



INDRAPRASTHA COLLEGE FOR WOMEN  
University of Delhi  
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No. IPC/Accounts/2014/50/12

December 5, 2014

## CIRCULAR

With reference to Office Order No. IPC/33/12 dated 28.11.2014, deduction towards contributions for availing medical facility/ medical reimbursement in respect of all employees [Teaching & Non-Teaching] has been initiated by the College from November 2014 onwards. As the salary for the month of November, 2014 has already been disbursed to all employees, contribution for the month of November, 2014 will also be deducted from the salary of the month of December 2014.

Employees, availing/ wish to avail the medical facility from the employer of his/her spouse, may inform to the undersigned within a week time. If no reply is received within the prescribed time by an employee, it will be presumed that he/she has consent for availing medical facility/ medical reimbursement from the college and deductions will be made, as per rules.

(Dr Babli Moitra Saraf)  
Principal

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