism: Revisiting the History of Indraprastha College through Student Magazines, 1937-1977' by a student of BA (Hons) Multi Media and Mass Communications. It was published subsequently in a Student Journal research on Sucheta Kriplani, an alumna of the College by a Journalist with The Indian Express. The article was published entitled 'Sucheta Kriplani: India's First Woman Chief Minister, Chartered her Own Independent Course' in indianexpress.com a student of Ambedkar University, Delhi researched in MALRC on her Ph.D. Proposal 'Roads to Motorization: Public Transport, Urban Life, and Mobility in Colonial and Post-Colonial Delhi, c.1880-1960. In November 2018, MALRC had facilitated research for a book on Begum Ra'ana Liaquat Ali Khan (formerly Irene Pant, who taught Economics in College in the 1930s) by Deepa Aggarwal Tehmina Aziz Ayub, which was published by Penguin/Viking India in June 2019 and was also featured in Jaipur Literary Festival 2019. To sensitize new entrants to the College to values of heritage and awareness about the history of the College, Heritage Walk of the College is conducted annually as a part of Student Orientation under the aegis of MALRC. To capture the live heritage and ethos of the College, MALRC brings out a Heritage Calendar annually. In January 2019, it brought out the fourth edition of the Heritage Calendar. Heritage Calendar is proposed to be published every year culminating in the centenary year The commitment of the College to preserve, conserve, digitize, catalogue and house the inheritances on a continual basis and sensitize the College community to its heritage has led to the expansion of MALRC, adding another wing for display, projections, seminars, symposiums and research projects. The process of renovation, expansion and development of MALRC is continuing and the College's endeavour to excite passions, awareness and sensitivity towards inheritance, heritage and historical knowledge is enshrined in this Best Practice.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[http://ipcollege.ac.in/Viewtopics.aspx?MenuId=Two Institutional Best Practices_20182019_8046](http://ipcollege.ac.in/Viewtopics.aspx?MenuId=Two_Institutional_Best_Practices_20182019_8046)

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

An area distinctive to the Vision of the College that has been provided a tremendous thrust and priority is Diversity Inclusion and Integration Program. The Vision of the College is to educate, enable and empower young women, emphasizing the need to mainstream the marginalized and weaker sections among them to ensure justice and equity in society. The Mission is to steer the education it offers not only to lead to the pragmatic goal of employability, but also to build a life of the mind and sensitize and orient its students to the service of the community, in the quest for a better life for society and the world that we inhabit. The College is 100 barrier free and has 'Under One Roof' Enabling Unit and Equal Opportunity Cell. It follows a proactive financial aid policy and 'Need Blind Admission Policy', organizes courses in English and ICT skills for Economically Weaker Sections, and skill training courses for Persons with Disability. Pursuing its vision of Diversity Inclusion and Integration in the year 2018-2019, the College provided financial assistance to 247 students with partial waiver of fees including Hostel fee

waivers and 20 students with full fee waiver. This assistance was in addition to the support received by reserved category students from state and other agencies. The College also facilitated 89 students to obtain financial aid from other agencies, trusts and NGOs. The College has a financially sustainable Need-Blind admission policy that enables all students to enroll for its courses at the time of admission itself. It continues to support students with Registration Fees to make their academic presentations in professionally recognized conferences abroad and within the country. The Equal Opportunity Cell, along with the Enabling Unit of the College, and Help the Blind Foundation supported 46 students. The All India Confederation of the Blind supported 24 students. The National Institute for the empowerment of Persons with Disabilities awarded NIVH Meritorious Scholarship to a student of BA (Hons) Sanskrit. The College received Rs. 6,61,000/- from the combined sponsorship of Help the Blind Foundation and the All India Confederation of the Blind, making it possible for every visually-impaired student of the College to be covered by a scholarship. The Braille Atlas is available in the College Library for the use of visually-impaired students, and so is the encyclopedia of Indian Sign Language. Under the Assistance Program for visually-impaired students, movies were screened at Siri Fort Auditorium, New Delhi. The Equal Opportunity Cell of the College along with NSS organized several workshops for the visually-impaired students. These included a computer usage workshop, a workshop on career and job opportunities and mobility orientation program. Visually-impaired students of BA (Hons) Political Science II Year and BA (Hons) Hindi II Year were selected from the University of Delhi to receive personal laptops from Jawaharlal Nehru University, New Delhi under its CSR program. The College, under its Diversity Inclusion and Integration Program is committed to supporting extraordinary individual initiatives to enable young, enthusiastic women to realize their dreams and aspirations.

Provide the weblink of the institution

http://ipcollege.ac.in/Viewtopics.aspx?MenuId=Institutional_Distinctiveness_Vision_Priority_Thrust_20182019_8047

8.Future Plans of Actions for Next Academic Year

I. Strengthening the Internationalization and Globalization of the College • International Conference on Media is proposed to celebrate 20 years of the Department of Multi Media and Mass Communication • International Conference is planned by the Translation and Translation Studies Centre of the College in collaboration with New York University and Columbia University, USA • International Workshop on 'Sufism' is planned by the Department of History of the College in collaboration with Gottingen University, Germany • International Student Symposium with Researchers from the Department of Learning and Teaching, University of San Diego, California, USA is proposed around English Studies and Language Learning in India • The College is invited to join English Language Fellow Program of US Embassy, 2020-21. The first interaction of the College with the Program is proposed to be held in the latter part of 2019. II. Celebration of 20 Years of the Department of Multi Media and Mass Communication • In addition to the International Conference on Media, it is proposed to felicitate the Alumnae in the Media and all those faculty members who were associated with the establishment, evolution and growth of the Department. III. Strengthen the working of Career Guidance and Placement Cell • Make the College an attractive destination for Recruiters and aim at Big 4 - Deloitte, Ernst Young, Price Waterhouse Coopers, KPMG • Organize Global University Job Fairs • Organize Pre-Placement Talks, Workshops, Fellowship and Internship Programs • Organize Job Talks and Workshops with Academic and Research institutions IV. Consolidate National Networks and Collaborations • The College will continue to strengthen its links with the universities in Delhi and NCR regions like Ambedkar University, Ashoka University, O.P. Jindal Global University and others • Develop

collaboration with Indira Gandhi Technical University of Women (IGDTUW) on matters of ecology and entrepreneurship • Survey potential links with the institutions in other parts of the country V. Community Outreach Programs • Take forward the Community Outreach Program - Project Noor that works for the rehabilitation of Manual Scavengers • Encourage the initiation of Community Outreach Programs from every department of the College VI. Consolidate the College's Best Practice I - Shanti Paath - Environmental Peace and Harmony and Environmental Consciousness • Aggressively pursue the College Program of Waste Management and Waste Segregation under the slogan 'No Waste Leaves the Campus' • Revamp Recycle Projects - E-Waste, Plastic Waste, Waste Paper • Install dedicated Repositories for Waste Collection • Sanitary Pad Vending Machines and Incinerators to be installed on Campus • Pursue Cleanliness Drive - Swachhata Programs VII. Work towards achieving and consolidating the College's Best Practice II Khazana-e-Virasat - Consciousness and Respect towards Heritage • Complete the renovation and expansion of Museum and Archives Learning Resource Centre • Complete the Display Section of the Museum • Complete Digitization, Conservation and Cataloguing of the Documents and Photographs VIII. Strengthen Alumnae Network • As a step towards it, it was proposed to organize an Annual Alumnae and Retired Teachers Get-Together in the month of November • Invite Alumnae of different departments to hold Seminars, Symposium and help create professional networks • Invite Proposals from the Alumnae to institute Prizes and Scholarship