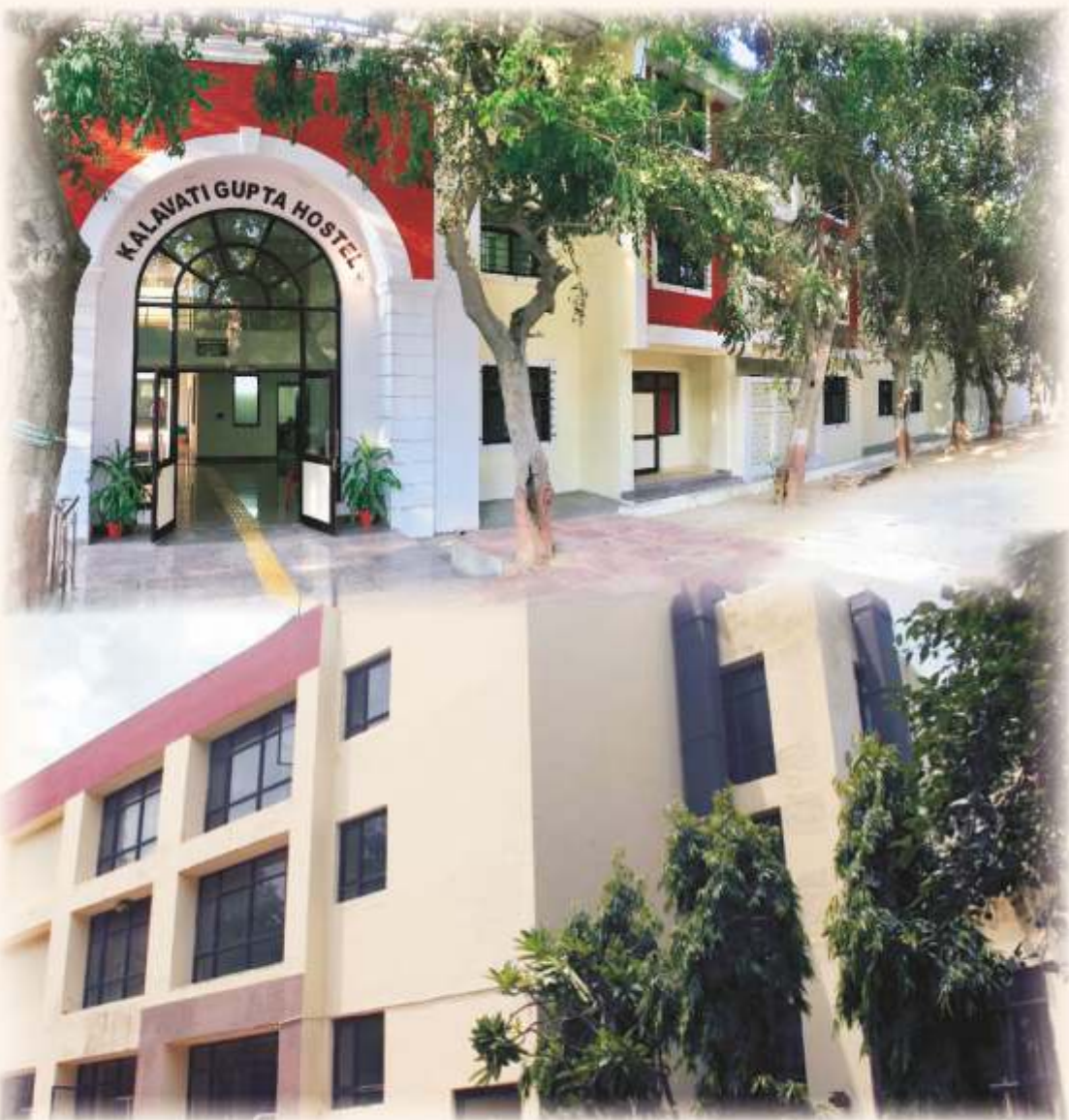




Indraprastha College For Women

(University of Delhi)



Student Residences

Information Bulletin 2023-24

CONTACT

Kalawati Gupta Student Residence	31, Shamnath Marg, Civil Lines, Delhi-110054 info.kghostel@gmail.com
Indraprastha College Student Residence	22 A, Shamnath Marg, Civil Lines, Delhi-110054 ipcwhostel@gmail.com
College website*	www.ipcollege.ac.in
College Office Phone Numbers	011-47533650, 011-47008184

*** All Student Residences related information will be posted on the College website.
Aspirants should check regularly.**



ADMINISTRATION

Principal	: Prof. Poonam Kumria
Convenor	: Dr. Paulavi Das
Wardens	: Dr. Seema Singh Dr. Papori Konwar
Bursar	: Ms. Archana Gupta
Members	: Dr. Manju Bala Ms. Bindu Das Dr. Monica M. Nandi
Administrative Officers	: Mr. Dinesh Sundriyal Mr. Jagdish Kandpal

RIGHT TO INFORMATION

Appellate Authority	: Prof. Poonam Kumria
Public Information Officer	: Mr. Dinesh Sundriyal



Dear Students,

Welcome to Indraprastha College for Women!!! Our student-residences provide you home away from home. It is the space where you begin your journey to learn and explore the world with new thoughts and perspectives. You create your own world of happiness and learning, together with your fellow residents. Life in student-residences is a celebration of different cultures and communities that gives you the flavor of real Bharat opening its arms to the world for creating a cosmopolitan environment.

With safety and security as our primary concerns, the student-residences aim to uphold the institutional vision to 'educate, enable and empower young women.' Embraced by its natural beauty and endowed with a sense of responsibility in community life, the two student-residences will nurture and extend an enabling environment to one and all. At the same time, there are specific rules and regulations which the residents should necessarily abide by in view of safety and security.

I welcome you again to the student-residences and wish you a happy, joyful and memorable stay.

Best wishes,

Prof. Poonam Kumria
Principal

1. Kalawati Gupta Student Residence (KG)

The KG Student Residence on the College campus was established in 1956 as part of the College's vision to impart quality education to young women. It was redesigned, renovated and refurbished in 2017 with all modern amenities, and inaugurated on the occasion of Gandhi Jayanti in October 2017.



KG Student Residence is centrally air-cooled and uses solar heaters for hot water. It has elevators and stairs for upper floors. There is 24 hours power back-up and running water. The office of the student residence is on the ground floor which also has the Dining Hall and the Medical Room. The Medical Room is equipped with bed, stretcher, wheel chair and first-aid kit. The Dining Hall is also optimised as an Assembly Hall. The Kitchen is equipped with the latest kitchen fittings and appliances. There are 3 lush lawns within the premises of the student residence is Wi-Fi enabled (DU facility), and has CCTV cameras. It also has a Laundromat which is operated by the students.

KG Student Residence has large furnished rooms given on a twin sharing basis. Every room has 2 beds with mattresses, 2 study tables with chairs, a book rack and 2 wardrobes. Study lights and plug sockets are provided. 8 rooms share a toilet block. The rooms for Persons with Benchmark Disability (PwBD) are located on the ground floor, adjacent to the residence of the Manager and Matron. The PwBD toilet block is specially designed for disability access.

The Student Residence has a Visitor's Lobby, a Library and a Recreation & Common Room as well as facilities for Luggage Deposit. KG campus also has a Visitor's Residence. Every floor has 2 kitchenettes with refrigerators, microwave ovens and facilities for snack cooking and a sink for dish-washing. There are hangout cubby holes for students to relax with friends. Additionally, there are sports facilities.

KG student residence has 280 seats distributed over the three years of students in various courses and categories.

2. Indraprastha College Student Residence



The IP Student Residence is situated across the road from the College on a separate campus. It was established in 2009 and was renovated and refurbished in 2018.

IP Student Residence is centrally air-cooled on the ground and 1st floors, and has AC rooms for 92 students on the 2nd and 3rd floors. It uses solar heaters for hot water. It has an elevator and stairs for the upper floors. There is 24 hours power back-up and running water. The office is on the ground floor, which also has the Medical Room, the Dining Hall, and a large Common Room and an Assembly area. The Student Residence is Wi-Fi enabled (from DU) and has CCTV cameras. It also has a Laundromat which is operated by the students. Every floor has a refrigerator, water cooler a microwave oven and facilities for snack cooking and a sink for dish-washing.

IP Student Residence has large furnished rooms given on twin sharing basis. Every room has 2 beds with mattresses, 2 study tables with chairs, a book rack and 2 wardrobes. There is a toilet block for every cluster of rooms.

The Student Residence has a Visitor's Lobby on the ground floor and there is a strolling area around the building in the campus of IP Student Residences . The Student Residence also has a Visitors' Residence. As part of the colleges' green initiative, IP Student Residence has installed a 62 KW solar power plant.

IP Student Residence has 170 seats distributed over three years in various courses categories. The College has also provided for allocation of seats to students on considerations of distress, remoteness and conflict areas.

Admission to the Student Residences

All students residents are required to read the **Student Residence Information Bulletin 2023-24**, and Rules and the Regulations of the Student Residences, and shall undertake that they will abide by the same.

Admission to the Student Residences is available only to students who are already admitted in the academic courses of the College and are from outside Delhi. Students from the NCR will be considered only in case of vacancies. There is no provision to give a student residence seat to a local student.

Number of seats :

KG Student Residence	–	280 seats
IP Student Residences	–	170 seats

A resident is required to have a Local Guardian (LG) and should be in a position to vacate the Student Residences at short notice, as may be issued by the College in an emergent situation. In case of emergency, the LG will be the first point of contact for the College.

Any change in the contact details of the parents/ guardian and LG will be intimated immediately to the College/Office of the Student Residences, and the contact details of the parents/ guardian/ LG will be operative at all times.

Admission is strictly on the basis of merit within each course and category.

- The College reserves the right to allocate a student residence seat to a student in either of its student residences as per availability, even though student preference is invited.
- Students in the PwBD category are accommodated in the KG Student Residences only.
- Students in the Foreign Students category are also placed in KG Student Residences, unless they have opted for AC rooms.

Documents required at the time of Admission/Re-admission have been specified in the Google Form/s submitted by the applicant.

At the time of reporting, a hard copy of the Admission Form submitted online with all supporting documents have to be submitted to their respective student residence office.

Admission of Foreign Students:

Admission of Foreign Nationals is through the Foreign Student Registry of the University of Delhi.

The following documents have to be submitted to the College at the time of admission to the Student Residences.

- Self-attested photocopy of passport.
- Details of the contact person from the relevant Embassy/ High Commission/ any other sponsoring organization.
- Copy of sponsor letter from the sponsoring organization.
- An additional amount of INR 15000 is charged for a foreign student over and above the Student Residence Fees, specified by the College, except in the case of Tibetan students.

Admission in Subsequent Semesters:

Admission to the Student Residences in subsequent semesters is not automatic and is subject to the following conditions:

- Students should have passed all papers of the previous semester.
- They should have maintained a cumulative class attendance of 75% in each semester.
- There should be no disciplinary action or any other proceedings against them.
- Prescribed Application for re-admission is to be filled every Semester.
- Students arriving later than three days to the Student Residence in the academic session will lose their seat to the wait listed candidates. It is mandatory to inform the Student Residences authorities accordingly.
- There should be no breach of Policy, Rules and Regulations of the Student Residences.
- An updated Declaration regarding the medical condition of the student must be submitted every semester.
- Those admitted under Sports quota should submit records of participation in events and attendance in the relevant sports activity.
- All admissions will be subject to the recommendation of the Warden and approval of the Principal.



Fire drills conducted at the Student Residences

Policy, Rules and Regulations of the Student Residences

1. The residents will not make any demands on the College to customize any service, whatsoever.
2. The academic calendar of the College/University will be followed when the resident plans home visits.
3. The College has taken all possible steps for the residents' safety and security, and will not be responsible for any accident, mishap or disaster, or an act of God.
4. Once a resident steps out of the Student Residences, the College will not be responsible for her whereabouts.
5. The College will send the resident to the nearest available medical facility in any medical emergency at her expense, and will inform her LG and parents/ guardian, who will assume all responsibility of her care at that time.

Under Covid-19 Protocol:

1. All residents are required to follow protocols as announced by the College/University of Delhi in the Covid 19 Pandemic situation, from time to time.
2. Resident students may be required to disclose their contact history, which may need to be traced in the context of the Pandemic.
3. Residents are required to submit an Undertaking regarding the status of their Covid vaccination.
4. Residents are required to follow Covid Appropriate Behavior (CAB), sanitizing hands regularly, wearing masks and avoiding congregation in large numbers.

General Discipline

- i. **RAGGING IN ANY FORM IS STRICTLY PROHIBITED.**
- ii. **CYBER BULLYING IN ANY FORM IS STRICTLY PROHIBITED.**
- iii. Students who are minors will be governed by the law of the land.
- iv. Consumption of liquor, narcotic drugs and tobacco is strictly prohibited. Strict action will be taken against any student found indulging in these activities and those present in gatherings where such activities take place.
- v. Resident Students found engaged in anti-college activities and in disrupting the functioning of the institution in any manner will be subject to strict disciplinary action.
- v. Resident students found forging signatures of parents/local guardian/fellow students or any authority will be subject to strict disciplinary action.
- vi. Resident students are not allowed to take up any full time/part time employment or enroll for any course, without the prior permission of the College.
- vii. Any act of vandalism / soiling of the toilets / common areas / loss of keys (of rooms/ cupboards) and locks etc., will attract individual / collective fines including recovery from Caution Money followed by other disciplinary action, if deemed necessary.

- vii. All damages caused by vandalism and breach of discipline will be charged to the students, individually or collectively, and may include forfeiture of the Caution Money.
- viii. Resident students will be issued Student Residences Photo Identity Cards. This card has to be shown to the student residence gatekeeper to enter the student residence. Residents are required to retain and carry this card with them at all times.
- ix. Residents are required to mark their presence in the student residence biometrically, maintaining hand hygiene before and after the attendance.
- x. A sum of Rs. 100/- will be charged for the loss of the student residence identity card.
- xi. Residents are expected to dress in a manner appropriate to a shared workplace, in spaces so defined i.e. the dining hall, visitors' lounge and other common spaces in the student residence.
- xii. Resident students are advised not to bring expensive jewellery or keep large sums of money in their rooms. Student Residences authorities will not be responsible for any loss/theft.
- xiii. All Resident students are required to participate in the safety drills conducted in the premises from time to time.

Note : Strict disciplinary action may include expulsion from the Student Residences.

Attendance Rules

- Resident students are expected to be present in the student residences according to their academic calendar as announced by the University of Delhi for the applicable semester.
- It is mandatory for students to maintain the minimum required class attendance (75%) failing which, admission to the student residence in the subsequent semesters will be denied. Submission in all assessment related tasks is mandatory.
- All resident must be present in the Student Residences by 8:00 p.m. and register their presence through biometric attendance. Any unexplained or unauthorized absence from the Student Residences after 8.00 p.m. will be subject to disciplinary action.
- No resident will be allowed to leave Student Residences after 7:30 pm under any circumstances.
- The College permits food delivery to the Student Residences till 11:00 pm.
- Residents of K.G. Student Residence are permitted to stroll **in the College front quadrangle** till 11:00 p.m. Loitering in other spaces will attract disciplinary action.
- Residents of IP Student Residence are permitted to stroll **within the student residence premises** till 11:00 p.m.

2.2 Leave from Student Residences

Residents may avail of the following types of leaves on prior intimation:

Ordinary leave (apart from Vacations)	Weekends (Saturdays and Sundays) Gazetted Holidays and four times a month during weekdays.
Late Night Leave (upto 10:30 p.m.)	Weekends (Saturdays and Sundays) Gazetted Holidays and four times a month during weekdays.

There is no provision whatsoever, to convert the approved Late Night Leave into any other kind of leave

How to Apply for Leave

- Information regarding leave must be intimated atleast 24 hours in advance to the student residence authorities.
- Residents are required to sign in the appropriate register (Late night/LG leave/Home leave) before proceeding on any kind of leave and on their return. Any resident found leaving or entering the student residence without signing the register is liable to disciplinary action.
- A student who does not sign-in after availing of 'late night' or any other kind of overnight leave will be deemed as absent from the student residence without information and approval, and will be subject to disciplinary action.
- The Local Guardian is required to be available on the contact number provided to the College and any change in contact details of the parents and LG should be intimated to the College immediately.
- Residents will leave the student residence between 6 am and 7:30 pm only.
- The College/Student Residences will not be responsible for the whereabouts, safety and security of the residents, once she steps out of the Student Residences .**

Vacating the Student Residences

- Students have to vacate the student residence within four days after the completion of their semester examination as per the examination schedule of the University of Delhi as applicable to the residents. Since the Academic Calendar and the Examination Time Table are notified well in advance, students are advised to book their tickets for travel as soon as their exam schedule is notified. Under no circumstances, will they be permitted to extend their stay in the student residences beyond four days after the exam is over.**

- The student must inform the Student Residences Warden//Matron the date and time of vacating the room, as soon as they have booked their tickets to their hometown.
- **The College will not accommodate any student in the Student Residences when it closes for vacations.**
- **On vacating the room, the student must ensure that the room is handed over with all accessories. Any loss of keys/locks will be charged to their Caution Money.**

ROOMS

- At the time of check-in, the student must carry :
 - (a) Print out of Google Form alongwith attachments.
 - (b) Bucket, mug, pillows, blanket, bedsheets.
- The resident is responsible for the care and maintenance of the room and the furniture provided to her, including locks and latches. Residents are expected to keep their rooms and surroundings tidy and to refrain from defacing the walls. No additional nails / pictures are to be fixed on the walls or cupboard.
- Residents should ensure that they do not indulge in any activity in the room that causes disturbance to roommates or other residents.
- Residents are expected to maintain silence in the rooms and the corridors. Every student is expected to be in her room after 11:00 p.m.
- Residents are required to switch off ceiling lights of their rooms by 11:00 p.m. and use table lamps thereafter, if required.
- Residents must use headphones instead of phone speakers when they are present in the room with their roommates.
- Rooms should be kept clean and hygienic. Rooms are subject to check by the College/Student Residences authorities at any time.
- All Residents should ensure that washrooms are kept clean after use.
- Any act of vandalism will be subject to strict punitive action. Students are strictly advised to restore original furniture arrangements, when vacating the room at any point during Student Residences stay. The student must leave the room neat, clean and tidy and with all waste disposed in the designated waste-bins (green and blue).
- Lights, fans and ACs should be switched off while leaving the rooms.
- Cooking or ironing is not allowed inside the room. The use and possession of any electrical gadgets (such as room heaters, coolers, irons and electrical kettles etc.) are strictly prohibited, and such a student will be heavily penalized. The electric gadgets will be confiscated and will not be restored to the owner.

- During vacation, a resident may be permitted to keep her belongings neatly packed under lock and key in her box/ almirah. However, the room has to be kept accessible for repairs and maintenance.

Note : Failure to adhere to the above mentioned rules will invoke disciplinary action.

MESS

- Meal timings should be strictly adhered to. Meals will not be provided before or after the fixed timings.
- Wastage of food is strictly forbidden and is punishable with a minimum fine of Rs.300/- per meal.
- Packed lunch facility, in special circumstances only, is available on prior request to the Matron.
- Residents planning to skip a meal in the mess should indicate this 24 hours in advance to the Matron.
- Residents are expected to have their meals in the dining room. Sick residents may be allowed to have their meal in their rooms only with the prior permission of the Matron.
- Residents are expected to clear up their places after meals.

COMMON ROOM AND SHARED SPACES

- The Common Room is for the exclusive use of residents.
- The T.V. will be switched off, and the room will be locked at 11 p.m.
- Furniture should not be moved out of the Common Room to any other place in the student residence. A fine of Rs. 200/- will be imposed for violations.
- All common areas, including corridors, should be kept clean and litter- free. Any violation of this rule will invite penalty.
- ill invite penalty.
- The collective responsibility of floor pantries with all the appliances rests with all residents. In case of misuse/ malfunction, the expense for repair/replacement, will be distributed among all residents.

MEDICAL

- **In case of a medical emergency, the student will be admitted to the nearest available medical facility for which the cost will be borne by the student. The LG / parents are required to take charge of the student thereafter.**
- All residents are advised to bring their own medicine kit of SOS/prescription. College arranges for external First Aid only.
- The College is not equipped to provide specialized care in specific medical conditions.

- Students suffering from any chronic illness are advised home-care.
- Residents should have compatibility for community living, and take all steps to ensure the health of the community.
- Residents must have their complete medical files with them during their stay in the student residences.

FOREIGN STUDENTS

- All rules of the Student Residences are applicable to foreign students.
- Where there is no Local Guardian, the respective Embassy / High Commission will be contacted in case of emergencies, including medical conditions requiring hospitalization.
- The College will not accommodate any Foreign Student when it closes during the long summer vacations.

VISITORS AND GUESTS

- Resident students may receive visitors between 4:30 p.m. and 7:30 p.m. on all days, and between 11:00 a.m. and 7:30 p.m. on Sundays and other holidays.
- Visitors are to leave their vehicles outside the College gate, except when they have to collect or deposit heavy luggage. In such cases they are required to register the vehicle at the College/Student Residences gate post.
- Visitors must sign in to register available with the Chowkidar at the Student Residence gate, during every visit.
- Students are not to loiter at or around the College gate with their visitors, but avail of the seating/strolling spaces in the college.
- No visitors are allowed to enter the student residences except during visiting hours.
- No visitors (including parents) will be allowed the use of any type of camera or filming equipment in the student residences.
- The Student Residences administration reserve the right to deny entry into the Visitors' Lobby to any visitor who fails to prove his/her identity or provide valid reasons for visiting the student residence.
- Immediate family members (mother, father, brother, sister) are permitted to stay in the Visitor's Residences (with the prior permission of the Warden) for a maximum period of two days. The same person cannot circulate in the Visitor's Residences as a guest of different students, for more than three days in a month.
- Guest Room charges (to be paid in advance) are Rs. 2000/- per day per head.
- Guests are required to sign in a register (maintained for this purpose) on arrival and departure.
- Guests will have their meals in the designated area of the dining hall.
- All guests are required to abide by the rules of the Student Residences.

- The Warden reserves the right to refuse permission or terminate the stay of any guest, at any time without prior notice.

COMMITTEE

- The Student Residences Committee is a consultative committee consisting of faculty members, appointed by the College Staff Council, to assist the Principal and the Wardens in the administration of the student residence.
- The Student Residences Matrons / Superintendent / Manager will be Special Invitees on the Student Residences Committee.
- Additionally, student representatives assist to run the Student Residences as participative facilities.

Smoke Free Zone Announcement

Delhi University is a partner with Delhi Police and World Lung Foundation- South Asia in promoting a tobacco free environment. As a step in that direction, smoking is banned in IP College.

Academic Calendar For 2023-2024

SEMESTER I / III / V
http://du.ac.in/index.php?page=academic-calendar

Note: The calendar issued by the University will be strictly followed. Students are advised to ensure their attendance in classes as per the given academic calendar.

Student Residences Fee Structure 2023-24

		Ist Year	IInd & IIInd Year
A. Caution Money (Refundable)		10000	
	Photo Identity Card Fee	100	
B. Annual Charges			
(i)	Admission Fee	100	100
(ii)	Establishment	18000	18000
(iii)	Room Charges	15000	15000
(iv)	Electricity	14000	14000
(v)	Water	5000	5000
(vi)	Maintenance & Repairs	6000	6000
(vii)	Furniture & Fixture	3000	3000
(viii)	Student Pantry	1500	1500
(ix)	Stationery	300	300
(x)	T.V.	200	200
(xi)	Garden	500	500
(xii)	Contingencies	1000	1000
(xiii)	Hostel Union Subscription	1500	1500
(xiv)	Hostel Development	5000	5000
(xv)	Watch and Ward (additional security services)	5500	5500
(xvi)	Laundry	3600	3600
(xvii)	Reading Room/Magazines etc.	1000	1000
(xviii)	In house sports/recreation	500	500
C. Mess Charges			
Meals @ Rs. 7000 p.m. x 9.5 months		66500	66500
Mess Maintenance		14300	14300
Grand Total (A+B+C)		172600	162500

Note: Additional cost of Rs. 20,000/- per person per semester towards A.C. Rooms (double occupancy). Fees are to be paid at the beginning of each Semester as follows:

Semester I	91350
Semester II-VI (New Admission)	91350
Semester II-VI (Re-Admission)	81250

Foreign students are required to pay an additional sum of US \$200 at the time of hostel admission

Note:

- Fee must be paid online at college website <http://www.ipcollege.ac.in> as per the notified schedule.
- The College reserves the right to increase the fee at any time, if it is deemed necessary.
- Caution Money/Security deposit is refundable upto 31st March of the financial year in which the student passes out or leaves the hostel.

College Discipline-Ordinance XV-B

Maintenance of discipline among Students of the University

1. All powers relating to discipline and disciplinary action are vested in the Vice-Chancellor.
2. The Vice-Chancellor may delegate all or such powers as he/she deems proper to the Proctor and to such other persons as he/she may specify in this behalf. (21)
3. Without prejudice to the generality of power to enforce discipline under the Ordinance the following shall amount to acts of gross indiscipline:
 - a. Physical assault, or threat to use physical force, against any member of the teaching and non teaching staff of any Institution/Department and against any student within the University of Delhi
 - b. Carrying of, use of or threat to use of any weapons
 - c. Any violation of the provisions of the Civil Rights Protection Act, 1976
 - d. Violation of the status, dignity and honour of students belonging to the scheduled castes and tribes
 - e. Any practice-whether verbal or otherwise-derogatory of women
 - f. Any attempt at bribing or corruption in any manner
 - g. Willful destruction of institutional property
 - h. Creating ill-will or intolerance on religious or communal grounds
 - i. Causing disruption in any manner of the academic functioning of the University system;
 - j. Prohibition of Ragging as per Ordinance XV-C.
4. Without prejudice to the generality of his/her powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him/her appropriate, the Vice-Chancellor, may in the exercise of his/her powers aforesaid order or direct that any student or students –
 - a. be expelled; or
 - b. be, for a stated period rusticated; or
 - c. be not for a stated period, admitted to a course or courses of study in a College, Department or Institution of the University; or
 - d. be fined with a sum of rupees that may be specified; or
 - e. be debarred from taking a University or College or Departmental Examination or Examinations for one or more years; or
 - f. that the result of the student or students concerned in the Examination or Examinations in which he/she or they have appeared be cancelled.
5. The Principals of the Colleges, Heads of the Halls, Deans of Faculties, Heads of Teaching Departments in the University, the Principal, School of Open Learning and Librarians shall have the authority to exercise all such disciplinary powers over students in their respective Colleges, Institutions, Faculties and Teaching Departments in the University as may be necessary for the proper conduct of the Institutions, Halls and teaching in the concerned Departments. They may exercise their authority through, or delegate authority to such of the teachers in their Colleges, Institutions or Departments as they may specify for these purposes.
6. Without prejudice to the powers of the Vice-Chancellor and the Proctor as aforesaid, detailed rules of discipline and proper conduct shall be framed. These rules may be supplemented, where necessary, by the Principals of Colleges, Heads of Halls, Deans of Faculties and Heads of Teaching Departments in this University. Each student shall be expected provide himself/herself with a copy of these rules. At the time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Vice-Chancellor and several authorities of the University who may be vested with the authority to exercise discipline under the Acts, the Statutes, the Ordinances and the rules that have been framed therein by the University.

Anti Ragging Ordinance

It is mandatory to submit Anti-Ragging affidavit online at website:<http://www.antiragging.in/> www.amanmovement.org . The College, as well as the University, takes a very serious view of the practice of ragging. Students found indulging in ragging can be punished by expulsion from the College/Student Residences . The University Ordinance XV-C is reproduced below for your information.

Ordinance XV-C: PROHIBITION OF AND PUNISHMENT FOR RAGGING

1. Ragging in any form is strictly prohibited, within the premises of College/ Department or Institution and any part of Delhi University system as well as public transport.
2. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.
3. Ragging for the purposes of this Ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students and includes individual or collective acts or practices which
 - (a) involve physical assault or threat to use of physical force;
 - (b) violate the status, dignity and honour of women students;
 - (c) violate the status, dignity and honour of students belonging to the scheduled castes and tribes;
 - (d) expose students to ridicule and contempt and affect their self-esteem;
 - (e) entail verbal abuse and aggression, indecent gestures and obscene behaviour.
4. The Principal of a College, the Head of the Department of an Institution, the authorities of College, of University Student Residences or Halls of Residence shall take immediate action on any information of the occurrence of ragging.
5. Notwithstanding anything in Clause (4) above, the Proctor may also suo moto enquire into any incident of ragging and make a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of the incident.
6. The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.

7. If the Principal of a College or the Head of the Department or Institution or the Proctor is satisfied that for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry, he/she may so advise the Vice-Chancellor accordingly.
8. When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry, his/her decision shall be final.
9. On the receipt of a report under Clause (5) or (6), or a determination by the relevant authority under clause (7), disclosing the occurrence of ragging incidents described in clause 3(a), (b) and (c), the Vice- Chancellor shall direct or order rustication of a student or students for a specific number of years.
10. The Vice-Chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a stated period admitted to a course of study in a college, departmental examination for one or more years, or that the result of the student or students concerned in the examination or examination in which they appeared be cancelled.
11. In case any students who have obtained degrees of Delhi University are found guilty under this Ordinance, appropriate action under statute 15 for withdrawal of degrees conferred by the University shall be initiated.
12. For the purpose of this Ordinance, abetment to ragging whether by way of any act, practice or incitement of ragging, will also amount to ragging.
13. All institutions within the Delhi University system shall be obligated to carry out instructions/directions issued under this Ordinance, and to give aid and assistance to the Vice-Chancellor to achieve the effective implementation of the Ordinance.
14. Anti-Ragging Undertaking to be filled **online at website:**
<http://www.antiragging.in><http://www.amanmovement.org>

